



PORT OF GUAM

ATURIDAT I PUETTON GUAHAN

Jose D. Leon Guerrero Commercial Port

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Lourdes A. Leon Guerrero
Governor of Guam

Joshua F. Tenorio
Lieutenant Governor

REGULAR MEETING OF THE BOARD OF DIRECTORS

Jose D. Leon Guerrero Commercial Port

Thursday, May 16, 2019

Port Command Center, Piti

3:00 p.m.

A G E N D A

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES
 1. April 30, 2019 – Regular Board Meeting
- III. PUBLIC COMMENTS:
 - a. Public Comments
 - b. Employee Comments
 - c. PAGGMA Association
- IV. GENERAL MANAGER’S REPORT (deferred to Old/New Business Items)
- V. OLD BUSINESS
 1. Board Policy Memorandum No. 2019-01 Travel Regulations
- VI. NEW BUSINESS
 1. FY2018 Port Audit
 2. Bond Project – H-Wharf Rehabilitation Project
 3. RFP-PAG-019-003 A/E Design Consulting Services for WH1, EQMR Building Upgrade & Waterline Replacement
 4. Travel Authorization Request:
 - a. Hazwoper/Hazmat Train the Trainer Seminar, June 10-14, 2019, Tampa, FL
 - b. FY2019 Annual National Homeland Security Conference, June 17-20, 2019, Phoenix, AZ (**100% federally funded**)
 - c. E0948 Situational Awareness & Common Operating Picture, Emergency Management Institute, July 22-25, 2019, Emmitsburg, MD (**100% federally funded**)
 - d. Prevention of and Response to Suicide Bombing Incidents, New Mexico Tech, July 29 – August 2, 2019, Socorro, New Mexico (**100% federally funded**)
- VII. ADJOURNMENT



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**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
Tuesday, April 30, 2019**

I. CALL TO ORDER

There being a quorum, the regular meeting of the Board of Directors was called to order at 3:00 p.m., Tuesday, April 30, 2019. Present at the meeting were:

Francisco G. Santos, Chairman
Nathan T. Taimanglo, Vice Chairman
Isa Marie C. Koki, Board Secretary
Maria D.R. Taitano, Member
Anthony P. Chargualaf, Member
Rory J. Respicio, General Manager
Dominic G. Muna, Deputy General Manager, Operations
Connie Jo Shinohara, Deputy General Manager, Admin/Finance
Atty. Darleen Hiton, Co-Counsel

Also present was Senator Clynt Ridgell's office-Mike Carlson; Daily Post-Kevin Kerrigan; Pacific Daily News-Anumita Kaur; Pacific News Center-Bri Renber; AM Insurance-Angelica Perez; and Port Management staff.

II. APPROVAL OF MINUTES

a. **March 29, 2019 – Regular Board Meeting:** Director Koki made motion to approve the minutes of March 29, 2019 subject to correction. The motion was seconded by the Vice Chairman and was unanimously passed.

III. PUBLIC COMMENTS

- a. **Public Comments:** None.
- b. **Employee Comments:** None.
- c. **PAGGMA Association:** PAGGMA President Raymond B. Santos announced that a Carwash Fundraiser will take place on Saturday, May 4, 2019 at the Port Authority Admin Building in support of the Liberation Queen Event.

IV. GENERAL MANAGER'S REPORT (deferred to Old/New Business Items)

1. **Procurement Delegation:** Management continues to work with the General Services Agency (GSA) in an effort to gain its procurement delegation authority back. To date, there are no procurement backlog with regard to requisitions. The Port is still authorized to handle its procurement purchases of up to \$10,000. The Board was reminded that the Port Procurement Manager is assigned to GSA for training which also helps the flow and processing of procurement for the Port Authority. Director Chargualaf shared his experience as a former employee of Guam Waterworks having knowledge of similar arrangements with GSA. He asked for the type of training being performed and whether such benefits the Port Authority. Director Chargualaf expressed concern that if assigning Port resources to GSA does not necessarily benefit the Port Authority, then would prefer for that employee to return back to the Port. The Chairman pointed out that until such time the Chief Procurement Officer of GSA provides the Port Authority full delegation of authority, procurement trainings of port personnel is required and necessary. Mrs. Connie Jo Shinohara, Deputy General Manager of Admin/Finance (DGMA) mentioned that the arrangement with GSA will be formalized addressing the type of training, anticipated return of Port personnel, and status of Port procurement delegation.

2. **Port Modernization Plan:** At its previous meeting, the Board authorized management to present to the Guam Legislature Oversight Committee Chairperson Clynt Ridgell and the Governor to introduce proposed legislation to amend Public Law 34-70 on projects funded by revenue bonds. Senator Ridgell was provided with information from GEDA that as long as the Port does not exceed the 40% threshold, the reprogramming of funds is doable. As for the Public Utilities Commission (PUC), aside from the Board having already adopted resolution to proceed with the reset, their involvement would be at point the law is amended. Director Chargualaf asked for a timeline. The General Manager replied that the bond projects are moving along and that the reset will be on the replacement of the Port Admin Building project, that instead of a new building, the existing building be extended with an annex and that the \$7M that will be realized as a result of the reset can be applied towards the waterfront facilities, connectivity lines, financial management, and so forth. He mentioned that Senator Ridgell is supportive of the Port's intentions, but also wanted to ensure that all the clearances are made with GEDA, PUC and that there is no risk on the Port's financials. The General Manager said the Port is moving as quickly as it can. Director Taitano asked whether there are other funding source options to support the F1 repair. The General Manager replied that not necessarily for the F1 rehabilitation, but the Port is looking at applying for Port Security Grants to determine whether it is able to support the connectivity lines and other projects.

3. **Port Users Group Meeting:** The Port Users Group meeting was held today which went well. One of the main topics was the perception that military vessels take priority, but it was shared that that is not the case, that military and commercial vessels are treated equal with respect to its cargo movement.

4. **GFT Union Agreement:** The Port's Negotiating Team and GFT representatives are nearing a consensus on the union agreement. Once completed, the contract agreement will be presented to the Board for approval, then routed to the Attorney General, then the Governor

for further disposition. The General Manager mentioned that the approach to the negotiation is what is the current law and ensuring fairness and consistency. Director Chargualaf asked whether the agreement is being reviewed by Port counsel. The General Manager replied that legal counsel is a participant in the process and attends the negotiations.

5. **Cruise Ship Vessel:** A passenger vessel called the port of Guam yesterday, namely the Silver Explorer with 116 passengers and 118 crew members. The Asuka II passenger vessel is slated to call port on May 1, 2019 bringing in 837 passengers with 500 crew members.

V. OLD BUSINESS

1. **Creation of Position – Port Attorney:** At the previous meeting, the Board of Directors authorized management to proceed with the transparency and disclosure process for the creation of position, Port Staff Attorney in accordance with Title 4, Guam Code Annotated, Section 6303.1. In compliance, management has performed the following: posted on Port's website and notification was made to the media and division heads. There were no comments received by the port employees, general public or shipping agent regarding the creation of the position. In light of this, Board approval is being requested to adopt resolution that will establish the position in the classified service.

: **Resolution No. 2019-05 Creation of Port Attorney Position:** The Vice Chairman made motion to approve Resolution No. 2019-05 relative to approving the creation of Port Staff Attorney position in the classified service as authorized under Title 4, Guam Code Annotated, Sections 6303(d) and 6303.1, seconded by Director Koki. Motion was unanimously approved.

2. **Board Policy Memorandum No. 2019-01 Travel Regulations:** Director Taitano asked management to prepare a comparison between the existing policy to the travel regulations being proposed. The DGMA mentioned that the proposed travel provides the General Manager with the authority to approve travel and report back to the Board on travels taken; standardize and make clear that all travels are economy class that includes contractors providing service to the Port; and authorization to purchase tickets online through the use of the Port's credit card for the cheapest airfare. Director Taitano expressed that the travel authorization can remain at the Board's level with some of the proposed changes and asked whether there are any issues that indicates otherwise. The DGMA replied that there was a case where the Port was unable to participate in a travel because it had to wait for a Board meeting to seek approval. Director Taitano recalled that for those cases it would be brought before the Board for ratification. The General Manager expressed discomfort in the Board having to ratify travels after the fact. Director Taitano commented that she foresees no real justification to give the travel authority to the General Manager. She pointed out that so long as the travels are planned properly and in advance like what has been practiced for quite some time and prefers for the travel authority to remain at the Board level. The Chairman presented a scenario that in the event of emergency travels, and if the authority for travel was vested with the General Manager, then management would not have to wait for the Board's next meeting. Director Chargualaf asked whether the travel budget is itemized. The General Manager replied negatively. Director

Chargualaf expressed concern and was under the impression that the travel/training budget was itemized for the fiscal year. With the many questions and concerns being presented by the Board on this issue, Director Chargualaf suggested that a work session be arranged to allow for information sharing on Board meeting items. Director Taitano agreed that the work session will be an appropriate venue for any clarifications and information gathering of the Board. This item was tabled until the next meeting.

3. **Superior Court SP Case No. SP0125-13 Jose B. Guevara III:** The DGMA stated that at the previous meeting, Port Legal Counsel was instructed by the Board to work with the defendant's counsel on the final numbers. Atty. Hiton mentioned that aside from June 2, 2018, there has not been any communication with opposing counsel. During that time, opposing counsel presented numbers that was claimed by the employee through its counsel but understands there to be a higher amount and there's no justification for that. The DGMA recalled from the previous Board meeting that Port counsel was to reach out to opposing counsel to come up with a final number for payout. She expressed concern that the Port continues to accrue interest daily which is quite extensive. The DGMA understands the position of legal counsel in that any payout would be based on the employee's base salary at that time the employee left the Port which does not include increments; however, opposing counsel disagrees in that his client is entitled to the increment. She mentioned that that is the question that is holding up this case and had anticipated for this matter to be resolved since the last Board meeting. Atty. Hiton mentioned that it is still counsel's position that the payout would be the base pay at the time the employee left the Port without any increments. She suggested that the base pay less the amount the employee has worked be paid out to include retirement, but without any increments. Atty. Hiton said anything above and beyond will be negotiated between parties. The DGMA requested for Board action for payout as this is an unbudgeted item that is approximately \$600,000.00.

Director Koki made motion to authorize management to payout the settlement based on the base pay in the case of Superior Court SP Case No. SP0125-13 Jose B. Guevara III staying within budget authorized and that any amount over the budget requires Board approval. Motion was seconded by Director Chargualaf and was unanimously approved.

VI. NEW BUSINESS

1. **IFB-PAG-CIP-019-001 Repainting CMU Wall, Gate Booths & Removal/Replacement of Barbed Wire & New Gauge 9 Aluminum Ties:** The General Manager presented IFB-PAG-CIP-019-001 for Board approval. Director Chargualaf asked whether legal counsel has reviewed the bid package. Atty. Hiton mentioned that she has not reviewed this particular procurement package. The General Manager said upon Board's approval of the award, the bid package will be forwarded to legal for contract to form. Discussion took place on legal review of procurement package in that as designated Special Assistant Attorney General procurement review is performed at the onset of the bid process exceeding the \$500,000 threshold; however, bid package below the threshold would require counsel review of the procurement process when needed, but will always review contract as to

form. Atty. Hiton recalled that all procurement matters are reviewed by their office. The General Manager expressed that the practice and process of procurement for Board action and legal review has not changed. He mentioned that if this is a process the Board would like to change, then management will do so going forward. Director Chargualaf was more inclined to have legal review the bid package before action is taken by the Board. Without objections, Procurement staff Mark Cabrera understands that the bid package not meeting the threshold is also reviewed by legal counsel. The General Manager asked for clarification that in this case, projects that are below the threshold will first be adopted by the Board, then forwarded to legal counsel for review on contract as to form and if legal determines there is an issue, then the contract does not move forward. Mr. Cabrera replied positively. Director Chargualaf preferred that any procurement package should be reviewed by legal counsel prior to Board action that way the Board is protected. The General Manager mentioned that perhaps going forward as the items being presented before the Board are time sensitive in nature. The Chairman asked for the policy and procedure. The DGMA stated that there appears to be a difference of opinion in that legal counsel has mentioned that all procurement would go before counsel review; however, management's position for counsel review are bids exceeding the \$500K threshold and that legal review on matters below the threshold is made only when necessary. Director Koki appreciates the issues being raised, but also did not want for the Port projects to be further delayed. After discussion, Mr. Cabrera mentioned that overall when the procurement package is forwarded to legal, it includes the entire file from the advertisement to the attendance on site visit to the bid opening and so forth. He said as this bid is below the threshold, legal review is needed for the contract as to form. Mr. Cabrera stated that legal counsel is still very much involved in the procurement process whether it is above or below the threshold. Director Chargualaf expressed that having worked at Guam Waterworks, all procurement regardless of its price legal review is performed. The Chairman asked Mr. Cabrera whether the Port is following the procurement process and procedures. Mr. Cabrera replied positively.

After some discussion, the DGMA informed the Board that there are several procurement review stages for bids exceeding \$500K that legal reviews at the onset until contract completion. She pointed out that if it is the desire of this Board to have legal counsel review below the threshold or even smaller purchase bids applying the same procurement review stages that from a financial standpoint will be too costly and could cause time delays on the projects. For instance, a \$117K project could very well cost \$2,000 to \$3,000 in legal review fees. The Vice Chairman asked legal counsel that given what is being presented to the Board for action, would counsel review the entire procurement package/file regardless of the price or amount. Legal counsel replied positively. The Vice Chairman expressed that the Port is still within statute, so there is no issue at this point. He commented that the Port Authority has a business to run and was not in favor of delaying projects. The Vice Chairman emphasized that as legal counsel will review the procurement file either way, he is confident to move forward with the item presented rather than delaying the project for another month. Director Chargualaf presented a scenario that if Board action is taken at this time, then counsel reviews and finds there to be discrepancies, then a delay will exist either way. He said that he is fine with moving forward and commented that he is not attempting to deny projects, but only trying to ensure the process is done correctly.

At this time, Director Taitano made motion to approve contract award to American Builder, LLC in the amount of \$139,449.00 for IFB-PAG-CIP-019-001 for the repainting of GCIIP CMU wall and terminal gate booths 1, 2, and 3 and remove and replace container yard barbed wire, to be delivered 122 calendar days from the notice to proceed. The contractor has been deemed to have met all the requirements set forth in the IFB and is consistent with the Guam Procurement Regulations. Motion was seconded by the Vice Chairman and was unanimously approved.

2. **IFB-PAG-CIP-019-002 Replacement Thermoplastic Paint CY Area U, V and W:** Director Koki made motion to approve contract award to Highway Safety Services, LLC for IFB-PAG-CIP-019-002 for the removal and replacement of thermoplastic paint in the container yard areas U, V, and W, to be delivered 182 calendar days from the notice to proceed. The contractor has been deemed to have met all the requirements set forth in the IFB and is consistent with the Guam Procurement Regulations. Motion was seconded by Director Taitano and was unanimously approved.

3. **RFP-PAG-019-002 A&E Design/Consulting Services Structural Repairs of Golf Pier:** Director Chargualaf made motion to approve contract award to N.C. Macario and Associates, Inc. for RFP-PAG-019-002 for the A/E Design and Consulting Services for the structural repair of Golf Pier. The Port will conduct a cost negotiation meeting to discuss a fair and reasonable cost for this project. N.C. Macario and Associates, Inc. have met the minimum requirements and is consistent with the Guam Procurement Regulations. Motion was seconded by the Vice Chairman and was unanimously approved.

4. **Harbor of Safe Refuge – Marina Drive Repair:** By way of background, the Board of Directors at its meeting on October 30, 2018 approved and authorized management to allocate funds in the amount of \$142,000 for the Harbor of Safe Refuge Access Road Project. The road is a shared access between Guam Power Authority (GPA) and the Port Authority. The General Manager said that GPA had issued the bid and with the lowest bidder, the remaining cost share between GPA and the Port is \$91,000 each. Board approval is being requested to allocate an additional amount of \$91,000 for this project. Director Chargualaf made motion to allocate the additional amount of \$91,000 for the Harbor of Safe Refuge Access Road Project and authorizes management to amend and execute the memorandum of agreement relating to this project, seconded by Director Taitano. Motion was unanimously approved.

5. **Employee Incentive Events – GovGuam Liberation Day Festivities / Port Week Celebration:** Director Taitano made motion to authorize management to allocate a total of \$25,000; liberation at \$10,000 and \$15,000 for Port week celebration funded through the Other Small Projects account. Motion was seconded by Director Chargualaf and was unanimously approved.

6. **ATOSSCOM Annual Conference:** Director Chargualaf made motion to approve \$5,000 for the Welcoming Dinner on July 31, 2019 for the ATOSSCOM Annual Conference funded through the Other Small Projects account, seconded by Director Taitano. Motion was unanimously approved.

7. **Travel Authorization Request:**
 - a. **E0101 Foundation of Emergency Management, Emergency Management Institute, July 15-26, 2019, Emmitsburg, Maryland (100% federally funded)**

Director Taitano made motion to approve the travel request as presented, seconded by the Vice Chairman. Motion was unanimously approved.

Next Board Meeting

The members agreed to hold the next Board meeting on May 16, 2019 at 3:00 p.m.

VII. ADJOURNMENT

There being no further business to discuss, it was moved by Director Taitano and seconded by Director Koki to adjourn the meeting at 4:30 p.m. The motion was unanimously passed.

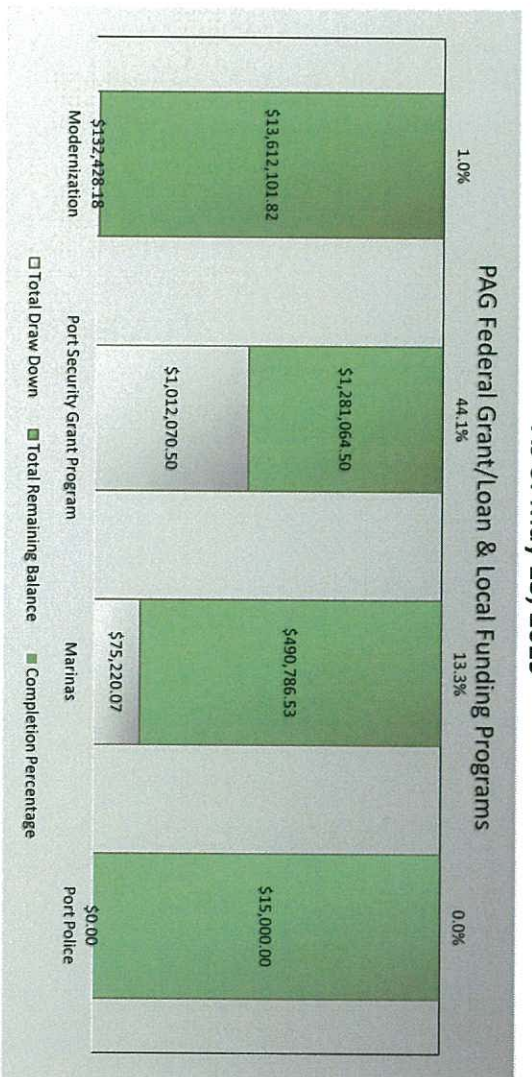
ISA MARIE C. KOKI, Board Secretary
Board of Directors

APPROVED BY:



FRANCISCO G. SANTOS, Chairman
Board of Directors

**FY 2019 Port Modernization Plan
Grant Strategy - Monthly Update
As of May 13, 2019**



Grant Program	Total Award Amount	Total Draw Down	Total Remaining Balance	Status
Modernization	\$13,744,530.00	\$132,428.18	\$13,612,101.82	
DTMA91G1600007 - Rehabilitation of "H" Wharf	\$10,000,000.00	\$0.00	\$10,000,000.00	Updates to design completed by WSP. Ongoing permit review and updates by local & federal regulatory agencies to include an Environmental Assessment as recommended by MARAD.
GR882-18-01 - Owner's Agent Engineer Support Services	\$900,000.00	\$132,428.18	\$767,571.82	TO 7 work is ongoing.
Port Enterprise Fund - 1. Guam Commercial Port Improvement Program COMPLETE	\$2,844,530.00	\$0.00	\$2,844,530.00	The PAG has provided MARAD a copy of the bid documents. MARAD currently reviewing Buy American Act provision and potential consideration of WTO Government Procurement Agreement on the top loader bid.
2. Port of Guam Construction Deficiencies and Equipment Purchases				
Port Security Grant Program	\$2,293,135.00	\$1,012,070.50	\$1,281,064.50	
EMW-2015-PU-00261 - Maintenance and Sustainment Contract for the Port Command Center Port-Wide CCTV and Access Control Systems	\$178,070.00	\$178,070.00	\$0.00	Close Out documents have been prepared. Currently under review for final edits.
EMW-2015-PU-00261 - Upgrade and Refurbishment of Existing Damaged Security Light Poles and Fixtures at Strategic Port Locations	\$317,827.00	\$317,353.90	\$473.10	Project completed.
EMW-2016-PU-00523-S01 - Acquisition & Installation of Additional Cameras at Strategic Port Facilities.	\$174,849.00	\$0.00	\$174,849.00	GMI letter for No-Cost Extension being prepared to incorporate project with FY2018 PSCG J#2. FEMA has been briefed on this proposal during the Port's visit on March 22, 2019.

Grant Program	Total Award Amount	Total Draw Down	Total Remaining Balance	Status
EMW-2016-PU-00523-S01 - Upgrade & Refurbishment of Existing Damaged Security Light Poles at Strategic Port Locations	\$475,011.00	\$387,867.60	\$87,143.40	Project completed. Punch list being reviewed by Engineering.
EMW-2017-PU-00177-S01 - Maintenance and Sustainment Contract for Prime Power Generators	\$179,550.00	\$0.00	\$179,550.00	Status Quo. Procurement Stay is in place due to a local vendor protest. Port Procurement currently working with GSA to resolve this setback.
EMW-2017-PU-00177-S01 - Refurbishment and Hardening of Load Center Buildings Housing Prime Power Generators	\$384,469.00	\$0.00	\$384,469.00	Engineering submitted a requisition to commence procurement process.
EMW-2017-PU-00177-S01 - US Coast Guard Multi Agency National Association of State Boating Law Administrators (NASBLA) Training for Port Police	\$56,250.00	\$53,150.00	\$3,100.00	Project completed on August 2018.
EMW-2018-PU-00441-S01 - IDEN Technology Redundant Interoperable Communications System Monthly Service	\$94,944.00	\$0.00	\$94,944.00	The PAG has submitted its FEMA-required EHP Review to the Grants Program Directorate and Program Analyst. Awaiting on FEMA release of funds
EMW-2018-PU-00441-S01 - Maintenance and Sustainment Contract for FEMA-acquired AS&E ZBV Backscatter X-Ray Van	\$195,669.00	\$0.00	\$195,669.00	Status Quo. Guam Customs currently working with GSA on inputting the requisition.
EMW-2018-PU-00441-S01 - Replacement CCTV System Existing Analog Cameras with Digital IP Cameras	\$160,867.00	\$0.00	\$160,867.00	Status Quo. SOW is being updated to incorporate FY2016 grant. Upon completion of this project, all Port cameras will be in digital Ip format.
FEMA Hazard Mitigation Assistance Grant Program - PAG Warehouse 1 Hardening Project	\$75,629.00	\$75,629.00	\$0.00	Project completed.
Marinas	\$566,006.60	\$75,220.07	\$490,786.53	
F14AP00191 - Renovation of the Guam Harbor of Refuge Phase 2 - A/E Design, Repairs to Mooring, Acquisition of Pump out System & Shelter/Housing	\$56,484.60	\$14,765.40	\$41,719.20	Grant Amount Adjusted to \$56,484.60 as indicated on MOU; Revised MOU was reviewed by PAG legal counsel. DOAG will process MOU and obtain all the necessary signatures.
F16AF00566 - Agat Marina Demolition of Dock B	\$109,522.00	\$60,454.67	\$49,067.33	Project Completed January 24, 2019. All reimbursements received. Pending Close Out.
F16AP00261 - Harbor of Refuge Moorage Repairs - Phase 3	\$200,000.00	\$0.00	\$200,000.00	Revised MOU was reviewed by PAG legal counsel. DOAG will process MOU and obtain all the necessary signatures.
F17AP00486 - Harbor of Refuge Moorage Repairs - Phase 4	\$200,000.00	\$0.00	\$200,000.00	Revised MOU was reviewed by PAG legal counsel. DOAG will process MOU and obtain all the necessary signatures.
Port Police	\$15,000.00	\$0.00	\$15,000.00	
Project Number: PT19-03-03PPD - Port Police - Section 402 Highway Safety Funds - Operation A'dai He Hão (Watch Out!)	\$15,000.00	\$0.00	\$15,000.00	Pending Notification to Proceed (NTP) from OHS.
Grand Total	\$16,618,671.60	\$1,219,718.75	\$15,398,952.85	



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FINANCE-YTD - February 2019

Financial Highlights

Income Statement

Balance Sheet

Accounts Receivable Aging Summary Report

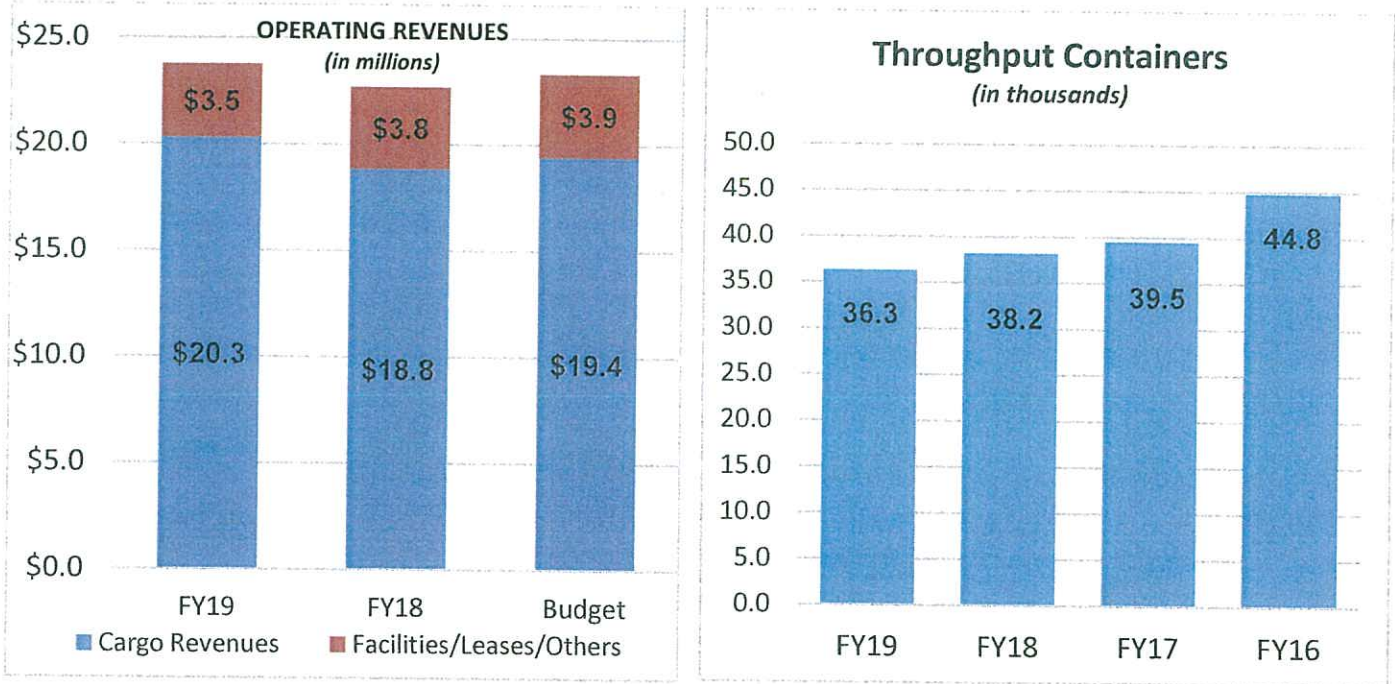
Accounts Payable Summary

Budget Lift/Transfer Monthly Activities

Crane Surcharge Income Statement

Financial Highlights – YTD February FY2019

Operating Performance:



REVENUES AND CARGO THROUGHPUT:

Total Operating Revenues as of February 2019 was \$23.8 million, which consist of \$20.3 million in cargo revenues and \$3.5 million in Facilities, Leases, and Other Services.

FY19 YTD cargo revenues is 8% higher than last year's total (\$18.8 mil) and 5% higher than Budget (\$19.4 mil).

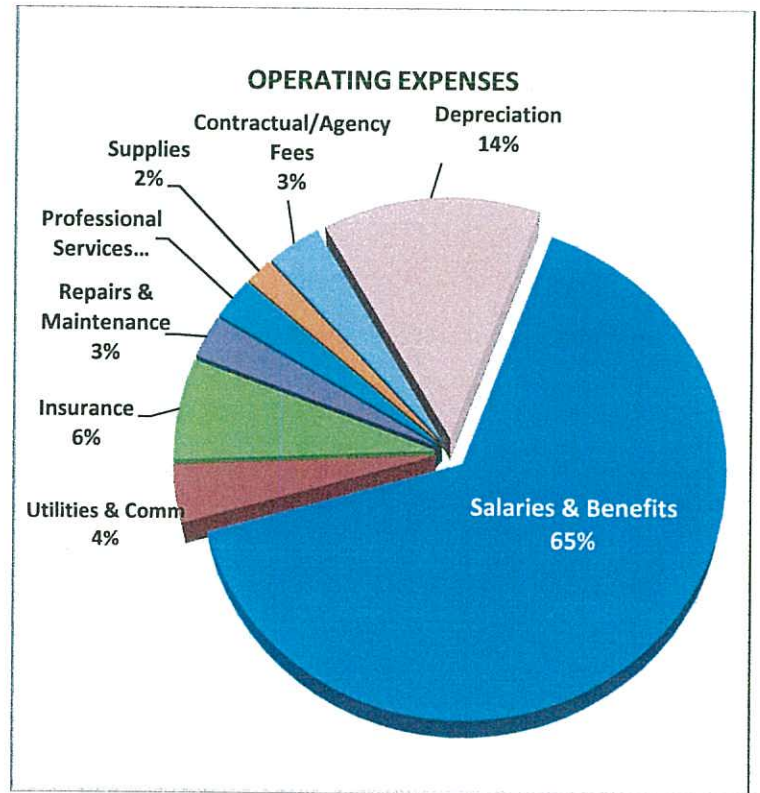
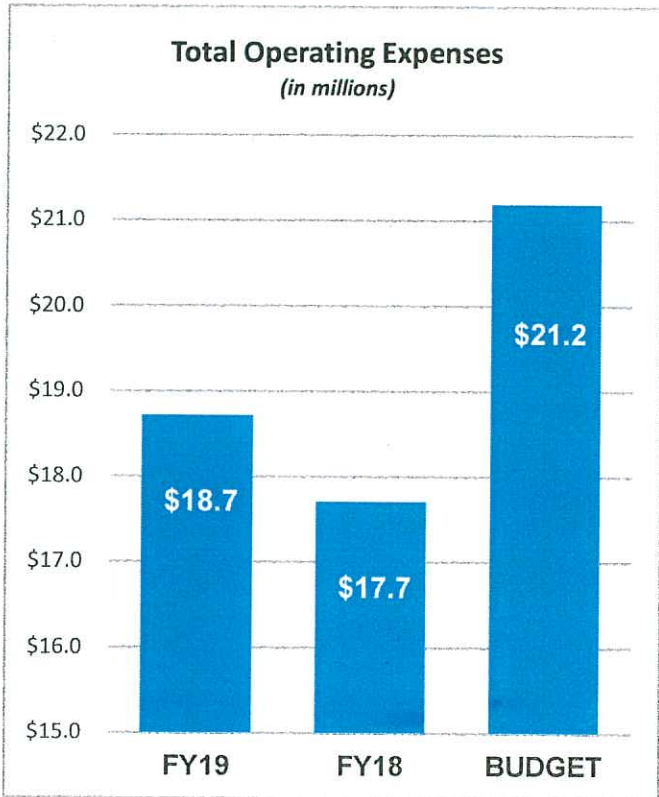
FY19 YTD Facilities, Leases, and Other Services is 10% lower than last year's total (\$3.8 mil) and 12% lower than budget (\$3.9 mil).

Overall Operating Revenues as of February is 2% higher than Budget (\$23.3 mil) and 5% higher than last year's year to date February (\$22.7 mil).

Total number of containers handled as of February 2019 was 36,263 which is 5% lower compared to last year February 2018 total. **Compared to February of FY16 the number of containers handled decreased by 19%.**

OPERATING EXPENSES:

Total Operating Expenses as of February 2019 was \$18.7 million, which is 12% lower than Budget (\$21.2 mil) and 6% higher than last year's total operating expenses (\$17.7 mil). For the 5 months of FY19, expenses over a million are: Salaries - \$8.7, Benefits & Other Personnel Costs - \$3.5, General Insurance - \$1.2 and Depreciation \$2.6.



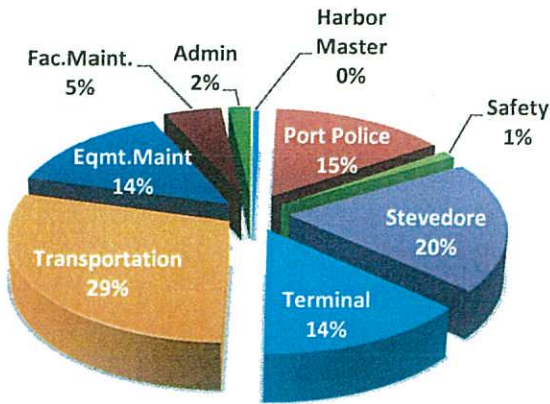
OVERTIME EXPENSE AND DIRECT LABOR REVENUE:

Total Overtime as of February was \$904 thousand which is 4% higher than last year February (\$829K). Direct Labor Revenue as of February was \$1.6 mil, which is 2% lower than last year and 4% higher than budget. Direct Labor charges are for services performed by Port employees under special service request and differentials under the throughput service.

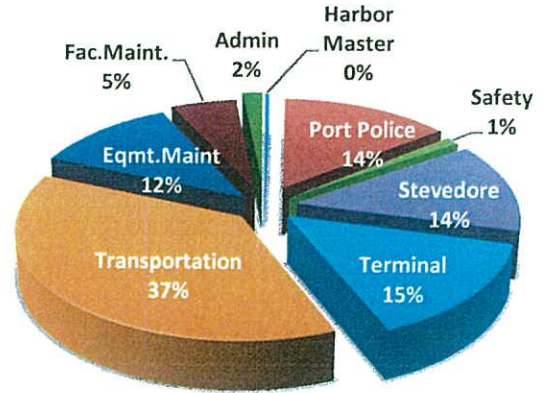
Below is the breakdown of overtime for each division/section for FY19 and FY18 as of February:

Section	FY19	FY18	Budget	OT Revenue
Harbor Master	4,139	1,922	2,915	0
Port Police	136,144	106,699	125,000	57,499
Safety	8,921	9,592	4,165	
Stevedore-Cargo Handling	169,572	115,855	100,000	105,431
-Rigger	5,510	1,169	4,165	2,869
Terminal	123,450	124,013	120,000	112,642
Transportation-Superintendent	41,054	41,639	33,750	
-Crane Operator	61,619	74,212	62,770	20,730
-Equipt Operator	142,210	185,166	167,085	95,705
-Dispatcher	11,687	13,149	12,500	0
Maint.-Crane Maint.	55,902	48,866	47,915	0
-Preventive Maint.	31,026	21,055	31,250	
-Fleet Maint.	4,244	0	4,165	0
-Welders	24,723	23,931	20,835	
Facility Maint.-Building	10,436	6,544	6,250	
-Janitorial	3,102	1,465	2,085	0
-Elect./Refr.	32,285	38,951	25,000	0
Administration	1,161	0	0	
Finance	1,756	12,307	8,335	795
Human Resources	1,757	770	1,250	0
Engineering	22,974	0	12,500	0
Procurement	0	0	1,250	0
Information Technology	10,702	1,279	14,585	0
TOTAL	904,374	828,584	807,770	395,671

FY19 OT



FY18 OT



Year to date Operating Revenues minus the Year to date Operating Expenses resulted to an Operating Income of \$5.1 mil as of February 28, 2019.

Non-Operating Revenues and Expenses consist of the following: \$1.2 million -Retirement contribution for COLA, Supplemental and Medical/Dental/Life Insurance expenses for retirees, \$688K Interest Income, \$1.8 million in Interest Expense, \$104K Federal Expense, 147K in Federal Reimbursements, \$38K in Loss on Asset Disposal and other expenses. The net total of non-operating expenses and revenues as of February is a negative \$2.3 mil.

The Total Net Income as of February is \$2.8 million.

Accounts Receivable Trade (net) as of February 28, 2019 was \$8.1 million.

Aging Status is as follows: 82% - Current, 14% - over 30 days, 0.14% - over 60 days, .2% - over 90 days and 3% - over 120 days. Main reason for the increase in AR was primarily due to Matson converting payments through Automatic Clearing House.

Accounts Payable Trade as of February 28, 2019 is \$1.6 million which is 8% lower than last year's ending balance of \$1.8 million.

Port Authority of Guam
Income Statement
With Budget Comparison (Unaudited)
5 Months Ending 02/28/19

Current Month	Actual	%	Last Year	Actual	%	Budget	Chng	%	Year to Date	Actual	%	Last Year to Date	Actual	%	Chng	%	Budget	Chng	
																			Actual
OPERATING REVENUES																			
CARGO THROUGHPUT REVENUES																			
	1,528,370	35.4%	1,455,686	32.0%	1,610,211	-5%	8,453,138.25	35.6%	7,519,562	33.1%	12.4%	8,051,055	5%						
	169,140	3.9%	180,915	4.0%	198,376	-15%	1,009,251.37	4.2%	941,745	4.1%	7.2%	991,880	2%						
	161,540	3.7%	90,324	2.0%	105,427	53%	957,472.67	4.0%	577,791	2.5%	65.7%	527,135	82%						
	5,669	0.1%	720	0.0%	1,808	214%	10,553.33	0.0%	6,871	0.0%	53.6%	9,040	17%						
	81,443	1.9%	70,181	1.5%	46,478	75%	279,986.18	1.2%	213,073	0.9%	31.4%	232,390	20%						
	6,112	0.1%	5,008	0.1%	8,022	-24%	39,620.79	0.2%	48,585	0.2%	-18.5%	40,110	-1%						
	8,678	0.2%	4,032	0.1%	2,897	200%	49,243.70	0.2%	18,077	0.1%	172.4%	14,485	240%						
	69	0.0%	148	0.0%	148	-54%	5,421.75	0.0%	822	0.0%	559.8%	740	633%						
	13,726	0.3%	9,965	0.2%	12,049	14%	66,994.00	0.3%	56,273	0.2%	19.1%	60,245	11%						
	1,974,746	45.7%	1,816,731	40.0%	1,985,416	-1%	10,871,682	45.7%	9,382,799	41.3%	15.9%	9,927,080	10%						
CARGO THROUGHPUT REVENUES																			
OTHER CARGO RELATED REVENUES																			
	158,377.95	3.7%	239,794	5.3%	264,662	0%	923,421	3.9%	1,327,693	5.9%	-30.4%	1,323,310	-30%						
	32,863.26	0.8%	20,887	0.5%	26,145	26%	192,824	0.8%	177,742	0.8%	8.5%	130,725	48%						
	670.72	0.0%	332	0.0%	497	35%	2,348	0.0%	2,741	0.0%	-14.4%	2,485	-6%						
	4,278.66	0.1%	3,067	0.1%	3,915	9%	22,180	0.1%	16,476	0.1%	34.6%	19,575	13%						
	9,819.16	0.2%	10,426	0.2%	11,593	-15%	55,864	0.2%	55,698	0.2%	0.3%	57,965	-4%						
	273,532.89	6.3%	312,849	6.9%	304,027	-10%	1,585,480	6.7%	1,623,716	7.2%	-2.4%	1,520,135	4%						
	22,758.98	0.5%	52,882	1.2%	21,319	7%	138,064	0.6%	116,139	0.5%	18.9%	106,595	30%						
	49,846.19	1.2%	39,879	0.9%	47,678	5%	241,456	1.0%	251,491	1.1%	-4.0%	238,390	1%						
	459,928.83	10.7%	484,907	10.7%	471,784	-3%	2,520,704	10.6%	2,227,314	9.8%	13.2%	2,358,920	7%						
	52,898.71	1.2%	58,974	1.3%	61,813	-14%	299,494	1.3%	297,269	1.3%	0.7%	309,065	-3%						
	16,397	0.4%	18,468	0.4%	19,134	-14%	97,563	0.4%	93,981	0.4%	3.8%	95,670	2%						
	144,665	3.3%	179,205	3.9%	161,466	-10%	813,588	3.4%	775,655	3.4%	4.9%	807,330	1%						
	454,759	10.5%	451,383	9.9%	502,334	-9%	2,544,141	10.7%	2,495,396	11.0%	2.0%	2,511,670	1%						
	1,680,797	38.9%	1,873,055	41.2%	1,896,367	-11%	9,437,126	39.7%	9,461,312	41.7%	-0.3%	9,481,835	0%						
	3,655,543	84.6%	3,689,787	81.2%	3,881,783	-6%	20,308,808	85.4%	18,844,111	83.0%	7.8%	19,408,915	5%						
OTHER CARGO RELATED REVENUES																			
OPERATING REVENUES																			

Port Authority of Guam
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Current Month	Actual	%	Last Year	Actual	%	Budget	Chng	%	Year to Date	Actual	%	Last Year to Date	Actual	%	Chng	%	Budget	Chng		
																			Actual	%
NON OPERATING REVENUES																				
FACILITIES																				
89,473	2.1%	90,680	2.0%	111,564	-20%	480,872	2.0%	497,789	2.2%	-3.4%	557,820	-14%	557,820	-14%	557,820	-14%	557,820	-14%		
183,675	4.3%	236,816	5.2%	227,245	-19%	855,077	3.6%	976,319	4.3%	-12.4%	1,136,225	-25%	1,136,225	-25%	1,136,225	-25%	1,136,225	-25%		
29,520	0.7%	105,594	2.3%	9,527	210%	59,040	0.2%	27,300	0.1%	12.4%	47,635	24%	47,635	24%	47,635	24%	47,635	24%		
107,461	2.5%	87,938	1.9%	101,321	6%	513,238	2.2%	491,282	2.2%	4.5%	506,605	1%	506,605	1%	506,605	1%	506,605	1%		
87,938	2.0%	87,938	1.9%	88,864	-1%	439,690	1.8%	448,023	2.0%	-1.9%	444,320	-1%	444,320	-1%	444,320	-1%	444,320	-1%		
3,610	0.1%	4,621	0.1%	4,646	-22%	19,061	0.1%	23,328	0.1%	-18.3%	23,230	-18%	23,230	-18%	23,230	-18%	23,230	-18%		
4,196	0.1%	4,000	0.1%	4,012	5%	19,379	0.1%	20,265	0.1%	-4.4%	20,060	-3%	20,060	-3%	20,060	-3%	20,060	-3%		
290	0.0%	265	0.0%	563	-48%	1,470	0.0%	3,105	0.0%	0.0%	2,815	-48%	2,815	-48%	2,815	-48%	2,815	-48%		
23,991	0.6%	17,727	0.4%	20,289	18%	112,937	0.5%	104,283	0.5%	8.3%	101,445	11%	101,445	11%	101,445	11%	101,445	11%		
3,473	0.1%	3,110	0.1%	2,910	19%	18,935	0.1%	14,069	0.1%	34.6%	14,550	30%	14,550	30%	14,550	30%	14,550	30%		
117,121	2.7%	269,347	5.9%	193,897	-40%	817,131	3.4%	1,107,906	4.9%	-26.2%	969,485	-16%	969,485	-16%	969,485	-16%	969,485	-16%		
OTHER FEES & SERVICES																				
650,749	15.1%	820,098	18.0%	764,838	-15%	3,336,828	14.0%	3,713,669	16.4%	-10.1%	3,824,190	-13%	3,824,190	-13%	3,824,190	-13%	3,824,190	-13%		
CLAIMS FEE																				
	0.0%		0.0%		0%		0.0%		0.0%	0.0%		0.0%		0.0%	0.0%		0.0%		0.0%	
BULK SCRAP																				
	0.0%		0.0%	115	0%		0.0%		0.0%											
PASSENGER SERVICE																				
459	0.0%	3,097	0.0%	1,808	0%	29,043	0.1%	10,829	0.0%	0.0%	9,040	-221%	9,040	-221%	9,040	-221%	9,040	-221%		
9,144	0.2%	11,115	0.2%	2,329	-100%	8,441	0.0%	15,355	0.1%	-45%	11,645	-28%	11,645	-28%	11,645	-28%	11,645	-28%		
2,598	0.1%	3,336	0.1%	15,367	0%	72,080	0.3%	58,841	0.3%	22.5%	76,835	-6%	76,835	-6%	76,835	-6%	76,835	-6%		
ELECTRICAL POWER																				
12,201	0.1%	17,548	0.4%	19,619	-87%	123,004	0.5%	100,259	0.4%	22.7%	98,095	25%	98,095	25%	98,095	25%	98,095	25%		
OTHER FEES & SERVICES																				
35	0.3%	573	0.0%	197	6094%	485	0.0%	883	0.0%	-45.0%	985	-51%	985	-51%	985	-51%	985	-51%		
ADMINISTRATIVE FEES & SERVICES																				
REIMBURSEMENTS																				
FEDERAL REIMBURSEMENT																				
-	0.0%	-	0.0%	-	0%	-	0.0%	-	0.0%	0.0%	-	0.0%	-	0.0%	0.0%	-	-	-	0.0%	
EARTHQUAKE INSURANCE																				
-	0.0%	18,200	0.4%	-	0%	-	0.0%	34,265	0.2%	0.0%	-	0.0%	-	0.0%	0.0%	-	-	-	0.0%	
TYPHOON INSURANCE																				
-	0.0%	-	0.0%	-	0%	-	0.0%	-	0.0%	0.0%	-	0.0%	-	0.0%	0.0%	-	-	-	0.0%	
OTHER REIMBURSEMENT																				
-	0.0%	-	0.0%	-	0%	-	0.0%	-	0.0%	0.0%	-	0.0%	-	0.0%	0.0%	-	-	-	0.0%	
REVENUE MINIMUM CHARGE																				
-	0.0%	-	0.0%	-	0%	-	0.0%	-	0.0%	0.0%	-	0.0%	-	0.0%	0.0%	-	-	-	0.0%	
REIMBURSEMENTS																				
-	0.0%	18,200	0.4%	-	0%	-	0.0%	34,265	0.2%	0	-	-	-	-	0	-	-	-	-	
662,985	15.4%	856,419	18.8%	784,654	-16%	3,460,316	14.6%	3,849,075	17.0%	-10.1%	3,923,270	-12%	3,923,270	-12%	3,923,270	-12%	3,923,270	-12%	3,923,270	-12%
4,318,528	100.0%	4,546,206	100.0%	4,666,437	-7%	23,769,125	100.0%	22,693,186	100.0%	4.7%	23,332,185	2%	23,332,185	2%	23,332,185	2%	23,332,185	2%	23,332,185	2%
NON OPERATING REVENUES																				
TOTAL REVENUES																				

Port Authority of Guam
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With Budget Comparison (Unaudited)
5 Months Ending 02/28/19

Current Month Actual	%	Last Year Actual	%	Budget	%	Chng	INDIRECT COSTS General & Administrative Expen	Year to Date Actual	%	Last Year to Date Actual	%	Chng	Budget	%
1,638,828	37.9%	1,464,520	32.2%	1,933,197	-15%		Salaries & Wages	8,652,229	36.4%	7,852,238	34.6%	10.2%	9,665,985	-10%
116,818	2.7%	105,464	2.3%	128,181	-9%		Insured Benefits	623,610	2.6%	574,217	2.5%	8.6%	640,905	-3%
406,933	9.4%	394,968	8.7%	498,259	-18%		Retirement Benefits	2,216,096	9.3%	2,152,512	9.5%	3.0%	2,491,295	-11%
120,024	2.8%	110,131	2.4%	4,167	2780%		Other Benefits	659,283	2.8%	614,494	2.7%	7.3%	20,835	3064%
216	0.0%	818	0.0%	6,667	-97%		Other Personnel Costs	5,950	0.0%	30,576	0.1%	-80.5%	33,335	-82%
11,852	0.3%	10,061	0.2%	23,200	-49%		Communications	60,051	0.3%	55,788	0.2%	7.6%	116,000	-48%
-	0.0%	-	0.0%	-	-		Leases/Rentals	-	0.0%	-	0.0%	-	-	-
124,294	2.9%	144,397	3.2%	155,500	-20%		Utilities	647,550	2.7%	713,557	3.1%	-9.3%	777,500	-17%
201,557	4.7%	201,557	4.4%	225,834	-11%		General Insurance	1,238,938	5.2%	1,050,630	4.6%	17.9%	1,129,170	10%
-	0.0%	-	0.0%	-	-		Repairs & Maintenance	29,000	0.1%	-	0.0%	-	-	-
3,596	0.1%	43,825	1.0%	81,423	#DIV/0!		Repairs & Maintenance	199,267	0.8%	154,698	0.7%	28.8%	407,115	-51%
-	0.0%	-	0.0%	-	-		Repairs & Maintenance-Subic Cr	-	0.0%	(44,756)	-0.2%	-100.0%	-	-
18,375	#REF!	16,809	0.4%	36,584	-50%		Repairs & Maintenance-Pola 14	55,759	0.2%	100,034	0.4%	-44.3%	182,920	-70%
42,852	0.4%	13,141	0.3%	36,584	17%		Repairs & Maintenance-Pola 16	118,677	0.5%	109,926	0.5%	8.0%	182,920	-35%
57,397	1.0%	2,380	0.1%	36,584	57%		Repairs & Maintenance-Pola 17	123,187	0.5%	59,450	0.3%	107.2%	182,920	-33%
517,857	1.3%	519,190	11.4%	483,334	7%		Depreciation & Amortization	2,585,320	10.9%	2,593,347	11.4%	-0.3%	2,416,670	7%
373	12.0%	-	0.0%	6,417	-94%		Damage, Shortage, Writedown & Supplies	1,029	0.0%	500	0.0%	105.8%	32,085	-97%
59,805	0.0%	120,236	2.6%	129,699	-54%		Miscellaneous	332,771	1.4%	398,589	1.8%	-16.5%	648,495	-49%
3,872	1.4%	28,953	0.6%	43,405	-91%		Advertising	34,004	0.1%	157,611	0.7%	-78.4%	217,025	-84%
-	0.1%	-	0.0%	-	-		Agency & Management Fees	-	0.0%	-	0.0%	-	-	-
84,693	0.0%	66,572	1.5%	90,322	-6%		Professional Services	283,424	1.2%	335,330	1.5%	-15.5%	451,610	-37%
209,485	2.0%	176,516	3.9%	236,975	-12%		Contractual Services	518,341	2.2%	736,572	3.2%	-29.6%	1,184,875	-56%
-	4.9%	-	0.0%	7,000	-100%		Other Contractual Services	-	0.0%	-	0.0%	-	35,000	-100%
20,154	0.0%	8,552	0.2%	59,888	-66%		Overhead Allocation	60,622	0.3%	31,858	0.1%	90.3%	299,440	-80%
-	0.5%	4,462	0.1%	-	-		Other Expenses	-	0.2%	-	0.1%	#DIV/0!	-	-
3,268	0.1%	-	0.0%	15,625	-79%		Earthquake Expense	49,308	0.2%	30,455	0.1%	61.9%	78,125	-37%
94,476	0.1%	-	0.0%	-	-		Typhoon Expense	-	0.0%	-	0.0%	-	-	-
-	0.0%	-	0.0%	-	-		Earthquake Expense	221,277	0.9%	-	0.0%	-	-	0%
3,736,725	0.0%	3,432,450	75.5%	4,238,845	-100%		General & Administrative Expen	18,715,695	78.7%	17,707,628	78.0%	5.7%	21,194,225	-12%

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Port Authority of Guam
Income Statement
With Budget Comparison (Unaudited)
5 Months Ending 02/28/19

Current Month Actual	%	Last Year Actual	%	Budget	%	Chng		Year to Date Actual	%	Last Year to Date		%	Chng	Budget	%
										Actual	%				
581,803	86.5%	1,113,755	24.5%	427,592	77.4%		OPERATING INCOME (LOSS)	5,053,429	21.3%	4,985,558	22.0%	1.4%	2,137,960	136%	
							OTHER INCOME (EXPENSE)								
							Other Income & Expense								
							Other Income								
							Interest Income								
							Interest Income								
135,548	3.1%	4,628	0.1%	5,500	236.5%		Interest Income	688,062	2.9%	(82,926)	-0.4%	-929.7%	27,500	2402%	
							Other Expense	1,609	0.0%	30	0.0%	5262.7%	(183,315)	-101%	
(1,013,064)	-23.5%	(85,051)	-1.9%	(1,917)	527.46%		Interest Expense	(1,780,765)	-7.5%	(443,560)	-2.0%	301.5%	(9,585)	18479%	
							Claims Settlement								
							Retirement Govt Contribution	(1,209,250)	-5.1%	(1,266,544)	-5.6%	-4.5%	(1,297,145)	-7%	
(241,769)	-5.6%	(253,340)	-5.6%	(259,429)	-7%		Federal Reimbursement	147,159	0.6%	293,054	1.3%	-49.8%	1,110,900	0%	
144,687	3.4%	101,162	2.2%	222,180	0%		Federal Expenses	(104,264)	-0.4%	(77,615)	-0.3%	34.3%	(260,530)	-60%	
(1,838)	0.0%	(11,773)	-0.3%	(52,106)	-96%		Gain <Loss> on Asset Disposals	(38,185)	-0.2%	(6,755)	0.0%	466.3%	(20,835)	83%	
							Other Income & Expense								
(976,437)	-22.6%	(244,375)	-5.4%	(126,602)	67.1%		OTHER INCOME (EXPENSE)	(2,295,634)	-9.7%	(1,584,317)	-7.0%	44.9%	(633,010)	263%	
							NET INCOME (LOSS)								
(976,437)	-22.6%	(244,375)	-5.4%	(126,602)	67.1%			(2,295,634)	-9.7%	(1,584,317)	-7.0%	44.9%	(633,010)	263%	
(394,634)	-9.1%	869,380	19.1%	300,990	-23.1%			2,757,795	11.6%	3,401,241	15.0%	-18.9%	1,504,950	83%	

Total Assets	Amount Current	Last Month End	Amount End	Last Year End	Change This Month	Change This Year
Current Assets						
Cash on Hand	2,000.00	2,000.00	2,000.00	2,000.00		
Petty Cash Fund	100.00	100.00	100.00	100.00		
Cashier Change Fund						
Cash on Hand	2,100.00	2,100.00	2,100.00	2,100.00		
Incentive Award Fund						
First Hawaiian Bank-Incentive						
Incentive Award Fund						
Cash in Bank	63,340,820.38	63,256,962.45	61,151,016.86	83,857.93	2,189,803.52	
First Hawaiian Bank	1,185,690.30	1,387,745.60	2,738,546.41	202,055.30	1,552,856.11	
Bank of Guam						
Bank of Hawaii						
Citizen Security Bank	64,526,510.68	64,644,708.05	63,889,563.27	118,197.37	636,947.41	
Cash in Bank						
Cash in Bank-Trust	12,747,662.19	12,751,079.69	8,748,966.83	3,417.50	3,998,695.36	
Trust-Current Unrestricted	4,917,653.00	4,710,738.42	5,408,157.22	206,914.58	490,504.22	
BOG-Current Restricted	17,665,315.19	17,461,818.11	14,157,124.05	203,497.08	3,508,191.14	
Cash in Bank-Trust						
Short Term Investments						
Bank of Guam	2,824,564.95	2,797,953.20	9,468,779.00	26,611.75	6,644,214.05	
Citizen's Security Bank						
First Hawaiian Bank						
BankPacific						
CitiBank						
Bank of Hawaii						
Oceanic Bank						
Gov Guam Employees Fed CU						
Short Term Investments						
Account Receivable-Trade (Net)	8,145,828.64	7,471,590.29	5,089,858.97	674,238.35	3,055,969.67	
Allow for Uncollectible Acct.	296,468.83	296,468.83	296,468.83			
A/R-Clearing Account						
Account Receivable-Trade (Net)	7,849,359.81	7,175,121.46	4,793,390.14	674,238.35	3,055,969.67	
Accounts Receivable-Other						
Accounts Receivable-DOA	1,568.84	1,618.84	1,843.84	50.00	275.00	
Accounts Receivable-Employee						
Accounts Receivable-FEMA Reimb						
Accounts Receivable-Geda/Casam	529,026.61	529,026.61	655,129.39		126,102.78	
Accounts Receivable-Other						
Accounts Receivable-Ins Procee						

	Amount Current	Last Month End	Last Year End	Change This Month	Change This Year
Accounts Receivable-Other	530,595.45	530,645.45	656,973.23	50.00-	126,377.78-
Marina Receivables	3,318.62	4,730.12	9,218.12	1,411.50-	5,899.50-
Accounts Receivable-Agat Marina	1,305.89	863.38	2,769.67	442.51-	1,463.78-
Accounts Receivable-GDP Marina	199.56	150.00	2,046.50	49.36	1,846.94-
Accounts Receivable-Harbor Of					
Marina Receivables	4,824.07	5,743.50	14,034.29	919.43-	9,210.22-
Interest Receivables					
Bank Of Guam					
Bank Of Hawaii					
BankPacific					
Citibank					
Citizens Security Bank					
First Hawaiian Bank					
GovGuam Emp. Fed. Credit Union					
Oceanic Bank					
Other					
Interest Receivables					
Prepaid Expenses	1,368,272.52	1,569,829.31	58,055.50	201,556.79-	1,368,272.52
Prepaid Insurance	781,191.15	887,628.14		106,436.99-	723,135.65
Prepaid Expenses	2,149,463.67	2,457,457.45	58,055.50	307,993.78-	2,091,408.17
Deferred Expenses					
Deferred Geda Addendum L/Lease					
Credit Note Reimbursement					
Deferred Expenses					
Current Assets	95,552,733.82	95,075,547.22	93,040,019.48	477,186.60	2,512,714.34
Non Current Assets					
Long Term Receivable	2,258,190.48	2,258,190.48	2,258,190.48		
Long Term Receivable-DOA	3,748,640.38	3,748,640.38	3,748,640.38		
Long Term Receivable-Geda					
Allow For Uncollectible Tr A/R					
Long Term Receivable					
Revenue Bond Reserves	3,826,174.10	3,765,423.69	3,518,079.07	60,750.41	308,095.03
Revenue w/Trustee-Unrestricted	15,890,711.67	15,890,711.67	15,890,711.67		
Reserve w/Trustee-Restricted					
Revenue Bond Reserves	19,716,885.77	19,656,135.36	19,408,790.74	60,750.41	308,095.03
Inventory-A/C	8,690.00	8,690.00	8,690.00		
Inventory-Computer	74,694.64	75,599.64	101,434.12	1,105.00-	26,939.48-
Gas, Oil and Diesel Inventory	99,952.66	99,313.89	59,911.91	9.81-	244.17
Inventory-Parts					
Supplies Inventory	487,269.55	484,482.35	512,276.76	2,787.20	25,007.21-

	Amount Current	Last Month End	Amount Last Year End	Change This Month	Change This Year
Contra-Asset Inventory Adj. Allowance for Obsolescence Inventory for Survey	1,721.09 87,549.04	1,721.09 87,549.04	1,721.09 87,549.04		
Inventory	581,440.80	579,768.41	633,143.32	1,672.39	51,702.52
Work In Progress					
Const Work in Progr-Local	203,059.61	274,949.65	67,360.29	71,890.04	135,699.32
Const Work in Progr-Federal	2,917,434.78	2,793,437.09	2,663,760.64	123,997.69	672,372
Const Work in Progr-FMF	1,680,721.04	1,460,614.90	1,172,084.05	220,106.14	1,508,636.99
Const Work in Progr-BOND					
Work In Progress	4,801,215.43	4,529,001.64	2,903,204.98	272,213.79	1,898,010.45
Non Current Assets	25,099,542.00	24,764,905.41	22,945,139.04	334,636.59	2,154,402.96
Property, Plant & Equipment					
Land-Cabras	3,563,000.00	3,563,000.00	3,563,000.00		
Land	3,563,000.00	3,563,000.00	3,563,000.00		
Buildings	15,732,648.10	15,732,648.10	15,732,648.10		
Buildings-Original	125,548,911.67	125,548,911.67	125,548,911.67		
Buildings-Substation Shelters					
Buildings-Wharf Improvements					
Canopy Structures	141,281,559.77	141,281,559.77	141,281,559.77		
Buildings	15,238,446.74	15,236,461.89	15,228,522.49	1,984.85	9,924.25
Accumulated Depreciation-Build	34,762,736.44	34,474,759.45	33,320,334.63	287,976.99	1,442,401.81
AccDeprec-Buildings-Original					
AccDeprec-Buildings-Sub Shelter					
AccDeprec-Buildings-Wharf Impr					
AccDeprec-Canopy Structures					
Accumulated Depreciation-Build	50,001,183.18	49,711,221.34	48,548,857.12	289,961.84	1,452,326.06
Furnishings & Equipment					
Air Tools	531,281.08	531,281.08	528,231.08	1,105.00	3,050.00
Communications Equip	6,111,947.16	6,110,842.16	6,075,435.36	1,105.00	36,511.84
Computer Equip	15,926,684.91	15,926,684.91	15,964,110.56		37,425.65
Frame Equip	1,171,627.16	1,171,627.16	1,149,873.30		21,753.86
Furnishings & Office Equip	1,821,145.00	1,821,145.00	1,821,145.00		
Forklift Equip					
Generator Relocation Cost	1,229,056.25	1,229,056.25	1,229,056.25		
Generator Sets	14,832.85	14,832.85	14,832.85		
Hand Tools	2,852.00	2,852.00	2,852.00		
Load & Unload Equip	6,999.00	6,999.00	6,999.00		
Mowing Equip	1,729,408.84	1,729,408.84	1,836,395.83	106,986.99	
Other Equip	24,446.56	24,446.56	24,446.56		
Power Tools	39,427.95	39,427.95	39,427.95		
Safety Equip	336,408.08	336,408.08	349,103.87		
Shop Equip	2,970,216.97	2,970,216.97	2,970,216.97		12,695.79
Tractors					

	Amount Current	Last Month End	Amount End	Last Year End	Change This Month	Change This Year
Vehicles & Motor Equip	2,048,808.69	2,047,921.87	1,986,984.87	6,917,282.19	886.82	61,823.82
Furnishings & Equipment	33,965,142.50	33,963,150.68	33,999,111.41	870,514.58	1,991.82	33,968.91
Accumulated Depreciation-Furni						
Accdeprec-Air Tools	499,253.76	498,523.30	495,601.46	513,937.80	730.46	3,622.30
Accdeprec-Communications Eqt.	1,698,389.47	1,658,278.06	1,513,937.80	1,917,282.19	100,384.10	474,410.97
Accdeprec-Computer Equip	7,392,192.89	7,291,908.79	6,917,282.19	6,633,099.82	122,336.18	474,410.97
Accdeprec-Crane Equip	690,032.04	677,695.70	670,514.58	870,514.58	122,336.18	56,322.22
Accdeprec-Furnishings & Office	916,070.98	906,955.70	870,514.58	870,514.58	122,336.18	56,322.22
Accdeprec-Forklift Equip						
AccAmort-Gantry 3 Relocation C						
Accdeprec-Generator Sets	324,196.06	317,367.98	290,055.66	10,736.87	6,828.08	34,140.40
Accdeprec-Hand Tools	11,096.68	11,006.05	10,066.68	10,736.87	90.69	178.19
Accdeprec-Load & Unload Equip	855.72	831.95	736.87	736.87	23.07	178.19
Accdeprec-Mowing Equip	5,715.85	5,599.20	5,132.60	5,132.60	116.65	102.92
Accdeprec-Other Equip	1,133,306.85	1,122,641.95	1,204,413.75	1,204,413.75	10,664.80	71,504.20
Accdeprec-Power Tools	12,232.12	11,991.28	11,027.92	6,544.40	240.34	2,426.20
Accdeprec-Safety Equip	8,891.30	8,441.92	7,990.19	198,790.19	469.38	2,426.20
Accdeprec-Shop Equip	197,294.01	195,341.64	195,341.64	195,341.64	1,982.37	1,456.18
Accdeprec-Tractors	1,524,993.22	1,502,841.42	1,414,234.02	929,733.34	1,151.85	1,110,459.18
Accdeprec-Vehicles & Motor Equ	1,015,321.52	992,568.01	929,733.34	929,733.34	22,753.51	85,688.18
Accumulated Depreciation-Furni	15,429,842.52	15,201,946.95	14,501,748.13	14,501,748.13	227,895.57	928,094.39
Capital Leases						
Capital Leases						
Capital Leases						
Accumulated Amortization-Capit						
AccAmort-Capital Leases						
Accumulated Amortization-Capit						
Deferred Long Term Asset Cost						
Del. Cost-2018 Bond COI						
Deferred Long Term Asset Cost						
Pension-Deferred Outflows Res	6,176,941.00	6,176,941.00	6,176,941.00	6,176,941.00		
Pension-Deferred Outflow Res	6,176,941.00	6,176,941.00	6,176,941.00	6,176,941.00		
Pension-Deferred Outflows Res	119,555,617.57	120,071,483.16	121,970,006.93	121,970,006.93	515,865.59	2,414,389.36
Property, Plant & Equipment	240,207,893.39	239,911,935.79	237,955,165.45	237,955,165.45	295,957.60	2,252,727.94
Total Assets						
Total Liabilities & Capital						
Current Liabilities						
Accounts Payable						
Accounts Payable Custom						
Accounts Payable GSA						

	Amount Current	Last Month End	Last Year End	Change This Month	Change This Year
Accounts Payable Others	46,936.33	51,586.33	374,284.52	4,650.00	327,348.19
Accounts Payable Trade	1,638,049.89	2,036,370.66	1,788,892.50	398,320.77	150,842.61
Received Not Vouchered	1,282.34	1,282.34			1,282.34
Accounts Payable	1,686,268.56	2,089,239.33	2,163,177.02	402,970.77	476,908.46
Current Loan/Bond Payable					
Current ANZ (USDA) Loan Payabl	3,178.71	3,178.71	3,178.71		
CU ANZ (USDA) 12M Loan Payabl					
CU BOG 10M SLE Loan Payable					
CU BOG 2M USDA Direct Loan	3,178.71	3,178.71	3,178.71		
CU Bond Payable					
Due to Public Utilities					
Due to GPA					
Due to GWA					
Due to GVA					
Due to Public Utilities					
Accrued Interest Payable	1,013,064.11	.03	811,840.80	1,013,064.08	201,223.31
Accrued Bond Interest Payable	1,013,064.11	.03	811,840.80	1,013,064.08	201,223.31
Accrued Interest Payable					
Deferred Revenues - DOD Moderniz	61,769.01	61,769.01	61,769.01		131,460.17
Deferred Revenues - GEDA	105,718.75	105,718.75	237,178.92		11,586.41
Deferred Revenues - Leases			10,586.91		90,550.53
Deferred Revenues - Marinas			90,550.53		232,597.61
Deferred Revenues	43,949.74	43,949.74	276,547.35		
Deferred Revenues					
Accrued Payroll	774,088.69	750,064.47	809,757.71	24,024.22	35,669.02
Accrued Vacation Pay-Current	1,368,579.96	1,317,093.27	1,267,947.10	51,486.65	100,632.86
Accrued Vacation Pay					
Accrued Earthquake Cost					
Accrued Cola/Supplemental					
Accrued Typoon Cost					
Accrued Medicare Tax					
Accrued Federal Grant					
Employee Insurance Payables	20,297.66	18,736.62	15,896.42	1,561.04	4,401.24
Employee Deductions Payable	294,796.42	290,999.76	318,280.16	3,796.66	23,483.74
Mitochonding Tax Payable					
Credit Union					
Accrued Miscellaneous Deductio					
Accrued Death & Disability Ins					
Retirement Contributions					
Deferred Compensation Plan Pay					
Deferred Supplemental Plan					

	Amount Current	Last Month End	Amount Last Year End	Change This Month	Change This Year
Accrued Expenses	2,457,762.73	2,376,894.12	2,411,881.39	80,868.61	45,881.34
Security Deposits - Space Leas	85,831.20	85,831.20	84,565.82	370.50	1,265.38
Security Deposits - Marinas	32,630.32	33,000.82	32,421.82	370.50	208.50
Security Deposits	118,461.52	118,832.02	116,987.64	370.50	1,473.88
Capital Lease Obligations-Cur					
Capital Lease Obligations-Cur					
Other Current Liabilities					
Reserve Shortage/Property Dama					
Lease Payable - GEDA					
Other Current Liabilities					
Current Liabilities	5,319,506.66	4,628,915.24	5,780,434.20	690,591.42	460,927.54
Non Current Liabilities					
Long Term Accrued Expenses					
Unfunded Retirement Contributi	56,767,410.00	56,767,410.00	56,767,410.00		
Accrued Vacation Pay-Long Term	552,540.11	552,540.11	552,540.11		
Accrued Sick Lve (DC)-Long Term	993,730.72	993,730.72	993,730.72		
Contingent Liability					
Long Term Accrued Expenses	58,313,680.83	58,313,680.83	58,313,680.83		
Pension-Deferred Inflow of Res	1,008,960.00	1,008,960.00	1,008,960.00		
Pension-Deferred Inflow of Res	1,008,960.00	1,008,960.00	1,008,960.00		
Capital Lease Obligations					
Capital Lease Obligations					
Capital Lease Obligations					
Long Term Loan Payables					
LT-ANZ (USDA) Loan Payable 3.5					
LT-ANZ (USDA) Loan Payable 12M					
LT-BOG SLE Loan Payable 10M					
LT-BOG \$2M USDA Direct Loan					
Long Term Loan Payables					
Long Term Bond Payables					
LT-2018 BOND Payable	71,445,000.00	71,445,000.00	71,445,000.00		
LT-2018 BOND Payable	5,208,474.61	5,208,474.61	5,252,614.23		44,139.62
LT-2018 BOND COST OF Issuance	76,653,474.61	76,653,474.61	76,697,614.23		44,139.62
Long Term Bond Payables					

	Amount Current	Last Month End	Last Year End	Change This Month	Change This Year
Non Current Liabilities	135,976,115.44	135,976,115.44	136,020,255.06		44,139.62-
Capital Contributions & Equity					
Contributions-Local Government	3,563,000.00	3,483,688.19	3,563,000.00		
Contributions-Land	483,688.19	413,670.45	483,688.19		
Contributions-Property & Equip	13,413,670.45	13,413,670.45	13,413,670.45		
Contributions-General Fund	100,000.00	100,000.00	100,000.00		
Contributions-G.E.P.A.	7,000.00	7,000.00	7,000.00		
Contributions-PAG (Portion of					
Contributions-Local Government	17,567,358.64	17,567,358.64	17,567,358.64		
Contributions-Federal Governme	10,321,126.26	10,321,126.26	10,321,126.26		
Contributions-U.S. Govt Rehab	1,492,676.57	1,492,676.57	1,492,676.57		
Contributions-Economic Develop	6,508,875.60	6,508,875.60	6,508,875.60		
Contributions-U.S. Department	53,763.30	53,763.30	53,763.30		
Contributions-U.S. Govt-Fema					
Contributions-Federal Governme	18,376,441.73	18,376,441.73	18,376,441.73		
Accumulated Earnings	33,770,010.75-	33,770,010.75-	33,770,010.75-		
Accumulated Earnings (Deficit)	93,980,681.57	93,980,681.57	93,980,681.57		
Accumulated Earnings	60,210,670.82	60,210,670.82	60,210,670.82		
Net Earnings (Loss)	2,757,800.10	3,152,433.92	5.00	394,633.82-	2,757,795.10
Capital Contributions & Equity	98,912,271.29	99,306,905.11	96,154,476.19	394,633.82-	2,757,795.10
Total Liabilities & Capital	240,207,893.39	239,911,935.79	237,955,165.45	295,957.60	2,252,727.94

PORT AUTHORITY OF GUAM

AGING SUMMARY REPORT FY19

AS OF 02/28/2019

Number Name	Open	Current	31 - 60	61 - 90	91 - 120	Over 120	Amount	Date	Remarks
15388 Guam Industrial Serv. Inc.	181,870.65	11,683.23	11,760.00	11,760.00	11,760.00	134,907.42	23,520.00	9/26/2018	Currently with Legal. As per Marge, both parties are looking into a settlement
7384 Marianas Steamship Agency	420,480.58	381,455.02	279.60	416.88		38,329.08	154,779.18	4/18/2019	Invoice #78364 \$38,329.08 ongoing dispute with Guam Shipyard/ Guam Industrial us in clearing Invoices over 120 days past due
7376 Matson Navigation Inc.	4,286,061.59	3,358,621.83	894,230.02	11,069.77		22,139.97	45,771.76	4/18/2019	Matson has been making payments frequently and they have been working well with us in clearing Invoices over 120 days past due
11776 Customs and Quarantine Age	12,579.84		449.28			12,130.56	1,347.84	2/11/2019	Customers has been making payments for this fiscal year. However, as per Ronnie from acts payable, she said we may have to file a government claim for all outstanding Invoices.
13422 Department of Agriculture	50,243.67	39,443.67				10,800.00	14,765.40	5/3/2018	As per Jay Gutierrez, documents were submitted to DOA but it was returned back to them because they did not attach the Invoice. He informed me that resubmitted and we should be receiving payment soon.
9620 Alupang Beach Club	6,765.82	287.51	287.51	25.00	25.00	6,140.80	287.51	4/1/2019	ABC has an ongoing dispute for water charges. Finance will set up a meeting with Commercial to discuss account
7106 Shell Guam, Inc.	9,750.00		1,950.00	1,950.00	1,950.00	3,900.00	1,950.00	11/4/2011	Pending legal/lease assignment
11794 Guam Shipyard	3,008.12	74.34	99.12	49.56	198.24	2,586.86	33.98	4/23/2019	Currently with Legal. As per Marge, both parties are looking into a settlement
15708 HMR Guam Inc.	1,227.24					1,227.24			Customer will be sent to Small Claims.
9814 Feutress, Michael D.	910.98					910.98	300.00	6/19/2018	Ms. Feutress is requesting a meeting to discuss outstanding balance, she claims they should not have a balance with the Port because they sold their boat a few years ago.
14482 Quinata, John M.	1,540.00	220.00	220.00	220.00	220.00	660.00	412.50	12/19/2016	2nd Notice Mailed out
13202 Department of Administrati	553.20	(30.00)				583.20	4,645.40	11/16/2018	Mr. Castro submits a promissary note bi-weekly when he comes in to pay \$212.50 which he has been doing faithfully to clear balance.
14963 Castro, Jesse AR	2,462.50	495.00	520.00	495.00	520.00	432.50	212.50	4/19/2019	Will request to write off
15663 Okeanos Marianas	250.00	220.00	65.00			250.00	335.00	3/11/2019	Customer paid off balance and also terminated slip
15300 Berg, Julia	505.00		213,872.87	6,344.65		194.74	209,194.76	4/19/2019	Invoices over 120 days past due have been cleared
7587 American President Lines L	1,919,462.81	1,699,050.55							Customer is disputing past due balance of \$75.00 he claims he pays all his slips on time and he should not have a balance with us
15103 Collier, Ernest	(365.00)	(440.00)				75.00	660.00	2/5/2019	
14143 Salt Shaker Yacht Charter	(245.26)	(269.30)			24.04		269.30	4/15/2019	Currently researching past due amount.
14381 Apra Dive & Marine Sports,	4,030.50	894.10	1,568.20	1,568.20			3,136.40	3/8/2019	Past Due Balance has been cleared
7886 Guam Transport & Warehouse	1,192.82	16.82	588.00	588.00			588.00	4/4/2019	Past Due Balance has been cleared
14431 Quinata, Carlos DBA:Herita	974.42	362.06	337.28	275.08			1,435.95	4/3/2019	Past Due Balance has been cleared
9751 Duenas Roy P.	80.00			80.00			75.00	4/4/2019	Past Due Balance has been cleared
7341 Ambyth Shipping & Trading	595,722.09	576,874.35	18,847.74				36,057.76	4/18/2019	Email sent to Gail for Past Due Invoices. Late Notice will be sent out if I don't receive a response with status of payment

Number	Name	Open	Current	31 - 60	61 - 90	91 - 120	Over 120	Amount	Date	Remarks
13044	Smithbridge Guam, Inc.	4,267.87	286.66	3,981.21				98.36	4/23/2019	Past Due Balance has been cleared
11756	V. Angoco's Trucking	1,029.62	(146.38)	1,176.00				1,176.00	3/28/2019	Informed Gina of past due invoice. She is reviewing her records.
15370	J524 Inc./Ayia Dolphin Cr	3,560.00	2,630.00	930.00				830.00	4/1/2019	Past Due Balance has been cleared
14161	Isia Trucking	615.18	27.18	588.00				588.00	4/4/2019	Past Due Balance has been cleared
15095	Chen, Steven	1,119.78	572.28	547.50				1,910.00	12/26/2018	Late Notice Mailed Out
14387	Guam Sungwoo Ferry Corp.	430.40	(40.00)	470.40				885.20	4/16/2019	Past Due Balance has been cleared
15844	SDM Holdings	840.00	370.00	470.00				370.00	4/17/2019	Past Due Balance has been cleared
14527	UMS Heavy Equipment Rental	450.67	39.07	411.60				823.20	3/21/2019	Past Due Balance has been cleared
14923	Shotguns	680.00	340.00	340.00				1,207.50	1/20/2017	Late Notice Mailed Out
15593	Guam Ocean Adventures, LLC	349.96	44.20	305.76				355.32	3/22/2019	Past Due Balance has been cleared
14537	Fredrick, Bruce & Dianne	370.00	220.00	150.00				860.00	4/4/2019	Past Due Balance has been cleared
14485	Rahns, Julian T.	274.50	137.00	137.50				137.50	4/2/2019	Past Due Balance has been cleared
15549	Regis, John F.	137.50		137.50				437.50	4/22/2019	Past Due Balance has been cleared
10778	Real World Diving	329.56	214.56	115.00				801.34	3/26/2019	Past Due Balance has been cleared
14124	Guam Fire Department	480.00	400.00	80.00				80.00	3/20/2019	
15088	Shida, Paul H.	140.00	70.00	70.00				25.00	1/4/2019	Late Notice Mailed Out
15503	Y&Y LLC DBA: Sunny Divers	140.00	70.00	70.00				840.00	3/1/2019	Past Due Balance has been cleared
13089	Guam Fisherman's Cooperati	100.00	50.00	50.00				650.00	9/17/2018	Late Notice Mailed Out
14409	Robinson, Merle Ann	100.00	50.00	50.00				600.00	4/4/2019	Past Due Balance has been cleared
14436	John C. Agnon/Myung J. Par	100.00	50.00	50.00				150.00	8/16/2018	Late notice Mailed Out
15807	Romero, Nicole R.	24.78	(8.57)	9.41				50.00	11/13/2018	Late Notice Mailed out
14299	CANTON CONSTRUCTION	0.08		0.08				103.51	3/1/2019	Past Due Balance has been cleared
7350	Consolidated Transportatio	894,440.16	894,440.16					33.90	1/28/2019	Customer will be in to clear shortage
14642	Tristar Terminals Guam, In	263,316.52	263,316.52					152,461.45	4/15/2019	Past Due Balance has been cleared
14444	Office of the Governor of	105,243.38	105,243.38					122,955.67	4/1/2019	Past Due Balance has been cleared
10225	Mobil Oil Guam, Inc.	76,503.22	76,503.22					105,243.38	3/20/2019	Past Due Balance has been cleared
13696	Lotus Pacifica Trading, In	4,209.28	4,209.28					1,159.08	4/19/2019	Past Due Balance has been cleared
14171	Norton Lilly International	2,388.50	2,388.50					780.00	4/18/2019	Past Due Balance has been cleared
8483	Scuba Company	1,399.77	1,399.77					984.84	4/4/2019	Past Due Balance has been cleared
13121	Tidewater Distributors Inc	1,348.64	1,348.64					6,561.14	4/15/2019	Past Due Balance has been cleared
15272	Cosas DI Familia Holdings	825.00	825.00					0.04	4/9/2019	Past Due Balance has been cleared
13604	Lewis, Erik C.	400.00	400.00					850.00	3/28/2019	Past Due Balance has been cleared
7763	Guam Dolphin's Marine Spor	371.70	371.70					325.00	1/29/2013	Late Notice will be sent out
9831	Fish Hook Inc.	360.00	360.00					1,874.53	4/4/2019	Past Due Balance has been cleared
1490	Guam Telephone Authority	252.94	252.94					360.00	4/8/2019	Past Due Balance has been cleared
14443	Moritz, Lance	150.00	150.00					146.34	4/16/2019	Past Due Balance has been cleared
13537	Wang, Jackie	144.57	144.57					300.00	3/28/2019	Past Due Balance has been cleared
15526	Ovalles, Victor	137.50	137.50					1,614.13	4/9/2019	Past Due Balance has been cleared
15651	Barcenilla, Roland/Genylin	137.50	137.50					275.00	3/13/2019	Past Due Balance has been cleared
								137.50	2/26/2019	Late Notice will be sent out

Number	Name	Open	Current	31 - 60	61 - 90	91 - 120	Over 120	Amount	Date	Remarks
7413	Seabird Inc.	132.29	132.29							
15475	Tropical Island Marine Spo	123.90	123.90					640.09	2/22/2019	Past Due Balance has been cleared
10735	Plummer, Peter J.	87.50	87.50					2,134.31	3/25/2019	Past Due Balance has been cleared
14429	Weibacher, Walden	75.00	75.00					87.50	4/22/2019	Past Due Balance has been cleared
14656	Pangelinan, Enrique	75.00	75.00					205.00	2/25/2019	\$75.00 Interest Charges, Late Notice sent out
12509	Hanley, Timothy F.	52.50	52.50					100.00	3/26/2019	Paid \$50.00 of past due balance, \$25.00 Interest Fee.
12518	Balaladia, Robert M.	49.34	49.34					105.00	4/9/2019	Past Due Balance has been cleared
15099	Williams, Michael E.	45.00	45.00					267.54	4/10/2019	Past Due Balance has been cleared
15079	McDermott, Brian	31.32	31.32					929.94	3/20/2019	Past Due Balance has been cleared
13803	Koranda Corp.	21.55	21.55					790.55	1/18/2019	Late Notice Sent Out
14642	Tristar Terminals Guam, In	(0.01)	(0.01)					13.23	4/4/2019	Past Due Balance has been cleared
15811	Ride the Ducks, LLC	(0.02)	(0.02)					122,955.67	4/1/2019	
13671	Landscape Management Syste	(0.05)	(0.05)					1,265.38	4/9/2019	
10524	Orcutt, Kenneth D.	(0.50)	(0.50)					10,498.90	2/19/2019	
11778	Dewitt Trans Services of G	(0.68)	(0.68)					137.50	4/1/2019	
12522	Dickerson & Quinn, Ltd	(0.68)	(0.68)					111.84	4/19/2019	
15798	Edson, Roger	(2.78)	(2.78)					59.02	4/12/2019	
14535	Young, Dione & Jerry	(25.00)	(25.00)					84.67	4/11/2019	
15548	Makana Fishing Charters	(25.00)	(25.00)					150.00	4/1/2019	
1960	MENDIOLA, FRANCISCO O.	(40.00)	(40.00)					87.50	4/10/2019	
12397	Cruz, John R.	(40.00)	(40.00)					40.00	3/12/2019	
13653	Yu, Niko K.	(40.00)	(40.00)					160.00	8/29/2017	
1300	SANTOS, RAYMOND B.	(50.00)	(50.00)					145.00	1/23/2019	
1749	CARBULLIDO, RITA B.	(50.00)	(50.00)					30.00	9/1/2017	
15400	Mendiola, Zachary	(50.00)	(50.00)					50.00	12/17/2018	
15488	Love, Rick	(50.00)	(50.00)					50.00	9/7/2018	
15527	Walsh, Joshua	(50.00)	(50.00)					50.00	12/28/2018	
15597	Gorman, John T.	(50.00)	(50.00)					50.00	6/13/2017	
15674	Ching, Donald	(50.00)	(50.00)							
15677	Reinhardt, Kyle Christophe	(50.00)	(50.00)					15.00	2/20/2018	
15682	Marges, Lilyjing D. T.	(50.00)	(50.00)					50.00	3/26/2018	
15694	Hocog, Gerry J.	(50.00)	(50.00)							
15713	SCHERER, ROBERT I.	(50.00)	(50.00)					50.00	3/16/2018	
15726	Garrido, Keoni L.	(50.00)	(50.00)					50.00	4/20/2018	
15758	Dunn, Timothy J.	(50.00)	(50.00)					50.00	6/19/2018	
15792	Denton, Walter	(50.00)	(50.00)					50.00	8/31/2018	
13800	HAWTHORNE PACIFIC CORP.	(55.92)	(55.92)					111.84	2/18/2019	
14907	Taitano, John	(61.00)	(61.00)					115.00	2/12/2019	
1882	SIATAN, JULIE AIDA V.	(65.00)	(65.00)					50.00	2/8/2019	
15235	Oil Spill Response Operati	(67.96)	(67.96)					3,864.00	4/5/2019	

Number	Name	Open	Current	31 - 60	61 - 90	91 - 120	Over 120	Amount	Date	Remarks
11890	K-Mart	(75.00)	(75.00)					75.00	2/7/2019	
15849	Wilson, Jared	(75.00)	(75.00)					75.00	2/15/2019	
14582	Packbier, Paul E.R./PCR Gu	(95.00)	(95.00)					510.00	2/6/2019	
12706	Guam Seawalker Tours	(100.00)	(100.00)					340.00	3/26/2019	
14694	Go Nakane	(100.00)	(100.00)					212.50	3/27/2019	
15699	Shut Up and Fish Guam	(100.00)	(100.00)					687.50	2/20/2019	
15748	Nugam, Henry L.	(100.00)	(100.00)					100.00	6/1/2018	
14290	DGX	(101.84)	(101.84)					411.60	4/23/2019	
15749	Lagutang, Herbert C.D.	(110.00)	(110.00)					340.00	4/4/2019	
13081	Watanabe, Aki/Fontana & C	(128.00)	(128.00)					147.00	4/10/2017	
14570	Terleja, Glenn	(137.50)	(137.50)					137.50	1/4/2018	
14658	Phillip, Vincer	(137.50)	(137.50)					137.50	2/28/2019	
15692	Jo, Myeongseon	(137.50)	(137.50)					390.96	6/27/2018	
15704	Halmi, Anthony Villagomez	(137.50)	(137.50)					137.50	3/15/2019	
12895	Bell, James C. or Cynthia	(150.00)	(150.00)					450.00	4/4/2019	
14744	Harvest Ministries	(150.00)	(150.00)					150.00	2/8/2019	
1500	Atlantis Guam	(156.04)	(156.04)					3,057.60	4/9/2019	
14776	MAAAD	(169.45)	(169.45)							
12394	Wong, Billy	(175.00)	(175.00)					350.00	3/11/2019	
1862	SAANTOS, JOHN T.	(194.00)	(194.00)							
14909	Propacific Builder Corpra	(194.99)	(194.99)					457.22	2/25/2019	
9742	Duenas, Christopher M.	(200.00)	(200.00)					300.00	2/11/2019	
15698	Poseidon's Maidens Charter	(212.50)	(212.50)					212.50	4/16/2019	
13677	Brown, Roy	(220.00)	(220.00)					174.45	5/17/2017	
15242	Ames, Todd	(220.00)	(220.00)					137.50	3/20/2019	
15818	Mendiola, Janus C.	(240.00)	(240.00)					240.00	2/13/2019	
12373	Beighley, Jim/Mark Baldyga	(250.00)	(250.00)					50.00	8/27/2018	
12338	Trembata, Masao DBA:Ten Boa	(262.50)	(262.50)					87.50	4/9/2019	
12424	Flores, Joaquin C.	(275.00)	(275.00)					137.50	3/26/2019	
14013	Brandt, Jim or Bonnie	(275.00)	(275.00)					137.50	4/4/2019	
14150	PIER, KENNETH	(275.00)	(275.00)					275.00	2/28/2019	
14968	Nguyen, Hoa Van	(290.00)	(290.00)							
8336	Pacific Trucking Inc.	(292.38)	(292.38)							
11775	Charles Marine Sports Club	(295.10)	(295.10)					1,298.30	4/4/2019	
15031	Asia Pacific Wholesalers	(342.31)	(342.31)					2,922.00	7/3/2018	
9697	Camacho, Antonio Frank C.	(400.00)	(400.00)					480.00	12/5/2018	
15433	Prestke, Burghard	(400.00)	(400.00)					100.00	2/28/2019	
15207	SOUTH PACIFIC DREAM CORPOR	(402.50)	(402.50)					140.00	3/20/2019	
14141	Core Tech International	(425.15)	(425.15)					8,415.50	12/31/2018	
14791	Fong, Francis L	(445.83)	(445.83)					300.00	3/28/2019	

Number	Name	Open	Current	31 - 60	61 - 90	91 - 120	Over 120	Amount	Date	Remarks
13545	Perez, Vincent T./Vern Per	(500.00)	(500.00)					600.00	12/11/2018	
15205	RIDLON, DANIEL A	(500.00)	(500.00)					600.00	2/4/2019	
14136	San Nicolas, Jose T.	(510.00)	(510.00)					200.00	4/10/2019	
15290	Murrell, Robert Dan	(525.00)	(525.00)					675.00	2/13/2019	
9849	Flores, William A.	(550.00)	(550.00)					600.00	1/11/2019	
15428	Stewart, Michael	(687.50)	(687.50)					825.00	1/15/2019	
10621	Perez, Thomas L.G.	(720.00)	(720.00)					960.00	11/26/2018	
9478	Triple B Forwarders	(785.14)	(785.14)					413.14	4/18/2019	
14364	P.S.V. Corp./Joo, Gi Bum	(789.32)	(789.32)					1,115.80	3/14/2019	
14210	Kaneshiro, Roger J., D.D.S	(800.00)	(800.00)					960.00	1/9/2019	
13191	Aguon, Sonja V. or Paul SN	(809.29)	(809.29)					120.00	2/1/2019	
9401	Tasi Tours Inc.	(846.10)	(846.10)					582.12	4/15/2019	
12748	Radiocom	(849.48)	(849.48)					1,600.00	1/14/2019	
1487	Guam Federation of Teacher	(859.00)	(859.00)							
10250	Morrice Equipment LLC	(1,241.08)	(1,241.08)					525.00	9/26/2018	
15612	Churchill, Charles D.	(1,303.80)	(1,303.80)					2,000.00	1/16/2019	
13314	Island Certs Corporation	(1,562.50)	(1,562.50)					1,650.00	12/18/2018	
15582	Shavers, George Kenneth	(1,625.00)	(1,625.00)					1,950.00	1/3/2019	
15152	SUNNY SIDE UP GUAM INC.	(1,765.00)	(1,765.00)					6,000.00	12/22/2017	
7368	Cabrass Marine Corp	(25,546.86)	(25,546.86)					403.68	11/6/2018	
13030	South Pacific Petroleum Co	(29,896.34)	(29,896.34)					29,742.00	4/15/2019	
15334	KALIS Corporation	(30,165.67)	(30,165.67)					2,714.75	4/8/2019	
12511	Hanson Permanente Cement o	(41,752.76)	(41,752.76)					172,000.00	3/1/2019	
14778	IP&E Holding LLC	(557,618.38)	(557,618.38)					1,369.00	4/19/2019	
10188	Mid-Pac Far East							295.10	2/5/2019	
13777	Suncare Distributors							118.04	3/5/2019	
14990	Leon Guerrero, Alfred F							55.92	2/18/2019	
15040	Tyquiangco, Joseph T.							137.50	4/9/2019	
	Total	8,155,143.98	6,714,876.85	1,155,239.36	34,842.14	14,697.28	235,488.35	1,306,209.83		

Accounts Payable Aging Report
28-Feb-19

Supplier	Name	Phone	Co	Balance	Open	Current	46 - 60	61 - 90	91 - 120	Over 120	Remarks
12215	Americana Supplie	671 6464371(ERIC)	50	1040	1040						
13627	Association of Pa	360 3525346	50	2985	2985						
14337	ALAN SEARLE & ASS	671 6424707	50	3800	3800						
15262	AWESOME HARDWARE	671 787-2663	50	1058.5	1058.5						
15733	AYM INTERNATIONAL	671 988-9290/PERR	50	82100.9	82100.9						
11768	Benson Guam Enter	671 4777562(SALLY)	50	3661.84	3661.84						
12239	Best American Too	671 6465058(ELMA)	50	139.9	139.9						
13495	BME & Son Inc.	671 6323338/63754	50	67442.68							Pending settlement; 67442.68 with legal
11831	Cash		50	970.63	970.63						
15851	David, Gabriel J.	671 797-9956	50	50	50						
11778	Dewitt Trans Serv	671 6464442/64818	50	2007.5	803.25	404.25					
7798	Diamond Auto Part	671 6494234/64605	50	1089.86	1089.86						
13603	DHL Express (USA)	972 6086120	50	67.4	67.4						
15354	ERC Maintenance	671 7347789	50	496.89	496.89						
14052	Far East Equipmen	671 8886270/JOHNL	50	9689.68	5772						3917.68 Late billing
14763	Fastenal Company	671 6481406	50	1659.65	1659.65						
9030	Foremost Crystal	671 6499782	50								
14056	Gov't of Guam Ret		50	18.41							18.41
11471	Gov't of Guam Ret	671 7342196	50	-145825.94	-145826						
7747	Guahan Waste Cont	671 6495183	50	462.7							462.7
14507	Guam Home Center	671 6324442	50	1074.69	1074.69						
7851	Guam Power Author	671 5652909(AGAT)	50	83580.34	83580.34						
12126	Guam Waterworks A	671 6477800(ROSE)	50	-972.32	-972.32						
15306	GATBO INDUSTRIES	671 6888401	50	800	800						
14761	G4S Security Syst	671 6468341	50	360641.01	21528.24						339112.8 account settled in April
14320	Home Depot (The)	671 6480440	50	1253.72	1253.72						
9187	Hydra-Air Pacific	671 6495843/5844N	50	1276.86	1276.86						
15332	Hydraulink Guam	671 632-4956	50	555.66	555.66						
13800	HAWTHORNE PACIFIC	671 6469118(RICHA)	50	-1880.65	-1880.65						
13092	I Connect	671 8888888/88875	50	8038.9	8038.9						
11784	Island Choice Dri	671 6378902	50	1449.65	1449.65						

Supplier Name	Phone	Co	Balance	Open	Current	46 - 60	61 - 90	91 - 120	Over 120	Remarks
9291 J.V. Internationa	671 6469524/9540	50	794.8	794.8						
9312 Jack Peters & Com	671 6461241/7349(50	1405.07	1405.07						
14946 JTC Services Guam	671 47333000	50	146.45	146.45						
13803 Korando Corp.	6497880/7881	50	372500.96	372501						
14048 Lagu Sanitation	671 6495681	50	15438	15438						
15550 Lifesavers Confer		50	-350	-350						
15759 Light, Phil	671 4865063	50	260	260						
10188 Mid-Pac Far East	671 6325160/5169/	50	89819.87	89819.87						Liquidated damages
10250 Morrico Equipment	671 6491947FRANK	50	17757.9	4126.5						13631.4 payout in May.
15795 MORPHO USA,INC	978 2152400	50	125.25	125.25						
12510 N.C. Macario & As	671 6490901	50	49974.08	49974.08						
10330 Napa Auto Parts	671 6376642/7141/	50	310.92	310.92						
14711 National Trading	671 6471883	50	747.5	747.5						
12528 NEW MW Corporatio	671 6477663	50	650	650						
13730 Omega Safety Comp	671 6460622BILL	50	877.5	3059				877.5		
11811 Pacific Daily New	671 4721736(FAEX2	50	3059	3059						
10516 Pacific Data Syst	671 6484361/2	50	2896.8	2896.8						
13196 Pacific Human Res	671 6376906/7/8	50	756	216.3			539.7			
15668 Pacific Welding M	671 4774365/47222	50	3870	3870						
14831 Phillips and Bord	671 4772223	50	67468.75	67468.75						
14909 ProPacific Builde	671 4773109/88856	50	109720.66	109720.7						
11439 PAG Goodwill & Mo	671 4775931	50	50					50		
15341 PTI PACIFIC INC.		50	1708	1708						
12301 Rainbow Paints Su	671 6496000	50	3980	3980						
10823 Reaction Supply C	671 4725651	50	2224.4	2224.4						
7093 Safety 1st system	671 6496440DAVE	50	5372.9	5372.9						
14792 SecureSafe Soluti	671 6490797	50	2023.42	1300.92					722.5	
13030 South Pacific Pet	671 4728871(OPERA	50	39499.26	39499.26						
1260 SANTOS, JOHN B.	671 4775931/EXT.2	50	368	368						
15630 SOURCE RITE INC		50	885	-1090						pending credit from
15398 Terlaje, Miguel T	671 777-2262	50	50							1975 vendor
13909 The Guam Daily Po	6491924(CAROL	50	1137	1137						50
12779 Travel Bag, Inc.	671 4722653	50	1988.23	1988.23						
11983 Treasurer of Guam		50	9689.85	9689.85						
12043 Triple J Commerci	671 6468233	50	8731	8731						

Supplier	Name	Phone	Co	Balance Open	Current	46 - 60	61 - 90	91 - 120	Over 120	Remarks
14642	Tristar Terminals	671 5652300	50		-486.12				486.12	
11615	Tsang Brothers Co	671 6388133(CHRIS	50	775	775					
15432	TRACK ME GUAM, LL	671 6496345	50	2726	2726					
11623	Unitek Environmen	671 5653151(LEROY	50	22075.02					22075.02	payout done in April
11956	Workers Compensat		50	2630					2630	
14197	WSP/Parsons Brinc	671 9884554(MATT	50	296354.59	133914		91182.05	71258.53		
7253	Xerox Corporation	671 4779456/9495	50	8819.25	8819.25					
50	Port	Authority of Guam		1638049.89	1020414	404.25	92120.75	72587.03	452524.3	

Port Authority of Guam
Crane Surcharge Revenue & Expense Report
5 Months Ending 02/28/19

	Current Month		Year to Date	
	Actual	%	Actual	%
	-----	----	-----	----
Crane Surcharge Revenue	454,759.45	100	2,544,148.95	100
	-----	----	-----	----
TOTAL REVENUES	454,759.45	100	2,544,148.95	100
General & Administrative Expenses				
Salaries & Wages	59,658.76	13.1	324,835.09	12.8
Insured Benefits	5,300.15	1.2	28,423.92	1.1
Retirement Benefits	13,722.90	3	75,074.81	3
Other Benefits	4,103.44	0.9	22,123.83	0.9
General Insurance	21,666.67	4.8	108,333.35	4.3
Repairs & Maintenance	1,042.15	0.2	1,042.15	
Rep. & Maint.-Pola 14	32,108.41	7.1	55,759.41	2.2
Rep. & Maint.-Pola 16	88,371.20	19.4	118,677.30	4.7
Rep. & Maint.-Pola 17	91,863.24	20.2	123,186.59	4.8
Depreciation & Amortization	67,438.42	14.8	337,192.10	13.3
Supplies	692.38	0.2	14,847.81	0.6
Other Contractual Services	3,870.00	0.9	5,820.00	0.2
Overhead Allocation	107,342.89	23.6	626,436.65	24.6
Typhoon Expense	1,244.04	0.3	6,862.64	0.3
	-----	----	-----	----
General & Administrative Expenses	498,424.65	109.6	1,848,615.65	72.7
OPERATING INCOME (LOSS)	-43,665.20	-9.6	695,533.30	27.3



PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
1026 Cabras Highway, Suite 201, Piti, Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
Website: www.portguam.com



Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

FINANCE-YTD - March 2019

Financial Highlights

Income Statement

Balance Sheet

Accounts Receivable Aging Summary Report

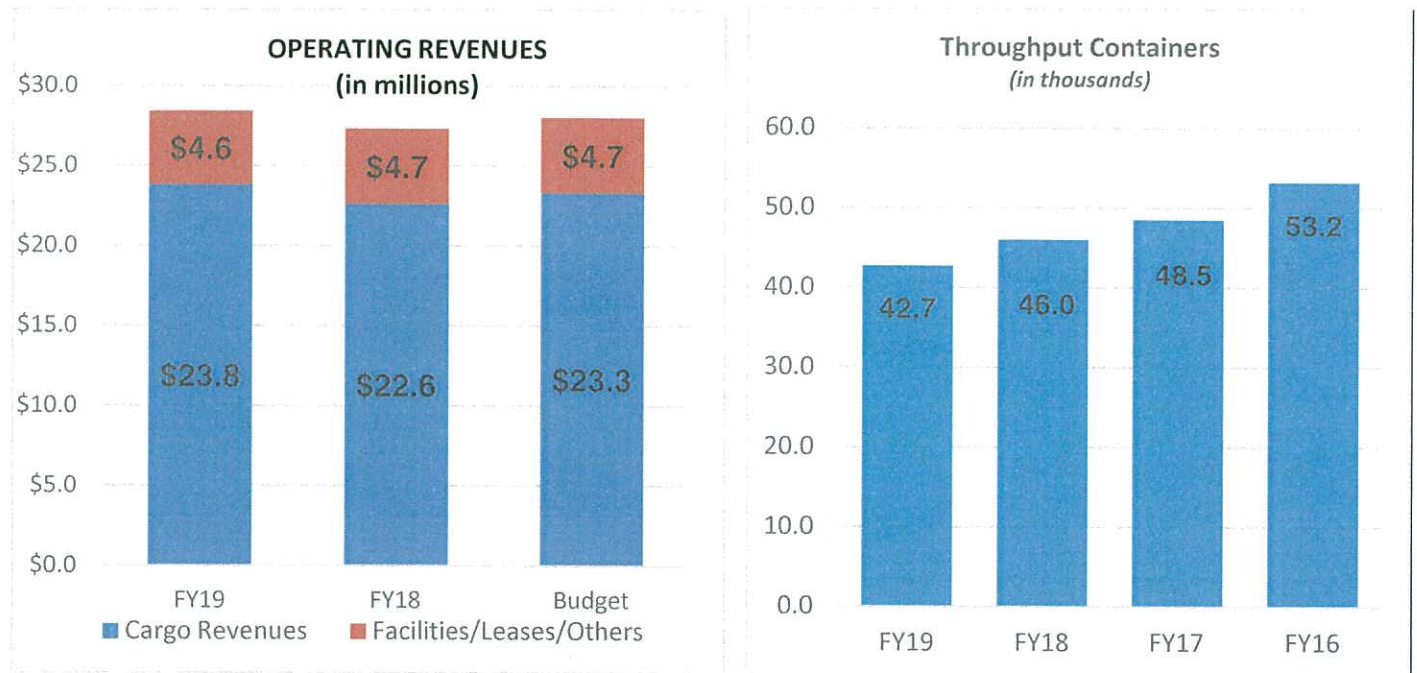
Accounts Payable Summary

Budget Lift/Transfer Monthly Activities

Crane Surcharge Income Statement

Financial Highlights – YTD March FY2019

Operating Performance:



REVENUES AND CARGO THROUGHPUT:

Total Operating Revenues as of March 2019 was \$28.4 million, which consist of \$23.8 million in cargo revenues and \$4.6 million in Facilities, Leases, and Other Services.

FY19 YTD cargo revenues is 5% higher than last year's total (\$22.6 mil) and 2% higher than Budget (\$23.3 mil).

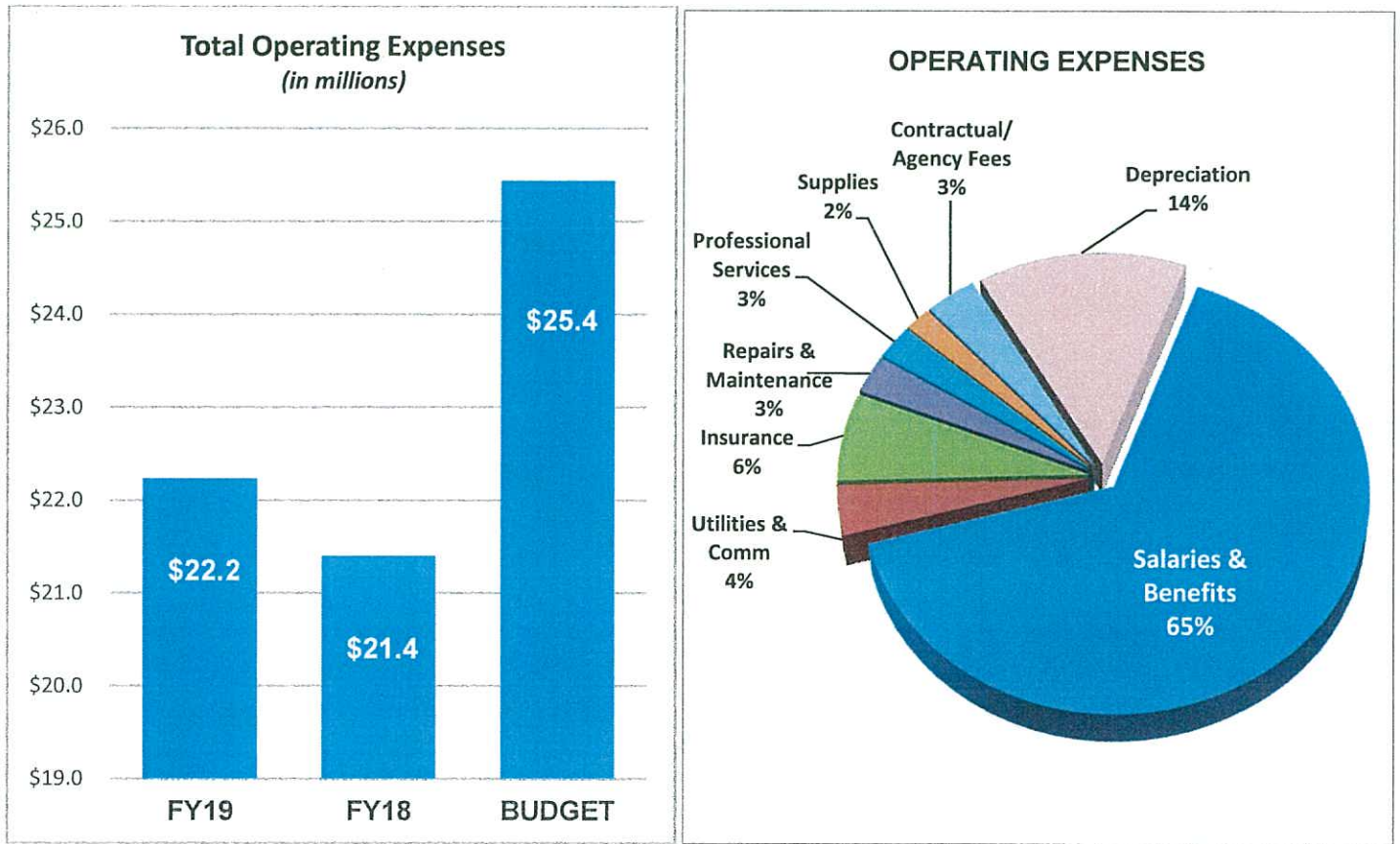
FY19 YTD Facilities, Leases, and Other Services is 2% lower than last year's total (\$4.7 mil) and 2% lower than budget (\$4.7 mil).

Overall Operating Revenues as of March is 1% higher than Budget (\$28.0 mil) and 4% higher than last year's year to date March (\$27.3 mil).

Total number of containers handled as of March 2019 was 42,720 which is 7% lower compared to last year March 2018 total. **Compared to March of FY16 the number of containers handled decreased by 19.7%.**

OPERATING EXPENSES:

Total Operating Expenses as of March 2019 was \$22.2 million, which is 13% lower than Budget (\$25.4 mil) and 4% higher than last year's total operating expenses (\$21.4 mil). For the 6 months of FY19, expenses over a million are: Salaries - \$10.3, Benefits & Other Personnel Costs - \$4.2, General Insurance - \$1.4 and Depreciation \$3.1.



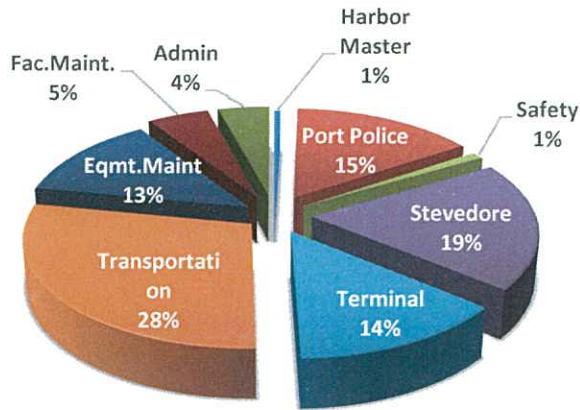
OVERTIME EXPENSE AND DIRECT LABOR REVENUE:

Total Overtime as of March was \$1.0 million which is 10% higher than last year March (\$943K). Direct Labor Revenue as of March was \$1.8 mil, which is 3% lower than last year and 1% higher than budget. Direct Labor charges are for services performed by Port employees under special service request and differentials under the throughput service.

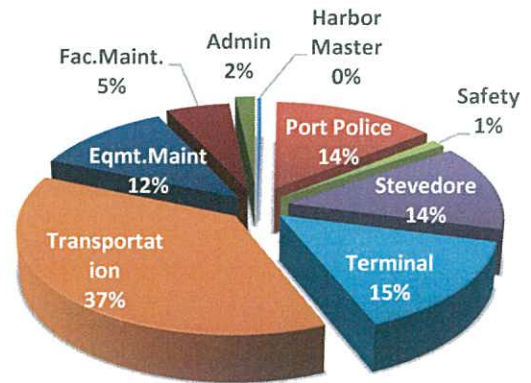
Below is the breakdown of overtime for each division/section for FY19 and FY18 as of March:

Section	FY19	FY18	Budget	OT Revenue
Harbor Master	4,838	2,873	3,498	0
Port Police	154,507	131,678	150,000	63,183
Safety	11,250	10,496	4,998	
Stevedore-Cargo Handling	202,963	126,077	120,000	142,362
-Rigger	5,914	1,462	4,998	4,128
Terminal	143,115	140,030	144,000	166,149
Transportation-Superintendent	47,441	46,608	40,500	
-Crane Operator	72,016	82,490	75,324	26,707
-Equipt Operator	168,678	209,627	200,502	130,275
-Dispatcher	12,072	14,874	15,000	0
Maint.-Crane Maint.	68,449	58,707	57,498	0
-Preventive Maint.	39,707	21,217	37,500	
-Fleet Maint.	4,990	0	4,998	0
-Welders	32,702	30,515	25,002	
Facility Maint.-Building	12,276	7,011	7,500	
-Janitorial	3,102	2,597	2,502	0
-Elect./Refr.	35,457	41,306	30,000	0
Administration	962	0	0	
Finance	1,756	13,401	10,002	1,193
Human Resources	2,855	770	1,500	0
Engineering	0	0	15,000	0
Procurement	0	72	1,500	0
Information Technology	14,103	1,471	17,502	0
TOTAL	1,039,152	943,282	969,324	533,997

FY19 OT



FY18 OT



Year to date Operating Revenues minus the Year to date Operating Expenses resulted to an Operating Income of \$6.1 mil as of March 31, 2019.

Non-Operating Revenues and Expenses consist of the following: \$1.5 million -Retirement contribution for COLA, Supplemental and Medical/Dental/Life Insurance expenses for retirees, \$840K Interest Income, \$1.8 million in Interest Expense, \$112K Federal Expense,\$174K in Federal Reimbursements, \$38K in Loss on Asset Disposal and other expenses. The net total of non-operating expenses and revenues as of March is a negative \$2.3 mil.

The Total Net Income as of March is \$3.8 million.

Accounts Receivable Trade (net) as of March 31, 2019 was \$7.8 million.

Aging Status is as follows: 71.9% - Current, 24% - over 30 days, 0.4% - over 60 days, .4% - over 90 days and 3% - over 120 days. Main reason for the increase in AR was primarily due to Matson converting payments through Automatic Clearing House.

Accounts Payable Trade as of March 31, 2019 is \$907 thousand which is 49% lower than last year’s ending balance of \$1.8 million.

Port Authority of Guam
Income Statement
With Budget Comparison (Unaudited)
6 Months Ending 033119

Current Month	Actual	%	Last Year	Actual	%	Budget	%	Chng	INDIRECT COSTS General & Administrative Expen	Year to Date	Actual	%	Last Year to Date	Actual	%	Chng	Budget	%
(1,678,434)	-36.4%	(1,615,982)	-35.3%	(1,933,197)	(0.13)	Salaries & Wages	(10,330,663)	-36.4%	(9,468,220)	-34.7%	9.1%	(11,599,182)	(0.11)					
(121,916)	-2.6%	(117,023)	-2.6%	(128,181)	(0.05)	Insured Benefits	(745,527)	-2.6%	(691,240)	-2.5%	7.9%	(769,086)	(0.03)					
(414,834)	-9.0%	(417,582)	-9.1%	(498,259)	(0.17)	Retirement Benefits	(2,630,931)	-9.3%	(2,570,094)	-9.4%	2.4%	(2,989,554)	(0.12)					
(121,429)	-2.6%	(128,497)	-2.8%	(4,167)	28.14	Other Benefits	(780,712)	-2.8%	(742,991)	-2.7%	5.1%	(25,002)	30.23					
(1,100)	0.0%	(3,402)	-0.1%	(6,667)	(0.84)	Other Personnel Costs	(7,050)	0.0%	(33,978)	-0.1%	0.0%	(40,002)	(0.82)					
(13,799)	-0.3%	(12,933)	-0.3%	(23,200)	(0.41)	Communications	(73,850)	-0.3%	(68,721)	-0.3%	7.5%	(139,200)	(0.47)					
(103,719)	-2.2%	(167,370)	0.0%	(155,500)	(0.33)	Leases/Rentals	(751,270)	0.0%	(880,926)	0.0%	0.0%	(933,000)	(0.19)					
(207,821)	-4.5%	(223,589)	-4.9%	(225,834)	(0.08)	Utilities	(1,446,759)	-5.1%	(1,274,218)	-4.7%	13.5%	(1,355,004)	(0.07)					
(60,919)	-1.3%	(29,690)	0.0%	(81,423)	(0.25)	General Insurance	(29,000)	-0.1%	(184,389)	0.0%	0.0%	(488,538)	(0.47)					
(15,546)	-0.3%	(19,565)	0.0%	(36,584)	(0.58)	Repairs & Maintenance	(71,306)	0.0%	44,756	0.2%	-100.0%	(219,504)	(0.68)					
(7,480)	-0.2%	(24,871)	-0.4%	(36,584)	(0.80)	Repairs & Maintenance-Subic Cr	(126,157)	-0.4%	(119,600)	-0.4%	-40.4%	(219,504)	(0.43)					
(10,632)	-0.2%	(30,031)	-0.7%	(36,584)	(0.71)	Repairs & Maintenance-Pola 14	(133,818)	-0.5%	(89,481)	-0.3%	49.5%	(219,504)	(0.39)					
(518,060)	-11.2%	(521,315)	-11.4%	(483,334)	1.07	Repairs & Maintenance-Pola 16	(3,103,380)	-10.9%	(3,114,662)	-11.4%	-0.4%	(2,900,004)	0.07					
(75,518)	-1.6%	(110,797)	0.0%	(6,417)	(0.42)	Depreciation & Amortization	(1,029)	0.0%	(500)	0.0%	0.0%	(38,502)	(0.97)					
(3,086)	-0.1%	(6,321)	-2.4%	(129,699)	(0.42)	Damage, Shortage, Writedown & Supplies	(408,289)	-1.4%	(509,386)	-1.9%	-19.8%	(778,194)	(0.48)					
(777,078)	-1.7%	(68,009)	0.0%	(43,405)	(0.15)	Miscellaneous	(37,091)	-0.1%	(163,931)	-0.6%	-77.4%	(280,430)	(0.86)					
(50,487)	-1.1%	(138,254)	-1.5%	(236,975)	(0.79)	Advertising	(360,502)	-1.3%	(403,339)	-1.5%	-10.6%	(541,932)	(0.33)					
(20,471)	-0.4%	(9,288)	-0.2%	(7,000)	(0.66)	Agency & Management Fees	(568,828)	-2.0%	(874,826)	-3.2%	-35.0%	(1,421,850)	(0.60)					
(16,962)	-0.4%	(28,279)	-0.6%	(15,625)	(0.66)	Professional Services	(81,094)	-0.3%	(41,145)	-0.2%	97.1%	(359,328)	(0.77)					
	0.0%		0.0%			Contractual Services	(66,270)	-0.2%	(58,733)	-0.2%	12.8%	(93,750)	(0.29)					
	0.0%		0.0%			Other Contractual Services		0.0%		0.0%	0.0%							
	0.0%		0.0%			Earthquake Expense		0.0%		0.0%	0.0%							
	0.0%		0.0%			Typhoon Expense		-0.8%		0.0%	0.0%							
	0.0%		0.0%			Earthquake Expense		0.0%		0.0%	0.0%							
(3,519,291)	-76.3%	(3,691,966)	-80.7%	(4,238,845)	(0.17)	General & Administrative Expen	(22,234,987)	-78.3%	(21,399,594)	-78.5%	3.9%	(25,433,070)	(0.13)					

Port Authority of Guam
Income Statement
With Budget Comparison (Unaudited)
6 Months Ending 033119

Current Month Actual	%	Last Year		Budget	% Chng		Year to Date		Last Year to Date				
		Actual	%				Actual	%	Actual	%	Actual	%	Chng
1,094,200	23.7%	881,983	19.3%	427,592	1.56	OPERATING INCOME (LOSS)	6,147,629	21.7%	5,867,541	21.5%	4.8%	2,565,552	1.40
						OTHER INCOME (EXPENSE)							
	0.0%		0.0%		-	Other Income & Expense		0.0%		0.0%	0.0%		-
	0.0%		0.0%		-	Other Income		0.0%		0.0%	0.0%		-
	0.0%		0.0%		-	Interest Income		0.0%		0.0%	0.0%		-
	0.0%		0.0%		-	Interest Income		0.0%		0.0%	0.0%		-
152,067	3.3%	5,706	0.1%	5,500	26.65	Interest Income	840,129	3.0%	(77,221)	-0.3%	-1188.0%	33,000	24.46
	0.0%		-1.8%	(36,663)	(1.00)	Interest Expense-USDA	(1,780,765)	-6.3%	(527,069)	-1.9%	237.9%	(219,978)	7.10
29,479	0.6%	(83,508)	0.0%	(1,917)	(16.38)	Other Expense	28,770	0.1%	30	0.0%	0.0%	(11,502)	(3.50)
	0.0%		0.0%		-	Claims Settlement		0.0%		0.0%	0.0%		-
(241,769)	-5.2%	(253,340)	-5.5%	(259,429)	(0.07)	Retirement Govt Contribution	(1,451,019)	-5.1%	(1,519,884)	-5.6%	-4.5%	(1,556,574)	(0.07)
27,185	0.6%	4,189	0.1%	222,180	-	Federal Reimbursement	174,343	0.6%	297,243	1.1%	-41.3%	1,333,080	-
(8,383)	-0.2%	(15,687)	-0.3%	(52,106)	(0.84)	Federal Expenses	(112,647)	-0.4%	(93,302)	-0.3%	20.7%	(312,636)	(0.64)
(216)	0.0%	(6,432)	-0.1%	(4,167)	(0.95)	Gain <Loss> on Asset Disposals	(38,401)	-0.1%	(13,187)	0.0%	191.2%	(25,002)	0.54
(41,638)	-0.9%	(349,073)	-7.6%	(126,602)	(0.67)	Other Income & Expense	(2,339,590)	-8.2%	(1,933,390)	-7.1%	21.0%	(759,612)	2.08
(41,638)	-0.9%	(349,073)	-7.6%	(126,602)	(0.67)	OTHER INCOME (EXPENSE)	(2,339,590)	-8.2%	(1,933,390)	-7.1%	21.0%	(759,612)	2.08
1,052,562	22.8%	532,910	11.7%	300,990	2.50	NET INCOME (LOSS)	3,808,039	13.4%	3,934,151	14.4%	-3.2%	1,805,940	1.11

Total Assets	Amount Current	Last Month End	Last Year End	Change This Month	Change This Year
Current Assets					
Cash on Hand	2,000.00	2,000.00	2,000.00		
Petty Cash Fund	100.00	100.00	100.00		
Cashier Change Fund					
Cash on Hand	2,100.00	2,100.00	2,100.00		
Incentive Award Fund					
First Hawaiian Bank- Incentive					
Cash in Bank					
First Hawaiian Bank	63,916,597.97	63,340,820.38	61,151,016.86	575,777.59	2,765,581.11
Bank of Guam					
Bank of Hawaii	1,264,098.01	1,185,690.30	2,738,546.41	78,407.71	1,474,448.40
Citizen Security Bank					
Cash in Bank	65,180,695.98	64,526,510.68	63,889,563.27	654,185.30	1,291,132.71
Cash in Bank-Trust					
Trust-Current Unrestricted	12,751,235.00	12,747,662.19	8,748,966.83	3,572.81	4,002,268.17
BOG-Current Restricted	5,125,286.88	4,917,653.00	5,408,157.22	207,633.88	282,870.34
Cash in Bank-Trust	17,876,521.88	17,665,315.19	14,157,124.05	211,206.69	3,719,397.83
Short Term Investments					
Bank of Guam	3,320,269.42	2,824,564.95	9,468,779.00	495,704.47	6,148,509.58
Citizen's Security Bank					
First Hawaiian Bank					
BankPacific					
CitiBank					
Bank of Hawaii					
Oceanic Bank					
Gov Guam Employees Fed CU					
Short Term Investments	3,320,269.42	2,824,564.95	9,468,779.00	495,704.47	6,148,509.58
Account Receivable-Trade (Net)					
Accounts Receivable-Trade	7,771,593.39	8,145,828.64	5,089,858.97	374,235.25	2,681,734.42
Allow for Uncollectible Acct.	296,468.83	296,468.83	296,468.83		
A/R-Clearing Account					
Account Receivable-Trade (Net)	7,475,124.56	7,849,359.81	4,793,390.14	374,235.25	2,681,734.42
Accounts Receivable-Other					
Accounts Receivable-DOA					
Accounts Receivable-Employee	1,518.84	1,568.84	1,843.84	50.00	325.00
Accounts Receivable-EMPA/Reimb					
Accounts Receivable-GEDA/Casam					
Accounts Receivable-Other	529,026.61	529,026.61	655,129.39		126,102.78
Accounts Receivable-Ins Procee					

	Amount Current	Last Month End	Amount Last Year End	Change This Month	Change This Year
Accounts Receivable-Other	530,545.45	530,595.45	656,973.23	50.00-	126,427.78-
Marina Receivables	8,459.51	4,824.07	14,034.29	3,635.44	5,574.78-
Accounts Receivable-Agat Marina	5,931.12	3,318.62	9,218.12	2,612.50	3,287.00-
Accounts Receivable-GDP Marina	2,228.39	1,305.89	2,762.67	922.50	1,341.28-
Accounts Receivable-Harbor Of	300.00	199.56	2,046.50	100.44	1,746.50-
Interest Receivables					
Bank Of Guam					
Bank Of Hawaii					
BankPacific					
CitiBank					
Citizens Security Bank					
First Hawaiian Bank					
GovGuam Bmp. Fed. Credit Union					
Oceanic Bank					
Other					
Prepaid Expenses	1,166,715.73	1,368,272.52	58,055.50	201,556.79-	1,166,715.73
Prepaid Insurance	674,754.16	781,191.15	58,055.50	106,436.99-	616,698.66
Prepaid Expenses	1,841,469.89	2,149,463.67	58,055.50	307,993.78-	1,783,414.39
Deferred Expenses					
Deferred Geda Addendum L/Lease					
Credit Note Reimbursement					
Deferred Expenses					
Current Assets	96,235,186.69	95,552,733.82	93,040,019.48	682,452.87	3,195,167.21
Non Current Assets					
Long Term Receivable	2,258,190.48	2,258,190.48	2,258,190.48		
Long Term Receivable-DOA	1,220,449.30	1,220,449.30	1,220,449.30		
Long Term Receivable-Geda	3,748,640.38-	3,748,640.38-	3,748,640.38-		
Allow for Uncollectible LT A/R					
Long Term Receivable					
Revenue Bond Reserves	3,887,472.65	3,826,174.10	3,518,079.07	61,298.55	369,393.58
Reserve w/Trustee-Unrestricted	13,890,711.67	13,890,711.67	13,890,711.67		
Revenue Bond Reserves	19,778,184.32	19,716,885.77	19,408,790.74	61,298.55	369,393.58
Inventory-A/C	8,690.00	8,690.00	8,690.00		
Inventory-Computer	65,415.64	74,104.64	101,429.12	9,079.00-	36,018.48-
Gas, Oil and Diesel Inventory	99,982.65	99,352.65	99,928.65	483.45	727.62
Inventory-Parts					
Supplies Inventory	489,850.92	487,269.55	512,276.76	2,581.37	22,425.84-

	Amount Current	Last Month Amount End	Last Year Amount End	Change This Month	Change This Year
Contra-Asset Inventory Adj Allowance for Obsolescence Inventory for Survey	1,721.09 87,549.04	1,721.09 87,549.04	1,721.09 87,549.04		
Inventory	575,426.62	581,440.80	633,143.32	6,014.18	57,716.70
Work In Progress					
Const Work in Progt-Local	203,059.61	203,059.61	67,360.29	152,817.49	135,699.32
Const Work in Progt-Federal	3,070,252.27	2,917,434.78	2,663,760.27	405,491.63	405,491.63
Const Work in Progt-FMF	1,709,446.00	1,680,721.04	1,722,084.05	28,724.96	1,537,361.95
Const Work in Progt-BOND					
Work In Progress	4,982,757.88	4,801,215.43	2,903,204.98	181,542.45	2,079,552.90
Non Current Assets	25,336,368.82	25,099,542.00	22,945,139.04	236,826.82	2,391,229.78
Property, Plant & Equipment					
Land	3,563,000.00	3,563,000.00	3,563,000.00		
Land-Cabiras	3,563,000.00	3,563,000.00	3,563,000.00		
Buildings	15,732,648.10	15,732,648.10	15,732,648.10		
Buildings-Original	125,548,911.67	125,548,911.67	125,548,911.67		
Buildings-Substation Shelters					
Buildings-Wharf Improvements					
Canopy Structures	141,281,559.77	141,281,559.77	141,281,559.77		
Buildings	15,240,431.59	15,238,446.74	15,228,522.49	1,984.85	11,909.10
Accumulated Depreciation-Build	35,050,713.43	34,762,736.44	33,320,334.63	287,976.99	1,730,378.80
AccDeprec-Buildings-Original					
AccDeprec-Buildings-Sub Shelter					
AccDeprec-Buildings-Wharf Impr					
AccDeprec-Canopy Structures					
Accumulated Depreciation-Build	50,291,145.02	50,001,183.18	48,548,857.12	289,961.84	1,742,287.90
Furnishings & Equipment					
Air Tools	531,281.08	531,281.08	528,231.08		3,050.00
Communications Equip	6,037,298.34	6,111,947.16	6,075,435.52	14,648.82	21,863.02
Computer Equip	15,936,684.91	15,926,684.91	15,964,110.86		37,423.65
Crane Equip	1,171,627.16	1,171,627.16	1,149,873.30		21,753.86
Furnishings & Office Equip	1,821,145.00	1,821,145.00	1,821,145.00		
Forklift Equip					
Generator Relocation Cost	1,229,056.25	1,229,056.25	1,229,056.25		
Generator Sets					
Hand Tools	14,832.85	14,832.85	14,832.85		
Load & Unload Equip	2,853.00	2,853.00	2,853.00		
Mowing Equip	6,999.00	6,999.00	6,999.00		
Other Equip	1,729,408.84	1,729,408.84	1,836,395.83	106,986.99	
Power Tools	24,446.56	24,446.56	24,446.56		
Safety Equip	39,427.95	39,427.95	39,427.95		
Shop Equip	336,408.08	336,408.08	349,103.87		12,695.79
Tractors	2,970,216.97	2,970,216.97	2,970,216.97		

	Amount Current	Amount Last Month End	Amount Last Year End	Change This Month	Change This Year
Accounts Payable Others	45,936.33	46,926.33	374,284.52	730,525.52	327,348.19
Accounts Payable Trade	907,524.37	1,638,049.89	1,788,892.50	1,282.34	881,368.13
Received Not Vouchered		1,282.34			
Accounts Payable	954,460.70	1,686,268.56	2,163,177.02	731,807.86	1,208,716.32
Current Loan/Bond Payable					
CU ANZ (USDA) Loan Payabl	3,178.71	3,178.71	3,178.71		
CU ANZ (USDA) 12M Loan Payabl					
CU BOG 10M SLE Loan Payable					
CU BOG 2M USDA Direct Loan	3,178.71	3,178.71	3,178.71		
CU Bond Payable					
Current Loan/Bond Payable	3,178.71	3,178.71	3,178.71		
Due to Public Utilities					
Due to GPA					
Due to GTA					
Due to GWA					
Due to Public Utilities					
Accrued Interest Payable	1,013,064.11	1,013,064.11	811,840.80		201,223.31
Accrued Bond Interest Payable	1,013,064.11	1,013,064.11	811,840.80		201,223.31
Accrued Interest Payable					
Deferred Revenues	61,769.01	61,769.01	61,769.01		131,460.17
Deferred Revenues - DOD Moderniz					
Deferred Income - GEDA	105,718.75	105,718.75	237,198.92		10,586.91
Deferred Revenues - Leases			10,286.91		
Deferred Revenues Marinas			90,550.53		90,550.53
Deferred Revenues					
Deferred Revenues	43,949.74	43,949.74	276,547.35		232,597.61
Accrued Expenses					
Accrued Payroll	807,849.25	774,088.69	809,757.71	33,760.56	1,908.46
Accrued Vacation Pay-Current	1,426,547.33	1,368,579.96	1,267,947.10	57,967.43	158,600.29
Accrued Vacation Pay					
Accrued Earthquake Cost					
Accrued Cola/Supplemental					
Accrued Typhoon Cost					
Accrued Medicare Tax					
Accrued Federal Grant					
Employee Insurance Payables	20,297.66	20,297.66	15,896.42	21,787.65	4,401.24
Employee Deductions Payable	316,584.07	294,796.42	318,280.16		1,696.09
Withholding Tax Payable					
Credit Union					
Accrued Miscellaneous Deductio					
Accrued Death & Disability Ins					
Retirement Contributions					
Retirement Compensation Plan Pay					
Deferred Supplemental Plan					

	Amount Current	Last Month End	Last Year End	Change This Month	Change This Year
Accrued Expenses	2,571,278.37	2,457,762.73	2,411,881.39	113,515.64	159,396.98
Security Deposits	85,831.20	85,831.20	84,565.82	282.50-	1,265.38
Security Deposits - Space Leas	32,347.82	32,630.32	32,421.82	282.50-	74.00-
Security Deposits - Marinas	118,179.02	118,461.52	116,987.64	282.50-	1,191.38
Capital Lease Obligations- Cur					
Capital Lease Obligations-Curren					
Other Current Liabilities					
Reserve Shortage/Property Dama					
Lease Payable - GHDA					
Other Current Liabilities	4,700,931.94	5,319,506.66	5,780,434.20	618,574.72-	1,079,502.26-
Current Liabilities					
Non Current Liabilities					
Long Term Accrued Expenses	56,767,410.00	56,767,410.00	56,767,410.00		
Unfunded Retirement Contributi	552,540.11	552,540.11	552,540.11		
Accrued Vacation Pay-Long Term	993,730.72	993,730.72	993,730.72		
Accrued Sick Lve(PC)-Long Term					
Contingent Liability					
Long Term Accrued Expenses	58,313,680.83	58,313,680.83	58,313,680.83		
Pension-Deferred Inflow of Res	1,008,960.00	1,008,960.00	1,008,960.00		
Pension-Deferred Inflow of Res	1,008,960.00	1,008,960.00	1,008,960.00		
Capital Lease Obligations					
Capital Lease Obligations					
Long Term Loan Payables					
Long Term Loan Payables					
LT-ANZ (USDA) Loan Payable 3.5					
LT-ANZ (USDA) Loan Payable 12M					
LT-BOG SLE Loan Payable 10M					
LT-BOG \$2M USDA Direct Loan					
Long Term Bond Payables					
Long Term Bond Payables					
LT-2018 BOND Payable	71,445,000.00	71,445,000.00	71,445,000.00		
LT-2018 BOND Cost of Issuance	5,208,474.61	5,208,474.61	5,252,614.23		44,139.62-
LT-2018 BOND Premium					
Long Term Bond Payables	76,653,474.61	76,653,474.61	76,697,614.23		44,139.62-

	Amount Current	Last Month End	Amount Last Year End	Change This Month	Change This Year
Non Current Liabilities	135,976,115.44	135,976,115.44	136,020,255.06		44,139.62
Capital Contributions & Equity					
Contributions-Local Government	3,563,000.00	3,483,688.19	3,563,000.00		
Contributions-Land	13,413,670.45	13,413,670.45	13,413,670.45		
Contributions-Property & Equip	100,000.00	100,000.00	100,000.00		
Contributions-General Fund	7,000.00	7,000.00	7,000.00		
Contributions-G.E.P.A.					
Contributions-PAG (Portion of					
Contributions-Local Government	17,567,358.64	17,567,358.64	17,567,358.64		
Contributions-Federal Government	10,321,126.26	10,321,126.26	10,321,126.26		
Contributions-U.S. Govt. Rehab	1,492,676.57	1,492,676.57	1,492,676.57		
Contributions-Economic Develop	6,508,875.60	6,508,875.60	6,508,875.60		
Contributions-U.S. Department	53,763.30	53,763.30	53,763.30		
Contributions-U.S. Govt-Fema					
Contributions-Federal Governme	18,376,441.73	18,376,441.73	18,376,441.73		
Accumulated Earnings	33,770,010.75	33,770,010.75	33,770,010.75		
Accumulated Earnings (Deficit)	93,980,681.57	93,980,681.57	93,980,681.57		
Accumulated Earnings	60,210,670.82	60,210,670.82	60,210,670.82		
Net Earnings (Loss)	3,810,362.42	2,757,800.10	5.00	1,052,562.32	3,810,357.42
Capital Contributions & Equity	99,964,833.61	98,912,271.29	96,154,476.19	1,052,562.32	3,810,357.42
Total Liabilities & Capital	240,641,880.99	240,207,893.39	237,955,165.45	433,987.60	2,686,715.54

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Numbe Name	Open	Current	31 - 60	61 - 90	91 - 120	Over 120	Amount	Date	Remarks
13888 Guam Industrial Serv. Inc.	\$196,145.79	\$4,786.88	\$21,171.49	\$11,760.00	\$11,760.00	\$146,667.42	\$23,520.00	9/26/2018	Currently with legal. As per Marge, both parties are looking into a settlement
7384 Marianas Steamship Agency	\$564,290.23	\$517,193.70	\$8,767.45			\$38,329.08	\$154,779.18	4/18/2019	Invoice #78364 \$38,329.08 under dispute with Guam Shipyard/ Guam Industrial
11776 Customs and Quarantine Age	\$13,029.12		\$449.28	\$449.28		\$12,130.56	\$1,347.84	2/11/2019	Customs has been making payments for this fiscal year. However, as per Ronnie from acc'ts payable, she said we may have to file a government claim for all outstanding invoices.
13422 Department of Agriculture	\$50,243.67		\$39,443.67			\$10,800.00	\$14,765.40	5/3/2018	As per email from Ordilia The payment was finalized and sent down to DOA on April 16
9620 Alupang Beach Club	\$6,478.31	\$287.51				\$6,165.80	\$287.51	4/1/2019	Finance will meet with Commercial to discuss ABCs ongoing dispute
7106 Shell Guam, Inc.	\$11,700.00		\$1,950.00	\$1,950.00		\$5,850.00	\$1,950.00	11/4/2011	Pending legal, lease assignment
7376 Matson Navigation Inc.	\$4,269,106.16	\$3,336,273.76	\$917,917.28			\$3,845.35	\$45,771.76	4/18/2019	Matson has been making payments frequently and they have been working well with us in clearing invoices over 120 days past due
11794 Guam Shipyard	\$3,199.98	\$241.42	\$24.78			\$2,785.10	\$33.98	4/23/2019	Currently with legal. As per Marge, both parties are looking into a settlement
15708 HMR Guam Inc.	\$1,227.24					\$1,227.24			Account will be sent to Small Claims
9814 Ferrtress, Michael D.	\$910.98					\$910.98	\$300.00	6/19/2018	Ms. Ferrtress is requesting a meeting to discuss outstanding balance, she claims they should not have a balance with the Port because they sold their boat a few years ago.
14482 Quinata, John M.	\$1,760.00	\$220.00	\$220.00	\$220.00	\$220.00	\$880.00	\$412.50	12/19/2016	Final Notice was mailed to customer, if payment is not received by 04/26/2019 slip will be terminated
13202 Department of Administrati	\$553.20	-\$30.00				\$583.20	\$4,645.40	11/16/2018	Mr. Castro submits a promissary note bi-weekly when he comes in to pay \$212.50 which he has been doing faithfully to clear balance.
14963 Castro, Jesse AR	\$2,670.00	\$620.00	\$495.00	\$520.00	\$495.00	\$250.00	\$212.50	4/19/2019	Recommendation for write off
15663 Okeanos Marianas	\$250.00					\$250.00			Email was received from Hyunhi Chong, advising we should be receiving a wire for multiple past due invoices
7581 American President Lines L	\$1,990,838.55	\$1,292,493.30	\$691,766.54	\$275.40	\$6,108.57	\$194.74	\$209,194.76	4/19/2019	Customer is disputing \$75,000 claiming he doesn't owe anything and always pays his slip on time. Currently doing research on account.
15103 Collier, Ernest	-\$145.00	-\$220.00				\$75.00	\$660.00	2/5/2019	2nd Notice will be sent out
14143 Salt Shaker Yacht Charter	-\$245.26	-\$269.30	\$337.28	\$337.28		\$24.04	\$269.30	4/15/2019	2nd Notice will be sent out
14431 Quinata, Carlos DBA:Herita	\$1,460.73	\$511.09	\$337.28	\$337.28	\$275.08		\$1,435.95	4/3/2019	Past Due Balance Has Been Cleared
7341 Ambyth Shipping & Trading	\$392,656.40	\$363,300.18	\$13,319.71	\$16,036.51			\$36,057.76	4/18/2019	2nd Notice will be sent out
11756 V.Angoco's Trucking	\$1,442.76	\$266.76	\$547.50	\$547.50			\$1,176.00	3/28/2019	2nd Notice was mailed out to customer
15095 Chen, Steven	\$1,667.28	\$572.28	\$340.00	\$340.00			\$1,910.00	12/26/2018	2nd Notice was mailed out to customer
14923 Shotguns	\$1,020.00	\$340.00	\$340.00	\$340.00			\$1,207.50	1/20/2017	2nd Notice was mailed out to customer
14537 Fredrick, Bruce & Dianne	\$690.00	\$320.00	\$220.00	\$150.00			\$860.00	4/4/2019	Past Due Balance Has Been Cleared
15549 Regis, John F.	\$137.50		\$137.50				\$437.50	4/22/2019	Past Due Balance Has Been Cleared
15088 Shida, Paul H.	\$210.00	\$70.00	\$70.00	\$70.00			\$25.00	1/4/2019	2nd Notice was mailed out to customer
13089 Guam Fisherman's Cooperati	\$150.00	\$50.00	\$50.00	\$50.00			\$650.00	9/17/2018	2nd Notice was mailed out, spoke with Carmen from acc'ts payable she said she will talk to her boss and submit a check payment at the soonest for the whole lease year to include late fee.
14409 Robinson, Merle Ann	\$150.00	\$50.00	\$50.00	\$50.00			\$600.00	4/4/2019	Past Due Balance Has Been Cleared
14436 John C. Agun/Myung, L. Par	\$150.00	\$50.00	\$50.00	\$50.00			\$150.00	8/16/2018	2nd Notice was mailed out to customer
15807 Romero, Nicole R.	\$24.78		\$24.78				\$50.00	11/13/2018	2nd Notice will be sent out
14299 CANTON CONSTRUCTION	\$0.08	\$422,561.46	\$186,789.99	\$0.08			\$33.90	1/28/2019	Past Due Balance Has Been Cleared
7350 Consolidated Transportatio	\$609,351.45	\$14,468.68	\$12,737.48				\$152,461.45	4/15/2019	Past Due balance for March is \$59,02, all others have been cleared
13044 Smithbridge Guam, Inc	\$14,206.16	\$914.44	\$2,164.94				\$98.36	4/23/2019	late Notice mailed out, 2nd Notice will be sent out
14381 Apra Dive & Marine Sports,	\$3,079.38		\$663.70				\$3,136.40	3/8/2019	2nd Notice will be sent out
14061 AR Sunrise Canteen/Cateri	\$598.73	\$10.73	\$588.00				\$700.00	4/9/2019	Past Due Balance Has Been Cleared
14161 Isla Trucking	\$598.73	\$10.73	\$588.00				\$700.00	4/9/2019	Past Due Balance Has Been Cleared
8483 Scuba Company	\$1,941.80	\$1,486.80	\$455.00				\$6,561.14	4/15/2019	Late Notice will be sent out
13604 Lewis, Erik C.	\$550.00	\$150.00	\$400.00				\$325.00	1/29/2013	Late Notice will be sent out

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14124	Guam Fire Department	\$480.00	\$80.00	\$400.00				\$80.00	3/20/2019	
7413	Seabridge Inc.	\$132.29	-\$82.93	\$215.22				\$640.09	2/22/2019	Late Notice will be sent out
15651	Barrenilla, Roland/Genylin	\$275.00	\$137.50	\$137.50				\$137.50	2/26/2019	Late Notice will be sent out
10778	Real World Diving	\$379.56	\$264.56	\$115.00				\$801.34	3/26/2019	Late Notice will be sent out
14429	Weilbacher, Walden	\$115.00	\$40.00	\$75.00				\$205.00	2/25/2019	Late Notice will be sent out
14527	UMS Heavy Equipment Rental	\$51.25	\$12.18	\$39.07				\$823.20	3/21/2019	Interest Charges- Late Notice will be sent out
15079	McDermott, Brian	\$113.69	\$82.37	\$31.32				\$790.55	1/18/2019	Interest Charges- Late Notice will be sent out
14656	Pangellian, Enrique	\$50.00	\$25.00	\$25.00				\$100.00	3/26/2019	Past Due Balance Has Been Cleared
7886	Guam Transport & Warehouse	\$55.97	\$39.15	\$16.82				\$588.00	4/4/2019	Interest Charges- Late Notice will be sent out
13121	Tidewater Distributors Inc	\$1,100.88	\$1,090.32	\$10.56				\$0.04	4/9/2019	Interest Charges- Late Notice will be sent out
14642	Tristar Terminals Guam, In	\$321,131.83	\$321,131.83					\$122,955.67	4/1/2019	Past Due Balance Has Been Cleared
14171	Norton Lilly International	\$102,289.90	\$102,289.90					\$984.84	4/4/2019	Past Due Balance Has Been Cleared
10225	Mobil Oil Guam, Inc.	\$63,553.24	\$63,553.24					\$1,159.08	4/19/2019	Past Due Balance Has Been Cleared
14444	Office of the Governor of	\$27,184.80	\$27,184.80					\$105,243.38	3/20/2019	Past Due Balance Has Been Cleared
13696	Lotus Pacifica Trading, In	\$8,758.66	\$8,758.66					\$780.00	4/18/2019	Past Due Balance Has Been Cleared
15819	Teamspeed Charter	\$467.50	\$396.48					\$935.00	4/18/2019	Past Due Balance Has Been Cleared
7763	Guam Dolphin's Marine Spor	\$360.00	\$360.00					\$1,874.53	4/4/2019	Past Due Balance Has Been Cleared
9831	Fish Hook Inc.	\$360.00	\$360.00					\$360.00	4/8/2019	Past Due Balance Has Been Cleared
1490	Guam Telephone Authority	\$332.91	\$332.91					\$146.34	4/16/2019	Past Due Balance Has Been Cleared
13527	Haft, John R.	\$220.00	\$220.00					\$440.00	4/8/2019	Past Due Balance Has Been Cleared
15857	Suh, Jimmy P.	\$212.50	\$212.50					\$212.50	3/7/2019	Past Due Balance Has Been Cleared
14364	P.S.V. Corp./Joo, Gi Bum	\$148.68	\$148.68					\$1,115.80	3/14/2019	Past Due Balance Has Been Cleared
15774	Quinata, Jose M.	\$137.50	\$137.50					\$275.00	2/22/2019	Late Notice will be sent out
14485	Bradley, Daniel A.	\$137.00	\$137.00					\$137.50	4/1/2019	Past Due Balance Has Been Cleared
14368	Subcom, LLC	\$133.85	\$133.85					\$137.50	4/2/2019	Past Due Balance Has Been Cleared
14535	Young, Dione & Jerry	\$125.00	\$125.00					\$101.99	4/10/2019	Past Due Balance Has Been Cleared
10743	Poppe, Edward/FISH INC	\$80.00	\$80.00					\$150.00	4/1/2019	Past Due Balance Has Been Cleared
9751	Duenas Roy P.	\$75.00	\$75.00					\$180.00	2/21/2019	Past Due Balance Has Been Cleared
15699	Shut Up and Fish Guam	\$75.00	\$75.00					\$75.00	4/4/2019	Past Due Balance Has Been Cleared
15099	Williams, Michael E.	\$49.56	\$49.56					\$687.50	2/20/2019	Late Notice was mailed out
12518	Balajadia, Robert M.	\$49.34	\$49.34					\$929.94	3/20/2019	Past Due Balance Has Been Cleared
13803	Korando Corp.	\$32.67	\$32.67					\$267.54	4/10/2019	Past Due Balance Has Been Cleared
15593	Guam Ocean Adventures, LLC	\$19.42	\$19.42					\$13.23	4/4/2019	Past Due Balance Has Been Cleared
14642	Tristar Terminals Guam, In	\$0.01	\$0.01					\$355.32	3/22/2019	Past Due Balance Has Been Cleared
15811	Ride the Ducks, LLC	\$0.02	\$0.02					\$122,955.67	4/1/2019	
10524	Orcutt, Kenneth D.	\$0.50	\$0.50					\$1,365.38	4/9/2019	
11778	Dewitt Trans Services of G	\$0.68	\$0.68					\$137.50	4/1/2019	
12522	Dickerson & Quinn, Ltd	\$0.68	\$0.68					\$111.84	4/19/2019	
15798	Edson, Roger	-\$2.78	-\$2.78					\$59.02	4/12/2019	
15859	CRISOSTOMO, BENNY Q.	-\$5.00	-\$5.00					\$84.67	4/11/2019	
15548	Makanja Fishing Charters	-\$25.00	-\$25.00					\$5.00	3/8/2019	
15727	Cosas DI Famiglia Holdings	-\$25.00	-\$25.00					\$87.50	4/10/2019	
15858	Cape Environmental Managem	-\$29.51	-\$29.51					\$850.00	3/28/2019	
14582	Pachter, Paul E.R./PCR Gu	-\$30.00	-\$30.00					\$29.51	3/8/2019	
14907	Taitano, John	-\$34.00	-\$34.00					\$510.00	2/6/2019	
50	Port Authority of Guam	-\$40.00	-\$40.00					\$115.00	2/12/2019	
								\$40.00	3/27/2019	

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12397	Cruz, John R.	-\$40.00	-\$40.00					\$160.00	8/29/2017	
14387	Guam Simgwoe Ferry Corp.	-\$40.00	-\$40.00					\$885.20	4/16/2019	
13000	SANTOS, RAYMOND B.	-\$50.00	-\$50.00							
1749	CARRULLIDO, RITA B.	-\$50.00	-\$50.00							
15300	Berg, Julia	-\$50.00	-\$50.00					\$30.00	9/1/2017	
15400	Mendiola, Zachary	-\$50.00	-\$50.00					\$335.00	3/11/2019	
15416	Eustaquio, Randy J	-\$50.00	-\$50.00					\$50.00	12/17/2018	
15488	Love, Rick	-\$50.00	-\$50.00					\$50.00	3/14/2019	
15527	Walsh, Joshua	-\$50.00	-\$50.00					\$50.00	9/7/2018	
15597	Gorman, John T.	-\$50.00	-\$50.00					\$50.00	12/28/2018	
15674	Chng, Donald	-\$50.00	-\$50.00					\$50.00	6/13/2017	
15677	Reinhardt, Kyle Christophe	-\$50.00	-\$50.00					\$15.00	2/20/2018	
15682	Marges, Lilyjing D. T.	-\$50.00	-\$50.00					\$50.00	3/26/2018	
15694	Hocog, Gerry J.	-\$50.00	-\$50.00							
15713	SCHPER, ROBERT I.	-\$50.00	-\$50.00					\$50.00	3/16/2018	
15716	Sanchez, Gilbert	-\$50.00	-\$50.00					\$50.00	3/11/2019	
15726	Garrido, Keoni L.	-\$50.00	-\$50.00					\$50.00	4/20/2018	
15758	Dunn, Timothy J.	-\$50.00	-\$50.00					\$50.00	6/19/2018	
15776	Ayuyu, Roman Jr.	-\$50.00	-\$50.00					\$50.00	3/11/2019	
15792	Denton, Walter	-\$50.00	-\$50.00					\$50.00	8/31/2018	
15869	Tatacan, Benjamin L.	-\$50.00	-\$50.00					\$50.00	3/29/2019	
13800	HAWTHORNE PACIFIC CORP.	-\$55.92	-\$55.92					\$111.84	2/18/2019	
15235	Oil Spill Response Operati	-\$67.96	-\$67.96					\$3,864.00	4/5/2019	
15740	Aqual, Eric TL	-\$75.00	-\$75.00					\$75.00	3/28/2019	
15849	Wilson, Jared	-\$75.00	-\$75.00					\$75.00	2/15/2019	
15864	Carver, Tisha	-\$75.00	-\$75.00					\$75.00	3/18/2019	
13190	GENTLY BLUE DIVING SHOP	-\$93.26	-\$93.26					\$103.51	3/1/2019	
15748	Nugam, Henry L.	-\$100.00	-\$100.00					\$100.00	6/1/2018	
14290	DGX	-\$101.84	-\$101.84					\$411.60	4/23/2019	
15749	lagutang, Herbert C.D.	-\$110.00	-\$110.00					\$340.00	4/4/2019	
13081	Watanabe, Akio/Fontana & C	-\$128.00	-\$128.00					\$147.00	4/10/2017	
12424	Flores, Joaquin C.	-\$137.50	-\$137.50					\$137.50	3/26/2019	
14013	Brandt, Jim or Bonnie	-\$137.50	-\$137.50					\$137.50	4/4/2019	
14150	PIER, KENNETH	-\$137.50	-\$137.50					\$275.00	2/28/2019	
14570	Terlaje, Glenn	-\$137.50	-\$137.50					\$137.50	1/4/2018	
15692	Jo, Myeongseon	-\$137.50	-\$137.50					\$390.96	6/27/2018	
15704	Halmi, Anthony Villagomez	-\$137.50	-\$137.50					\$137.50	3/15/2019	
1500	Atlantis Guam	-\$142.47	-\$142.47					\$3,057.60	4/9/2019	
8264	Olsen, Tom	-\$150.00	-\$150.00					\$300.00	3/11/2019	
9742	Duenas, Christopher M.	-\$150.00	-\$150.00					\$300.00	2/11/2019	
15854	Petrick, Thomas	-\$159.94	-\$159.94					\$319.88	4/8/2019	
14776	MARAD	-\$169.45	-\$169.45							
13030	South Pacific Petroleum Co	-\$183.85	-\$183.85					\$29,742.00	4/15/2019	
1862	SANTOS, JOHN T.	-\$194.00	-\$194.00							
14909	Propacific Builder Corpora	-\$194.99	-\$194.99					\$457.22	2/25/2019	
12373	Belghiev, Jim/Mark Baldyga	-\$200.00	-\$200.00					\$50.00	8/27/2018	
15818	Mendiola, Janus C.	-\$200.00	-\$200.00					\$240.00	2/13/2019	

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13677	Brown, Roy	-\$220.00	-\$220.00					\$174.45	5/17/2017	
15242	Ames, Todd	-\$220.00	-\$220.00					\$137.50	3/20/2019	
13671	Landscape Management Syste	-\$236.13	-\$236.13					\$10,498.90	2/19/2019	
14968	Nguyen, Hoa Van	-\$240.00	-\$240.00							
12338	Tembara, Masao DBA:Ten Boa	-\$262.50	-\$262.50					\$87.50	4/9/2019	
8336	Pacific Trucking Inc.	-\$292.38	-\$292.38							
11775	Charles Marine Sports Club	-\$295.10	-\$295.10					\$1,298.30	4/4/2019	
14633	Eusebio, Ricardo B.	-\$320.00	-\$320.00					\$360.00	3/7/2019	
12706	Guam Seawalker Tours	-\$340.00	-\$340.00					\$340.00	3/26/2019	
15031	Asia Pacific Wholesalers	-\$342.31	-\$342.31					\$2,922.00	7/3/2018	
9697	Camacho, Antonio Frank C.	-\$360.00	-\$360.00					\$480.00	12/5/2018	
15433	Pieske, Burghard	-\$400.00	-\$400.00					\$100.00	2/28/2019	
15207	SOUTH PACIFIC DREAM CORPOR	-\$402.50	-\$402.50					\$140.00	3/20/2019	
7739	Cost-U-Less	-\$413.14	-\$413.14					\$413.14	3/5/2019	
13476	Isla Maritime Agency	-\$421.52	-\$421.52					\$843.04	4/22/2019	
8352	Paradise Aqua Corp.	-\$423.36	-\$423.36					\$423.36	3/26/2019	
14141	Core Tech International	-\$425.15	-\$425.15					\$8,415.50	12/31/2018	
12394	Wong, Billy	-\$437.50	-\$437.50					\$350.00	3/11/2019	
15709	Sam, Gerald L.	-\$440.00	-\$440.00					\$440.00	3/20/2019	
13545	Perez, Vincent T./Vern Per	-\$450.00	-\$450.00					\$600.00	12/11/2018	
15205	RIDLON, DANIEL A	-\$450.00	-\$450.00					\$600.00	2/4/2019	
15290	Murrell, Robert Dan	-\$475.00	-\$475.00					\$675.00	2/13/2019	
14136	San Nicolas, Jose T.	-\$490.00	-\$490.00					\$200.00	4/10/2019	
9849	Flores, William A.	-\$500.00	-\$500.00					\$600.00	1/11/2019	
15428	Stewart, Michael	-\$550.00	-\$550.00					\$825.00	1/15/2019	
14791	Fong, Francis L	-\$586.27	-\$586.27					\$300.00	3/28/2019	
15503	Y&Y LLC DBA: Sunny Divers	-\$630.00	-\$630.00					\$840.00	3/1/2019	
10621	Perez, Thomas L.G.	-\$640.00	-\$640.00					\$960.00	11/26/2018	
13913	Skocumchuck Charters Inc.	-\$698.16	-\$698.16					\$188.16	4/15/2019	
14210	Kameshiro, Roger J., D.D.S	-\$720.00	-\$720.00					\$960.00	1/9/2019	
13191	Aygon, Sonia V. or Paul SN	-\$749.29	-\$749.29					\$120.00	2/1/2019	
9478	Triple B Forwarders	-\$785.14	-\$785.14					\$413.14	4/18/2019	
12748	Radiocon	-\$849.48	-\$849.48					\$1,600.00	1/14/2019	
1487	Guam Federation of Teacher	-\$859.00	-\$859.00							
15475	Tropical Island Marine Spo	-\$877.56	-\$877.56					\$2,134.31	3/25/2019	
15612	Churchill, Charles D.	-\$896.20	-\$896.20					\$2,000.00	1/16/2019	
10250	Morrice Equipment LLC	-\$1,241.08	-\$1,241.08					\$525.00	9/26/2018	
13314	Island Certs Corporation	-\$1,425.00	-\$1,425.00					\$1,650.00	12/18/2018	
15152	SUNNY SIDE UP GUAM INC.	-\$1,462.50	-\$1,462.50					\$6,000.00	12/22/2017	
15582	Shavers, George Kenneth	-\$1,462.50	-\$1,462.50					\$1,950.00	1/3/2019	
9401	Tasi Tours Inc.	-\$2,050.72	-\$2,050.72					\$582.12	4/15/2019	
7368	Cabras Marine Corp	-\$24,731.34	-\$24,731.34					\$403.68	11/6/2018	
15334	KALS Corporation	-\$28,657.42	-\$28,657.42					\$2,714.75	4/8/2019	
12511	Hanson Permanente Cement o	-\$204,449.32	-\$204,449.32					\$172,000.00	3/1/2019	
14778	PRE Holding LLC	-\$562,541.82	-\$562,541.82					\$1,369.00	4/19/2019	
Total		\$7,820,631.45	\$5,621,121.93	\$1,902,054.58	\$34,243.45	\$31,952.98	\$231,258.51			

Port Authority of Guam
Account Payable Aging Report

31-Mar-19

Supplier	Supplier Name	Phone	Co	Balance Open	Current	46 - 60	61 - 90	91 - 120	Over 120	Explanation
13280	America's Best El	671 6476674/7550N	50	9,283.76	9,283.76					
11805	American Printing	671 6467873ROMY	50	405.00	405.00					
12215	Americana Supplie	671 6464371(ERIC)	50	312.50	312.50					
13627	Association of Pa	360 3525346	50	2,985.00				2,985.00		
11951	Atkins Kroll Inc.	671 6461876	50	2,180.00	2,180.00					
12497	AC Auto Air Condi	671 6462470/6122(50	1,030.00	1,030.00					
14337	ALAN SEARLE & ASS	671 6424707	50	3,800.00	3,800.00					
2057	ATALIG, BRENDA AN	671 789-2364	50	112.49	112.49					
15262	AWESOME HARDWARE	671 787-2663	50	828.25	828.25					
11768	Benson Guam Enter	671 4777562(SALLY	50	1,682.25	1,682.25					
12239	Best American Too	671 6465058(ELMA)	50	429.10	429.10					
13495	BME & Son Inc.	671 6323338/63754	50	67,442.68					67,442.68	Pending settlement
11831	Cash		50	421.09	421.09					
15873	Chargualaf, Antho		50	50.00	50.00					
11974	Deloitte & Touche	671 6463884	50	15,000.00	15,000.00					
11778	Dewitt Trans Serv	671 6464442/64818	50	2,406.50	801.25	401.00	404.25	399.00	401.00	Late billing; payment in progress
14763	Fastenal Company	671 6481406	50	3,615.93	3,615.93					
11954	First Class Trave	671 6491543/5	50	3,996.60	3,996.60					
14056	Gov't of Guam Ret		50	18.41					18.41	
11471	Gov't of Guam Ret	671 7342196	50	-145,825.94	-145,825.94					
7747	Guahan Waste Cont	671 6495183	50	462.70					462.70	
11976	Guam Community Co	671 7355608/5610	50	208.00	208.00					
14507	Guam Home Center	671 6324442	50	738.42	738.42					
7851	Guam Power Author	671 5652909(AGAT)	50	85,535.52	85,535.52					
12126	Guam Waterworks A	671 6477800(ROSE)	50	1,388.10	-64,234.74	65,622.84				
15288	GuamWEBZ	671 6477167	50	6,160.02	6,160.02					
8272	GRESCO Guam Refin	671 5657473/MONA	50	3,665.25	3,665.25					
14761	G4S Security Syst	671 6468341	50	349,876.89	10,764.12				339,112.77	payout done in May
14320	Home Depot (The)	671 6480440	50	2,063.62	1,961.71	101.91				
9187	Hydra-Air Pacific	671 6495843/5844N	50	582.28	582.28					
15332	Hydraulink Guam	671 632-4956	50	496.83	496.83					

Port Authority of Guam
Account Payable Aging Report

31-Mar-19

Supplier	Supplier Name	Phone	Co	Balance Open	Current	46 - 60	61 - 90	91 - 120	Over 120	Explanation
13800	HAWTHORNE PACIFIC	671 6469118(RICHA	50	-759.75	-759.75					
13092	I Connect	671 8888888/88875	50	7,903.17	7,903.17					
11784	Island Choice Dri	671 6378902	50	837.40	837.40					
9291	J.V. Internationa	671 6469524/9540	50	2,735.69	2,735.69					
12505	J&G Construction	671 4726037	50	130,899.61	130,899.61					
9312	Jack Peters & Com	671 6461241/7349(50	50.00	50.00					
14946	JTC Services Guam	671 4733000	50	2,415.00	2,415.00					
15872	Koki, Isa Marie C		50	50.00	50.00					
14048	Lagu Sanitation	671 6495681	50	8,352.00	8,352.00					
1111	LIZAMA-ACOSTA, DO	671 4775931/X419	50	112.49	112.49					
10250	Morrice Equipment	671 6491947FRANK	50	15,083.90	1,452.50				13,631.40	
15125	MOTOROLA SOLUTION	671 6476140	50	2,490.00	1,245.00	415.00		415.00	415.00	
10330	Napa Auto Parts	671 6376642/7141/	50	3,679.39	3,679.39					
14711	National Trading	671 6471883	50	747.50	747.50					
12528	NEW MW Corporatio	671 6477663	50	1,200.00	1,200.00					
13730	Omega Safety Comp	671 6460622BILL	50	3,442.50	2,565.00				877.50	
11811	Pacific Daily New	671 4721736(FAEX2	50	-22.00	-22.00					
10516	Pacific Data Syst	671 6484361/2	50	2,314.45	2,314.45					
14994	Pacific Petroleum	671 6468082	50	15,882.90	15,882.90					
15668	Pacific Welding M	671 4774365/47222	50	6,333.00	6,333.00					
1515	Paintco Incorpora	671 4727770/7771	50	32.85	32.85					
14831	Phillips and Bord	671 4772223	50	1,853.87	1,853.87					
14909	Propacific Builde	671 4773109/88856	50	11,970.20	11,970.20					
12114	Protective Coatin	671 6494627(CLIF	50	2,347.24	2,347.24					
11439	PAG Goodwill & Mo	671 4775931	50	50.00	50.00					
1161	PEREZ, DORA J.C.	671 4775931/EXT20	50	125.00	125.00					
15341	PTI PACIFIC INC.		50	1,751.96	1,751.96					
12301	Rainbow Paints Su	671 6496000	50	592.25	592.25					
10823	Reaction Supply C	671 4725651	50	1,516.00	1,516.00					
14792	SecureSafe Soluti	671 6490797	50	7,871.22	7,148.72				722.50	
13030	South Pacific Pet	671 4728871(OPERA	50	27,135.51	27,135.51					
11017	Speed Way Machine	671 6495364(BERNI	50	800.00	800.00					
7114	Standard Office S	671 6464825(POLLY	50	265.80	265.80					

Port Authority of Guam
Account Payable Aging Report

31-Mar-19

Supplier	Supplier Name	Phone	Co	Balance Open	Current	46 - 60	61 - 90	91 - 120	Over 120	Explanation
15630	SOURCE RITE INC		50	885.00	-1,090.00				1,975.00	pending credit memo
15617	Taimanglo, Nathan		50	50.00	50.00					
15398	Terlaje, Miguel T	671 777-2262	50	50.00					50.00	beach rental deposit
13909	The Guam Daily Po	6491924\CAROL	50	1,104.00	1,104.00					
12779	Travel Bag, Inc.	671 4722653	50	7,502.92	5,664.69				1,838.23	
11983	Treasurer of Guam		50	9,284.16	9,284.16					
14321	Triple J Express	671 6478473	50	8,448.00	8,448.00					
14642	Tristar Terminals	671 5652300	50	16,082.30	16,082.30					
11615	Tsang Brothers Co	671 6388133\CHRIS	50	1,606.00	1,606.00					
1871	TAITANO, MARIA D.	671 4775931	50	50.00	50.00					
15335	TECH AUTO AIR COR	671 6469664	50	655.00	655.00					
11623	Unitek Environmen	671 5653151\LEROY	50	5,000.00					5,000.00	
11993	University of Gua	671 7352991	50	240.00	240.00					
12495	USPS Postmaster c	203 3266254	50	2,000.00	2,000.00					
11956	Workers Compensat		50	9,994.25	7,364.25				2,630.00	Disputed billing for Ms. Bernadette Meno.
14915	WASHLAND OF GUAM	671 6379008	50	2,250.00	2,250.00					
14197	WSP/Parsons Brinc	671 9884554\MATTH	50	156,288.21	88,616.89		25,328.74	42,342.58		
7253	Xerox Corporation	671 4779456/9495	50	4,624.13	4,624.13					
50	Port	Authority of Guam		907,524.37	334,531.86	69,525.75	25,732.99	43,156.58	434,577.19	

**PORT AUTHORITY OF GUAM
Budget Transactions**

In the January 31, 2013 board meeting, Acting General Manager requested authorization from the Board of Directors to allow management to lift quarterly budget and be able to transfer money within divisions budget to give them the flexibility to manage their division. The Board of Directors approved the above request provided that the request be documented and that the Board be informed. Therefore, below are the current transactions.

Budget Lifts: MARCH

Memo	Division	Request	Acct. No.	Annual Budget	Quarterly Budget	Used as of 3/31/19	Balance	Reason
3/1/2019 HARBOR MASTER		LIFT 4TH QTR BUDGET	121.8114	7,000	1,750	4,838	2,162	Shortage of Manpower
3/5/2019 CRANE		LIFT 3RD QTR BUDGET	411.8114	115,000	28,750	67,041	47,959	Cover for Current and Upcoming Requests
3/5/2019 PREVENTIVE		LIFT 3RD QTR BUDGET	412.8114	75,000	18,750	39,707	35,293	Cover for Current and Upcoming Requests
3/7/2019 BUILDING MAINTENANCE		LIFT 4TH QTR BUDGET	421.8114	15,000	3,750	12,276	2,724	Cover for Current and Upcoming Requests
3/13/2019 SAFETY		LIFT 3RD QTR BUDGET	123.8524	28,361	7,090	4,714	23,647	Transfer Funds to Overtime Account
3/15/2019 CRANE		LIFT ANNUAL BUDGET	411.8391.OUTSDLBR	30,000	7,500	5,639	24,361	Replace Corroded Diesel Feeder Pipeline Gantry #5
3/15/2019 CRANE		LIFT ANNUAL BUDGET	411.8392.OUTSDLBR	30,000	7,500	6,350	23,650	Replace Corroded Diesel Feeder Pipeline Gantry #6

Divisional Transfers: MARCH

Memo	Request	Acct. No.	Amount	Reason
3/1/2019 HARBOR MASTER	TRANSFER FUNDS	121.8664.DIVING	7,000.00	OT FOR PERSONNEL SHORTAGE
3/7/2019 ELECTRICAL	TRANSFER FUNDS	423.8524	3,800.00	FOR NEW REQUISITIONS TO BE ENTERED
3/14/2019 SAFETY	TRANSFER FUNDS	123.8524	7,090.25	SHORT MANPOWER
3/25/2019 CRANE	TRANSFER FUNDS	411.8391.OUTSDLBR	6,000.00	DUE TO NEGATIVE FUNDS

Port Authority of Guam
Crane Surcharge Revenue & Expense Report
6 Months Ending 03/31/19

	Current Month		Year to Date	
	Actual	%	Actual	%
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Crane Surcharge Revenue	434,430.35	100	2,978,579.30	100
TOTAL REVENUES	434,430.35	100	2,978,579.30	100
General & Administrative Expense				
Salaries & Wages	70,180.92	16.2	395,016.01	13.3
Insured Benefits	5,805.32	1.3	34,229.24	1.2
Retirement Benefits	14,073.92	3.2	89,148.73	3
Other Benefits	4,163.09	1	26,286.92	0.9
General Insurance	21,666.67	5	130,000.02	4.4
Repairs & Maintenance			1,042.15	
Rep. & Maint.-Pola 14	15,546.48	3.6	71,305.89	2.4
Rep. & Maint.-Pola 16	7,479.58	1.7	126,156.88	4.2
Rep. & Maint.-Pola 17	10,631.76	2.5	133,818.35	4.5
Depreciation & Amortization	67,438.42	15.5	404,630.52	13.6
Supplies	2,932.07	0.7	17,779.88	0.6
Other Contractual Services	6,390.00	1.5	12,210.00	0.4
Overhead Allocation	136,247.53	31.4	762,684.18	25.6
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General & Administrative Expense	362,555.76	83.5	2,211,171.41	74.2
OPERATING INCOME (LOSS)	71,874.59	16.5	767,407.89	25.8

PORT AUTHORITY OF GUAM
CONTRACT SUMMARY UPDATE
As of: May 15, 2019

No.	Consultant/Vendor	Type of Service	Solicitation Method Reference No.	Division	Contract Term	Initial Term	Expiration After Options	Next Renewal Due Date	Annual Amount (Comments / Notes)
PROFESSIONAL SERVICES									
1	N.C. Macario & Assoc.	A/E Design and Consulting Services	RFP-016-002	Engineering	2 years with option to renew for 1 additional year	10/07/16 to 10/06/18	10/07/19	-	FULL TERM
2	G4S	Implementation & Integration of TOS	RFP-013-004	IT	5 years	2014 to 2019	2019		FULL TERM
3	A1 - Guam WEBZ	Web Development, Hosting, Support and Maintenance Svcs	RFP-014-006	IT	3 yrs w/ options NTE 5yr	04/03/2015 to 04/02/2018	04/02/20		Fees based on rates
4	Alan Searle	Classification Position Maintenance	RFP-014-001	HR	1 yr w/ option NTE 5 yr	06/01/14 to 05/31/15	05/31/19		Need New RFP
5	AM Insurance	Insurance Coverages	GSA/PAG-020-17	Finance	5 years	10/01/2017 to 09/30/2022	09/30/22	09/30/19	Premium based
6	AM Insurance	Workers Compensation Coverages	GSA/PAG-018-17	Finance/Safety	1 year - 2017 to 2018	8/1/2018 to 7/31/2019	07/31/19		Need New IFB
7	Matson	Matson-Technical Support Services	RFP-016-003	EQMR	Extended to may 19, 2020	11/4/16 to 11/3/17	11/03/20	05/19/20	490,000.00
8	Bank of Guam	Banking Services	RFP-014-004	Finance	5 years	6/1/14 to 5/31/19	05/31/19		Need New RFP
9		Risk Management Consultant	RFP	Finance	Need to prepare RFP	Pending Requisition and Scope of Work			Need New RFP
10	OMEGA Safety	OSHA Training & Certification Services for Maritime Terminal Operations	RFP-017-003	Human Resources	3yr w/ 2-1yr options NTE 5 years	8/13/2018 to 8/13/2021	08/13/23	08/13/21	Fees based on rates
11	Pacific Human Resources, Inc.	Drug Free Workplace Program	RFP-015-002	Human Resources	3 yr. w/ 2 options NTE 5 years	03/19/15 to 03/18/2018	03/18/20		Fees based on rates
12	Phillips & Bordallo	Legal Services	RFP-015-004	Corporate	1 yr w/options NTE 4 years	06/17/15 to 06/16/2016	06/16/19		Need New RFP
13	TakeCare dba: FHP	Medical Examination Services	RFP-017-002	Human Resources	3 yr. w/ 2 options NTE 5 years	9/21/17 to 9/20/20	09/20/22	09/20/20	Fees based on rates
14	Pro Marine Technology	Underwater Assessment & Inspection Services	RFP-015-001	HarborMstr	2 yrs w/ 3 options NTE 5yr	07/17/15 to 07/16/2017	07/16/20	07/17/19	Task Order Based
15	Tri-Star	M & O of F-1 Fuel Pier Facility	RFP-013-003	Engineering	5 years	04/01/14 to 06/11/19	06/11/19		Ongoing RFP
16	Unitek Environmental-Guam	Environmental Consulting Services-SWPP Compliance	RFP-014-002	Engineering	1 yr w/ option NTE 5 yr	07/01/14 to 06/30/15	07/09/19	-	Need New RFP
17	Deloitte & Touche	Annual Independent Audit Services	RFP-018-003	Fiscal	FY18, FY19, FY20, w/ 1yr Option	FY18, FY19, FY20, w/ 1yr Option	12/31/2022	12/31/2021	\$45,000.00
18	Parsons Brinckerhoff /WSP	OAE - Owner Agent Engineer	RFP-015-003	Planning	1 yr w/ 4 options NTE 5 yrs	9/9/15 to 9/8/16 exercised options	09/08/20	09/08/19	\$2.58mil
19	Nick Captain and Assoc.	Appraisal Consulting Services	RFP-016-001	Commercial	3yrs w/2 options NTE 5yrs	4/13/16 to 4/12/19	04/12/21		Check w/End User
20	N.C. Macario & Associates	A/E Design and Consulting Services Golf Pier	RFP-019-002	Engineering	RFP Announced 01/08/19	2 years w/3 options			Req PAG-BOD approval
21		A/E Design and Consulting Services EQMR, Warehouse No.1, Waterline	RFP-019-003	Engineering	RFP Announced 01/08/19	2 years w/3 options			Ongoing procurement

PORT AUTHORITY OF GUAM
CONTRACT SUMMARY UPDATE
As of: May 15, 2019

No.	Consultant/Vendor	Type of Service	Solicitation Method Reference No.	Division	Contract Term	Initial Term	Expiration After Options	Next Renewal Due Date	Annual Amount (Comments / Notes)
CONSTRUCTION CONTRACTS									
1	Korando Corporation	Concrete Asphalt Pavement and Fire Hydrant Repairs	IFB-CIP-17-002	CIP	240 calendar days	ONGOING - Project commenced: 9/4/18			\$2.7 Mill
2	Canton Construction	Agat Marina Demolition and Removal of Dock "B"	IFB-CIP-018-001	CIP	120 calendar days	NTP commencement date: Dec 27, 2018.	completed		\$50,243,67
3	ProPacific Builders Corp.	Design/build to supply & install 8,000 Gal. Double Wall Fuel Tank w/ Fuel Dispenser & Appurtenances	IFB-CIP-018-002	CIP	245 Calendar days from NTP. See Change Order No.1	ONGOING - Project commencement: 7/16/18	completed		\$272,000.00
4	AYM International	Trench Drain Repairs and Upgrade	IFB-CIP-018-003	CIP	182 Calendar Days	ONGOING - Project commencement: 11/26/18			\$456,759.30
5	Jones & Guerrero	Steel Poles and Solar LED Lighting Installation	IFB-CIP-018-004	CIP	243 Calendar Days	ONGOING - Project commenced: 9/10/18	completed		\$336,561.02
6	American Builders LLC	Re-Painting of the CMU Wall and Terminal Booths and Replacement of Barbed Wire.	IFB-CIP-019-001	CIP	122 Calendar Days				Req PAG-BOD Approval
7	Highway Specialty Services	Thermo Plastic Striping Paint, pavement marking numberings and Alpha characters.	IFB-CIP-019-001	CIP	182 Calendar Days				Req PAG-BOD Approval

**Port Authority of Guam
Capital Improvement Projects
Engineering Division
Summary Status**

As of May 10, 2019

Fact Sheet No. 81

Project:	Marine SLE Project, Wharf Repairs
Project No.:	IFB No. PAG-CIP-014-005
Project Amount:	\$4,541,635.00
Funding Source:	Port Authority of Guam
Contractor:	BME & Sons, Inc.
Construction Manager:	EMPSCO & Port Engineering/CIP Division
Notice to proceed:	January 5, 2015
Project Completion:	May 17, 2016
Work Status:	Project completed. Contractor disputing Change Order No. 6. Pending status on Contractor and PAG Management

Project:	Container Yard Asphalt, Concrete Pavement and Fire Hydrant Valve Repairs
Project No.:	IFB No. PAG-CIP-017-002
Project Amount:	\$2,770,379.98
Funding Source:	Port Authority of Guam – FMF
Contractor:	Korando Corporation
Construction Manager:	N.C. Macario and Associates
Notice to Proceed:	September 4, 2018
Project Completion:	240 Calendar days
Work Status:	As per May 10, 2019, Korando Const percentage of work accomplish is at 67%. Korando Corporation continue working at areas T,G,H and Remaining of dockside1. Korando was granted a time extension of 86 days new completion date is July 29, 2019.

Project:	A/E Design Consultant Services
Project No.:	RFP No. PAG-016-002
Project Amount:	IDIQ Contract
Funding Source:	Port Authority of Guam
A/E Consultant:	N.C. Macario & Associates
Construction Manager:	N.C. Macario & Associates
Notice to Proceed:	September 30, 2016
Project Completion:	September 29, 2018 w/ 1 year option to extend from PAG
Work Status:	NC Macario continue construction management of Task order no.3 and 4. Construction Management will end this May 2019 for both Task Order.

Project:	Container Yard Trench Drain Repair
Project No.:	IFB No. PAG-CIP-017-003
Project Amount:	\$456,759.00
Funding Source:	Port Authority of Guam
Contractor:	AYM Construction
A/E Consultant:	AM ORIENT Consulting Engineers
Construction Manager:	N.C. Macario & Associates
Notice to Proceed:	November 26, 2018
Project Completion:	May 26, 2019
Work Status:	AYM continue fabrication of trench drain concrete cover and Demolition, Fabrication of concrete wall at area "L". AYM fabricated a total of 25ea. concrete cover as of May 10, 2019 at the job site. 5 more sets are for inspection and for pouring tomorrow May 11, 2019. AYM requested for 90 days time extension and granted by the Port. New contract completion is on Aug. 25, 2019

Project:	Supply and Install 4 ea. 40ft Pole with LED Light and 12 Ea. 20ft. Alum. Pole with Solar Light at Port various location
Project No.:	IFB-PAG-CIP-018-004
Project Amount:	\$336,561.02
Funding Source:	PAG and Port Security Grant Program (Federal) 2016
Contractor:	J & G Construction
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	September 10, 2018
Project Completion:	May 31, 2019
Work Status:	As of May 10, 2019, Awaiting Close –out documents Final invoice, Certificate of Warranty, Completion Certificate and Release of Lien is under review by PAG Engineering for final payment.

Project:	Design Build to Supply and Install New 8,000 Gals. Double Wall Fuel Tank with Fuel Dispenser and Complete Appurtenances.
Project No.:	IFB-PAG-CIP-018-002
Project Amount:	\$272,109.68
Funding Source:	FMF
Contractor:	Pro Pacific Corporation
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	July 16, 2018
Project Completion:	January 4, 2019
Work Status:	As of April 22, 2019, Propacific Corporation completed the projects including change Order No. 1. PAG Awaiting close-out documents final invoice, warranty, release of lien for review.

Project:	Harbor of Refuge Pump Station and Installation of Waste Water Injector Pump
Project No.:	TBD
Project Amount:	TBD
Funding Source:	Dept. of Agriculture Fish and Wild Life Boating Grant
Contractor:	TBD
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	Awaits MOU approval from Attorney General and Governor.

Project:	Harbor of Refuge Installation of Mooring Blocks
Project No.:	TBD
Project Amount:	TBD
Funding Source:	Dept. of Agriculture Fish and Wild Life Boating Grant
Contractor:	TBD
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	Awaits MOU approval from Attorney General and Governor.

Project:	Repair of Mobil Pipeline Concrete Pipe Support and Repainting of All Fuel Pipeline Gate Valves, Flanges, Bolts and Nuts.
Project No.:	TBD
Project Amount:	\$50,325.00
Funding Source:	PAG Engineering/CIP Division
Contractor:	IAN Corporation
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	September 24, 2018
Project Completion:	January 31, 2019
Work Status:	Contractor will submit final close-out documents under review by PAG Engineering for final payment.

Project:	Rehabilitation of H-Wharf and Access Road
Project No.:	TBD
Project Amount:	TBD
Funding Source:	PAG Engineering/CIP Division
Contractor:	TBD
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	Meeting and Environmental assessment by WSP and Designer is on-going as of March 22, 2019.

Project:	Golf Pier Repair
Project No.:	TBD
Project Amount:	TBD
Funding Source:	PAG Engineering/CIP Division
Contractor:	TBD
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	As of April 22, 2019, PAG Procurement issued an Intent to Award to N.C. Macario and Assoc..A/E for the above RFP.

Project:	EQMR & Warehouse I Building and Relocation of PAG Water Line
Project No.:	TBD
Project Amount:	TBD
Funding Source:	PAG Engineering/CIP Division
Contractor:	TBD
Construction Manager:	PAG Engineering/CIP Division

Notice to Proceed: TBD
Project Completion: TBD
Work Status: As of April 22, 2019, PAG Procurement issued an Intent to Award to N.C. Macario and Assoc..A/E for the above RFP.

Project: **New Administration Building Construction**
Project No.: TBD
Project Amount: TBD
Funding Source: PAG Engineering/CIP Division
Contractor: TBD
Construction Manager: PAG Engineering/CIP Division
Notice to Proceed: TBD
Project Completion: TBD
Work Status: Awaits PAG Procurement for the advertisement of A/E Professional Services .

Project: **Repainting CMU Wall, Gate Booth 1, 2, and 3 and Container Yard Barbed Wire Replacement**
Project No.: TBD
Project Amount: TBD
Funding Source: Marad
Contractor: TBD
Construction Manager: PAG Engineering/CIP Division
Notice to Proceed: TBD
Project Completion: TBD
Work Status: PAG Procurement awaits issuance of Intent to Award..

Project: **Modification of Primary Feeder Line of Pump House Building to Secondary Feeder Line Panel.**
Project No.: TBD
Project Amount: TBD
Funding Source: Marad
Contractor: TBD
Construction Manager: PAG Engineering/CIP Division
Notice to Proceed: TBD
Project Completion: TBD
Work Status: Project Completed on May 4, 2019. Awaits close-out documents for review and final payment.

Project:	Remove and Replace Thermoplastic Paint in Cont. Yard Area U, V and W.
Project No.:	TBD
Project Amount:	TBD
Funding Source:	Marad
Contractor:	TBD
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	PAG Procurement awaits issuance of Intent to Award..

Project:	Refurbishment and Hardening of Load Center Buildings 1,2,3 and 4.
Project No.:	TBD
Project Amount:	TBD
Funding Source:	PSGP 2017
Contractor:	TBD
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	PAG Procurement Compiling Bid Documents for advertisement.



PORT OF GUAM
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Lourdes A. Leon Guerrero
 Governor of Guam
 Joshua F. Tenorio
 Lieutenant Governor

2019 PAG TRAVEL RULES AND REGULATIONS
(Proposed Revision to Existing 2011 Travel Rules and Regulations)

PURPOSE

The revision of the 2011 Travel Rules and Regulations is a task that is long overdue. Although the Port has executed its fiduciary responsibilities in the conduct of planning, implementation, and reporting of off-island travel, past practices were inconsistent and needed to be updated.

To achieve this objective, a thorough review of the existing policy was conducted. Special attention focused on gray and vague areas and was revised with more emphasis on specificity to the entire policy. In addition, new procedures were introduced to mirror those that currently exist in other autonomous agencies like GEDA, GIAA, GPA, and GWA.

The 2019 Travel Rules and Regulations was developed to ensure that all employee travel (Executive Branch, Board, Management, and regular employees) is consistent with the financial oversight, control, and accountability of the Port. It also makes sure that there is fair treatment to all travelers authorized to attend Port and Federally-funded events and training opportunities.

2011 vs. 2019 COMPARISON

The following table highlights the comparison between the two (2) policies. **Please note that the 2019 version is basically the same as the 2011 but with more specific and detailed descriptions to ensure consistency and to remove ambiguity.**

2011	2019
Reference – only 5 GCA Guam Travel Law	Reference – inclusion of Title 2, Grants and Agreements Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E -Cost Principles, § 200.474 – Travel Costs.
Travel is approved by the Board of Directors.	Travel is approved by the General Manager and is reported on the Board of Directors regularly scheduled meeting. This practice is consistent with other autonomous agencies. The General Manager approves all travel provided that it is within the Board-approved annual travel budget. All reporting requirements remain the same.

2011	2019
<p>Definitions – as written.</p>	<p>Definitions – simple revisions to be more specific with emphasis on the following: 1) addition of “Consultants” – to ensure that all persons rendering service to the Port adheres to the PAG’s travel policy and not the Consultant’s respective regulations; 2) Per Diem Allowance FED GSA rates shall apply unless the General Manager authorizes an exception to the rates. This exception will be reported on the Board of Directors regularly scheduled meeting.</p> <p><u>Per Diem Lodging Allowance shall include all associated hotel taxes.</u></p>
<p>Persons Authorized to Travel – as written.</p>	<p>Persons Authorized to Travel – 1) inclusion of the Governor, Lt. Governor, and Authorized Officials; 2) Inclusion of Consultants to ensure authorized individuals rendering service to the Port follow the PAG 2019 Rules and Regulations.</p>
<p>Travel Time – each traveler will be given <u>one day to travel to his destination and an additional one day upon his return to Guam.</u></p>	<p>Travel Time -each traveler will be given <u>one day to travel to his destination and an additional one day upon their return to Guam.</u></p> <p>In cases where travel in route to the continental United States crosses the Pacific Time Zone, <u>in addition to the abovementioned, one additional day will be given allowing the traveler to adjust and acclimate to the new environment for better alertness and comprehension during official business.</u></p> <p>This was added for the benefit and welfare of the Port employee. This is an ongoing practice and approved by federal partners but is not included in the 2011 policy.</p>
<p>Type of Air Travel Authorized – travel for all persons shall be the most direct route in economy class.</p> <p>No mention of Port credit card usage.</p>	<p>Types of Air Travel Authorized -travel for authorized individuals shall be the most direct route on economy class.</p> <p>Upgrades are allowable. However, they will be at the traveler’s expense and <u>will not</u> be reimbursed by the Port.</p>

2011	2019
	<p>The Human Resources Division must contact three (3) travel sources to include on-line travel services and obtain written quotations, which are to be included in the travel authorization file. The Port must purchase the airfare ticket at the lowest acceptable quotation for economy class.</p> <p>General Manager-approved advance online tickets may be purchased using the Port's credit card provided it is the lowest quotation.</p>
<p>Release of Traveler Per Diem Checks – no mention.</p>	<p>Release of Traveler Per Diem Checks – five (5) days prior to date of travel.</p>
<p>Unallowable Miscellaneous Expenses – not specifically highlighted.</p>	<p>Unallowable Miscellaneous Expenses – highlighted on Page 11, Section VIII, Part B.</p>
<p>Employee Responsibilities – not included.</p>	<p>Employee Responsibilities – highlighted on Page 14, Section XII.</p>

PORT AUTHORITY OF GUAM

Travel Rules and Regulations



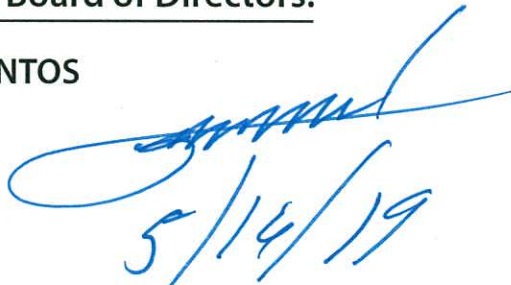
BOARD POLICY MEMORANDUM NO. 2019 – 01

Effective Date: May 16, 2019

Subject: PAG Travel Rules and Regulations

Adopted By PAG Board of Directors:

FRANCISCO G. SANTOS
Board Chairman


5/14/19



MESSAGE FROM THE CHAIRMAN

The **Port Authority of Guam (PAG) Travel Rules and Regulations** is a guide to how the PAG will conduct its financial management responsibilities in the planning, execution, reporting, and overall administration of all off-island travel funded by the Port through local or federal funds.

Off-island travel for various and fundamental reasons must support the PAG's vision of promoting economic initiatives and personnel development that will improve services and operations in a safe, efficient, and sustainable manner. Increased focus on networking and establishing partnerships, funding generation opportunities to increase capacity, and enhanced personnel knowledge and skills are justifiable reasons for undertaking long distance and foreign travel.

The PAG Travel Rules and Regulations ensures that employee travel is consistent with the fiduciary oversight and financial controls and accountability objectives of the PAG. It also ensures fair and equitable treatment of employees by defining procedures for authorized travel and guidelines for expenditures at PAG and federally funded events.

All previous policies hereto adopted relating to travel are hereby superseded by these rules and regulations.



Francisco G. Santos
Chairman

PAG TRAVEL RULES AND REGULATIONS

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PAG TRAVEL RULES AND REGULATIONS

I. REFERENCES

- Title 5, Guam Code Annotated, Government Operations, Chapter 23, Government Travel Law
- Title 2, Grants and Agreements Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E - Cost Principles, § 200.474 – Travel Costs

II. GENERAL

It is the policy of the Port Authority of Guam (hereinafter referred to as the “Port”) that all off-island travel funded by Port funds (local or federal) must be for the direct benefit of the Port to fulfill legitimate obligations to improve services and operations. Consistent with official travel policy, such travel must be programmed, budgeted, scheduled, approved by the General Manager, and reported at the Board of Directors’ regularly scheduled monthly meetings.

All personnel traveling off-island for the Port on official business shall be provided with funds sufficient for all allowable official business expenses. Travelers shall exercise the same care in incurring expenses that a prudent individual would perform if traveling on personal business. All off-island travel must be performed for the direct benefit to the Port or to accomplish an important and legitimate objective for the Port.

III. PURPOSE AND SCOPE

The purpose of the PAG Travel and Rules and Regulations is to provide standard travel policies governing all off-island travel of employees, Management, Board members, consultants, and other authorized parties of the Port.

This document supersedes all previously adopted PAG travel rules and regulations and conforms to financial requirements and reporting of all PAG related expenses.

IV. DEFINITIONS

- | | | |
|----|-------------|---|
| A. | Port: | Port Authority of Guam or Jose D. Leon Guerrero Commercial Port |
| B. | Employee: | Individual in the classified and unclassified position with Full Time employment at the Port |
| C. | Management: | General Manager, Deputy General Manager - Operations, and Deputy General Manager - Finance & Administration |

PAG TRAVEL RULES AND REGULATIONS

- D. Board: Members of the Port Board of Directors or Jose D. Leon Guerrero Commercial Port Board of Directors
- E. Consultants: Individuals who have a contractual agreement or are employed by a company that has a contractual agreement with the Port to provide technical and/or professional services
- F. Per Diem Allowance: The daily flat rate advanced to the traveler in lieu of actual lodging and meal expenses. Pursuant to PL 28-068, per diem rates shall be determined by reference to the Federal GSA per diem rates (Lodging + Meals and Incidental Expenses), which shall apply unless the General Manager expressly authorizes an exception from such rates. When lodging expense is otherwise paid or if no lodging expense is incurred, per diem rates shall only be calculated for meals and incidentals.
- Per Diem Allowance shall include:
1. All meal charges;
 2. Lodging + associated taxes;
 3. Personal use of room during daytime;
 4. Baths;
 5. Tips to waiters, taxicab drivers, hotel employees, porters and others on vessels and foreign country hotels;
 6. Communication expenses as it relates to official business (telephone, e-mail, facsimile, wireless communication);
 7. Laundry and dry cleaning of clothes;
 8. Hotel amenities - e.g., fans
- The term "Lodging" does not include accommodations on airplanes, ships or trains, and therefore are not to be borne by the traveler from his per diem allowance.
- G. Travel Expense: Necessary expenses that are incidental to government travel, transportation between places of lodgings or businesses and where meals are taken.
- Travel Expenses shall include:
1. Taxicabs;
 2. Commercial car rentals;
 3. Any other transportation when determined to be advantageous to the Port;

PAG TRAVEL RULES AND REGULATIONS

4. Gasoline and oil;
5. Garage rental;
6. Per Diem of operator;
7. Ferriage, tolls, etc.

Travel expenses are not included in the lodging and meals allowance.

- H. Traveler: The individual traveling off-island on official business for the Port.
- I. Travel Authorization: Instrument utilized to initiate and approve a travel request.

V. PERSONS AUTHORIZED TO TRAVEL AT PAG EXPENSE

The following individuals are authorized to travel at the expense of the Port while on official business and shall be approved as defined.

- A. Employees: Travel Authorization (TA) shall be approved by the General Manager.
- B. Management: Deputy General Managers – TA shall be approved by the General Manager.
General Manager – TA shall be approved by the Board Chairman or his Designee.
- C. Board: Board Members – TA shall be approved by the Chairman or his Designee.
Board Chairman – TA shall be approved by the Board Vice-Chairman or his Designee.
- D. Governor, Lt. Governor, Authorized Individuals: TA shall be approved by the Board Chairman or his Designee.
- E. Consultants: The PAG Travel Rules and Regulations shall apply to all authorized individuals rendering service to the Port.
- F. Dependents of employees while traveling incident to recruitment, termination, or home leave;

PAG TRAVEL RULES AND REGULATIONS

Dependents are individuals who meet any one of the following criteria:

1. Spouse: Husband, wife, or common law:
2. Children:
 - * Under the age of 19: unmarried children, step children, legally adopted children or children under legal guardianship.
 - * Age 19 through 22: attending an accredited school, college, or university on-island.
 - * Disabled: incapable of self-sustaining employment by reason of mental retardation or physical handicap. The employee must provide proof of total disability and dependence.

VI. OFF-ISLAND TRAVEL

A. Authorization

Each off-island trip request shall be submitted in advance to the General Manager who will approve the travel and expenditure as necessary to the operation of the Port. Specific approval is required for each individual traveling employee. The approval shall include a determination that the expense is reasonable and necessary for the proposed trip.

B. Request For Travel

Requests will be prepared on a Travel Authorization Request Form by the Human Resources Division. All necessary documents and proposed budget calculations identifying funding source (Port or Federal funds) shall be compiled to support the preparation of a Travel Authorization (TA) to include:

1. Purpose;
2. Destination – City, State;
3. Dates;
4. Travelers in Party;
5. Air Fare Cost;
6. Cash Advance Needed;
7. Deposits and/or Registrations;
8. Any other useful factors / data;
9. Completed TA submitted for approval.

The TA form will then be approved by the General Manager; certified for payment by the Financial Affairs Controller or his designee, and reported to the Board of Directors at its regularly scheduled monthly meetings.

PAG TRAVEL RULES AND REGULATIONS

C. Travel Status

An employee will be considered on travel status during his period of absence on official business away from the place at which such official business is transacted. Travel status begins with the departure of a commercial carrier from Guam on which the traveler has his regular place of business and terminates upon his return to Guam.

D. Salary While on Travel Status

A traveler who is an employee of the Port shall receive his regular salary in addition to the per diem allowance or reimbursable expenses during the authorized travel period.

E. Travel Time

The time considered as official travel shall be the time necessary to travel by air by the most direct route to and from the point or points specified in the travel authorization plus the time necessary to transact the required official business. Each traveler will be given one day to travel to his destination and an additional one day upon their return to Guam.

In cases where travel in route to the continental United States crosses the Pacific Time Zone, in addition to the abovementioned, one additional day will be given allowing the traveler to adjust and acclimate to the new environment for better alertness and comprehension during official business.

Every effort should be made to reserve complete flight schedules well in advance to avoid delays at transfer points.

F. Type of Air Travel Authorized

Travel for authorized individuals shall be the most direct route on economy class. Authorized travel requires expenditure of government fund; therefore, Procurement rules and regulations will apply.

The Human Resources Division must contact three (3) travel sources to include on-line travel services and obtain written quotations, which are to be included in the travel authorization file. The Port must purchase the airfare ticket at the lowest acceptable quotation for economy class. General Manager-approved advance online tickets may be purchased using the Port's credit card provided it is the lowest quotation.

Travelers are allowed to use their personal financial resources to purchase their TA-approved ticket quotation in advance to secure the lowest price provided by responding travel sources. Proof of purchase receipt must be submitted to the Finance Division for reimbursement.

PAG TRAVEL RULES AND REGULATIONS

Upgrades are allowable. However, they will be at the traveler's expense and will not be reimbursed by the Port.

G. Routing of Travel

All travel must be a usually traveled and most direct route. Travel tickets shall be for complete routes, inclusive of stopover privileges, whenever and wherever practicable, to minimize the cost of special or short-run trip, stopovers, or back-ticketing.

H. Indirect Travel

Indirect travel is authorized, provided that such travel is not an additional expense to the Port.

I. Recruitment, Termination, or Home Leave

1. Travel Incident to Recruitment, Termination, or Home Leave: An off-island employee is authorized one-way air transportation for him and his dependents for recruitment, termination, or home leave.
2. Dependent Defined: Dependents are those individuals who received more than fifty percent (50%) of their support from the traveler and who are considered members of the immediate family. (Refer to Section V.B). This does not include individuals who are gainfully engaged to work for the traveler.

VII. TRAVEL ALLOWANCE

The traveler may elect to finance his trip with his own funds, or the Port will obtain tickets and cash advance, or a combination of both.

A. Per Diem Allowance

Prior to departure to approved travel destinations to engage in official business, the traveler shall receive an advance per diem allowance equal to the authorized number of travel days multiplied by the current per diem allowance rate provided by the Federal GSA, contained in the Joint Travel Regulations.

The basic per diem allowance for travelers shall be as follows:

1. Per Diem Allowance Rate

a. Employee:

The advance per diem allowance is equal to the basic

PAG TRAVEL RULES AND REGULATIONS

per diem rate (Lodging + Meals & Incidental Expenses) established in the Federal GSA for a destination multiplied by the number of travel days approved by the General Manager. Only the full amount of Meals & Incidental Expenses for that destination is authorized for the travel day on the return trip; excluding Lodging allowance.

In the event the actual lodging cost (hotel rate + associated taxes) exceeds the FED GSA lodging allowance for a specific destination, the advance allowance to the traveler will be the sum of the actual lodging cost and the FED GSA Meals & IE allowance multiplied by the number of travel days.

b. Management and Board of Directors:

The advance per diem allowance is equal to One Hundred and Twenty-Five Percent (125%) of the basic per diem rate (Lodging + Meals & Incidental Expenses) established in the Federal GSA for a destination multiplied by the approved number of travel days. Only the full amount of Meals & Incidental Expenses for that destination is authorized for the travel day on the return trip; excluding Lodging allowance.

c. Governor and Lt. Governor:

The advance per diem allowance is equal to One Hundred and Thirty Percent (130%) of the basic per diem rate (Lodging + Meals & Incidental Expenses) established in the Federal GSA for a destination multiplied by the number of travel days. Only the full amount of Meals & Incidental Expenses for that destination is authorized for the travel day on the return trip; excluding Lodging allowance.

2. Release of Per Diem

Advance cash allowance shall be issued to the traveler at a minimum of five (5) days prior to departure.

B. Per Diem When Leave is Taken

If leave of absence begins or terminates within the traveler's prescribed hours of duty, per diem allowance will terminate or begin at the same time. If leave or absence does not begin or terminate until after the traveler's prescribed hours of duty, the traveler will be regarded in travel status until

PAG TRAVEL RULES AND REGULATIONS

midnight of the day in which the leave of absence begins and from 12:01 am of the day following the leave of absence.

A traveler will be considered to be in travel status on non-working day is immediately preceded and followed by leave of absence. Fractional leave of absence wholly within a day, where for half of the prescribed working hours or less, will be disregarded for per diem payment purposes; where it exceeds half of the prescribed working hours, no per diem will be allowed.

- C. Leave as a Result of Illness or Injury
Whenever a traveler takes leave of absence of any kind because of illness or injury not due to his own misconduct, the prescribed per diem shall continue for a period not to exceed 14 calendar days. The evidence filed with the Port under the provision of the annual and sick leave regulations shall accompany the travel voucher. The traveler shall refund the per diem allowance if he received no hospitalization under any statute and shall receive reimbursement under such statute for hospital expenses paid with personal resources.

VIII. ALLOWABLE / UNALLOWABLE MISCELLANEOUS EXPENSES

- A. Allowable Miscellaneous Expenses
Reasonable travel related miscellaneous expenses include such items as:
1. Hotel Taxes
 2. Business office expenses (copy services, postage, etc.);
 3. Official taxicab fares and tips;
 4. Excess baggage and the checking in, handling, and storing of such baggage;
 5. Telecommunication costs;
 6. Hire of automobiles and conveyance vehicles;
 7. Actual cost of ferry fares, bridge, road, tunnel tolls, parking fees;
 8. Other miscellaneous expenses that can be substantiated and supported by receipts and justification as it relates to official business.
- B. Unallowable Miscellaneous Expenses
1. Entertainment costs including amusement, diversion, and social activities;
 2. Fees for the use of fitness facilities;
 3. Expenses related to vacation or personal days;
 4. Loss or theft of personal funds or property;
 5. Parking tickets or traffic violations;

PAG TRAVEL RULES AND REGULATIONS

6. Recreational expenses;
7. Spouse's or dependent's transportation, lodging, and meal expenses
8. Alcohol, cigarette, tobacco;
9. Other expenses that are not directly related to official business.

C. Subsistence in Lieu of Per Diem

A traveler may request reimbursement of expenditures in lieu of per diem. Whenever this option is elected, the traveler shall provide receipts of all expenditures. The amount of subsistence allowance requested shall not be greater than one and one-half times his lodging including all taxes and levies.

For example: a room costing \$80.00 per night would establish a reasonable subsistence allowance rate of \$120.00 which is \$80.00 for lodging and \$40.00 for all other subsistence expenses including meals per day.

A combination of per diem and reimbursed expense is not acceptable. Employees should make their election early to be assured of obtaining all necessary receipts if the per diem method is not used.

At the time of issuing any cash advance or issue of approved TA, the Port will provide the traveler with copies of the travel regulations, expense report form and travel voucher which are due within 10 days following the return of official travel.

D. Reimbursed Method

The Reimbursed Method will be applicable to travelers who chose the Subsistence Allowance in Lieu of Per Diem. Receipts must be obtained for all important costs incurred which are: hotel, meals, car rental and airline tickets.

As a wise procedure, receipts should be obtained for most expenses. As a practical matter, meals including tips can be charged to the hotel room which helps in record keeping of both large and smaller expenses incurred in the hotel. Receipts for incidental taxi and tips are not required when taxi drivers and airport limousine drivers are prepared to issue receipts.

Attaching paid receipts to the submitted travel voucher is a good practice that identifies the nature and amount of actual expenses, but does not, on its own result in a proper Port expense.

E. Itinerary Method

The Itinerary Method is basically a per diem method of payment. No detail expense report needs to be filed for per diem-type (itinerary) expenses but paid travel tickets and car rental receipts evidencing the authorized travel.

PAG TRAVEL RULES AND REGULATIONS

When two or more travelers are on the same official business mission, each should incur, pay for, and report his own expense, and neither should pay for any part of the other traveler's expenses (meals, hotel, etc.) even though it is charged to a hotel bill or credit card.

A traveler must sign his expense report and submit copies to the Finance Division for review and Human Resources Division for filing. It is advisable that the TA is referenced in the report or other transactions with the Finance Division. After review by the Finance Division, such reports will then be routed to authorized individuals for approval.

The General Manager will approve the traveler's travel report. The Board of Directors' Chairman will approve reports of Board members and Management. The Board Secretary will approve the Chairman's reports.

IX. TRAVEL REPORT

A. Travel Expense Report

Within 10 days following the return from official travel, the traveler may submit an itemized statement of account supported by receipts, an affidavit, or both, of actual expenses incurred for lodging, meals and travel expenses actually incurred on official business during the period of official travel. If the advances of the per diem allowance and travel expense allowance are less than the traveler's actual authorized expenses, then he shall be reimbursed for the amount his actual expenses exceeded the advanced allowances.

If a traveler does not submit a statement of account, then he shall not be paid any money in excess of the advance per diem allowance and travel expense allowance. If he received excessive advance allowance, he shall reimburse the Port the excessive amount at the time a travel expense report is submitted.

The Governor and Lt. Governor may be reimbursed for expenses incurred in hosting appropriate individuals while conducting official business for the Port. When seeking reimbursement, submission of an itemized statement of account of actual expenses incurred and a brief statement for the purpose of the meeting is required.

B. Travel Report

In addition to the reporting of travel expenses, the traveler is also required to submit a written statement concerning the training, conference, or meeting attended. Such report should include the major highlights and how some of those areas can be applied or useful to the Port. A copy of the report should be forwarded to the Human Resources Division for filing purposes with the Travel Authorization.

PAG TRAVEL RULES AND REGULATIONS

- C. Failure to File Travel Reports
Reminder notices in the form of invoices will be given to each traveler at the end of each month for any unfiled or unsettled reports. Invoices will represent the traveler's open TA that remains outstanding. The TA identifies cash advances, tickets, fees, or other cash equivalents issued by the Port on behalf of the traveler. It shall be the responsibility of the Finance Division to issue such invoices to the traveler.
- D. Audit
Approval and filing is a procedural step. The report is still subject to audit review and possible disallowance for personal items or reasonable expenses by the General Manager or his designee.
- E. Settlement
Should the traveler incur expenses greater than the amount advanced by the Port, the Port will pay the traveler the short-fall. If the traveler opted for the Reimbursed Method and if the advances exceed the expenses, the traveler should reimburse the Port the excess funds.

X. INDIRECT TRAVEL AND DEPENDENTS

Indirect travel and travel for dependents when accompanying travelers on official business other than travel provided under Section V.B may be authorized, provided that such travel is not any additional expense to the Port.

XI. MILEAGE ALLOWANCE

Travelers authorized to travel at government expense shall, in accordance with the PAG Rules and Regulations and whenever such mode of transportation is authorized or approved as more advantageous to the Port, be paid in lieu of transportation a maximum personal vehicle allowance rate equal to the mileage reimbursement rate provided by the Federal government, contained in the Federal Travel Regulations, to its employees for the use of personal vehicles when engaged on official business.

XII. EMPLOYEE RESPONSIBILITIES

- A. Employees should use discretion when expending Port funds and ensure that expenditures are necessary and appropriate for meeting business needs;
- B. Employees are expected to be familiar with, and follow, the policies and procedures specified in the PAG Rules and Regulations and ensure that all travel requirements are met prior to and immediately after the completion of travel for official business;

PAG TRAVEL RULES AND REGULATIONS

- C. Employees are required to provide receipts for all expenses except in the case when the Itinerary Method (Per Diem Method) is opted;
- D. Submit all travel expenses within the timeframes specified in Section IX.A.



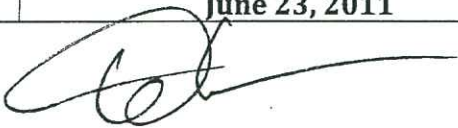
Eddie Baza Calvo
Governor of Guam

PORT AUTHORITY OF GUAM
ATURIDAT I PUETTON GUAHAN
 Jose D. Leon Guerrero Commercial Port
 1026 Cabras Highway, Suite 201, Piti, Guam 96925
 Telephone: (671) 477-5931/35 * Facsimile: (671) 477-2689/4445
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Ray Tenorio
Lieutenant Governor

POLICY MEMORANDUM NO. 92-03

To: Port Employees	Subject: Travel Rules and Regulations
Approved by the Board of Directors on: November 30, 1992	Revision Date: June 23, 2011
Approved by:  DANIEL J. TYDINGCO, Chairman, Board of Directors	

- I. **REFERENCE:** Title 5, Guam Code Annotated, Government Operations, Chapter 23, Government Travel Law.
- II. **GENERAL:** It is the policy of the Port Authority of Guam that all off-island travel must be for the direct benefit of the Port Authority to fulfill a legitimate obligation of the Port Authority. Such travel must be programmed, budgeted scheduled and approved by the Port Authority Board of Directors and shall be consistent with these Official Travel Policy Rules as approved by the Port Authority of Guam Board of Directors. All persons traveling off-island for the Port on official business, shall be provided with funds sufficient for all official business expenses. They shall exercise the same care in incurring expenses that a prudent person would if traveling on personal business. It is the policy of the Port that all off-island travel must be performed either for the direct benefit or to fulfill a real and legitimate obligation of the Port.
- III. **PURPOSE AND SCOPE:** The purpose of these rules is to provide standard travel policies governing off-island travel of employees, Board members and other authorized parties of the Port. All other policies hereto adopted relating to this subject are hereby superseded by these rules and regulations.
- IV. **DEFINITIONS:**
 - A. "Port" means Port Authority of Guam or Jose D. Leon Guerrero Commercial Port.
 - B. "Board" means the Port Authority of Guam Board of Directors or Jose D. Leon Guerrero Commercial Port Board of Directors.
 - C. "Per Diem Allowance" means a flat rate of payment in lieu of actual lodging and meal expenses. Pursuant to PL 28-068, per diem rates shall be determined by reference to federal per diem rates which shall apply except when the Port Authority Board of Directors expressly authorizes an exception from such rates, or when lodging expense is otherwise paid or if no lodging expense is incurred, in which case all per diem rates shall be reduced by 50%.

Such allowance shall include:

- (1) all charges for meals;
- (2) lodging;
- (3) personal use of room during daytime;
- (4) baths;
- (5) tips to waiters, taxicab drivers, hotel employees, porters and others on vessels and foreign country hotels;
- (6) telecommunications, e.g., telephone, e-mail, facsimile, wireless communications;
- (7) laundry and dry cleaning of clothing; and hotel amenities, e.g., fans.

The term "lodging" does not include accommodations on airplanes, ships or trains, therefore, are not to be borne by the traveler from his per diem allowance.

D. "Travel expenses" means necessary expenses incidental to official government travel, transportation between places of lodgings or business and where meals are taken; such as:

- (1) taxicabs;
- (2) commercial rental automobiles;
- (3) any other transportation when determined to be advantageous to the Port;
- (4) gasoline and oil;
- (5) rental of a garage, hangar, or boathouse;
- (6) feeding and stabling of horses;
- (7) per diem of operator; and
- (8) ferriage, tolls, etc.

These expenses excludes for lodging and meals.

E. "Traveler" shall mean the person who is traveling off-island on official business for the Port.

V. **PERSONS AUTHORIZED TO TRAVEL:** The following are authorized to travel at the Port's expense while on official business.

- A. Board members and employees of the Port.
- B. Dependents of employees recruited off-island travelling incident to recruitment, termination or home leave.

Dependents are those persons who meet any one of the following criteria:

1. Spouse: Husband, wife or common-law.
2. Support: Person over 19 who is a member of the traveler's household and is receiving more than one-half of his support from the traveler. Such support also includes those individuals with disabilities.
3. Student: Person over 19 and under 23 who meets the above criterion and during 5 months of the calendar year is a full-time student at an educational institution.

C. Persons rendering service to the Port.

VI. OFF-ISLAND TRAVEL

A. Authorization

Each trip off-island will require advance authorization by the Board of Directors who shall approve the trip and expenditure as necessary to the operation of the Port. Specific approval is required for each individual applicant or employee. The approval shall include a determination that the expense is reasonable and necessary in the particular case.

B. Request for Travel

1. Request will be prepared on a Travel Request and Authorization Form by the Human Resources Division. All necessary facts shall be assembled for the preparation of a Travel Authorization (TA), to include:

- a. Purpose;
- b. Where – City, State
- c. Dates
- d. Who in Party
- e. Air Fare Cost
- f. Cash Advance Needed
- g. Deposits and/or registration required
- h. Any other useful factors
- i. Completed TA submitted for approval

2. The TA form will then be concurred by the General Manager; certified for payment; approved by the Chairman of the Board of Directors at least fifteen (15) working days prior to the commencement date of travel.

C. Travel Status: An employee will be considered on travel status during his period of absence on official business away from place at which such official business is transacted. Travel status begins with departure of common carrier from Guam on which the traveler has his regular place of business and terminates upon his return to Guam.

D. Salary While on Travel Status: A traveler who is an employee of the Port shall receive his regular salary in addition to the per diem or reimbursable expenses during the authorized travel time.

E. Travel Time: The time considered as official travel shall be the time necessary to travel by air by the most direct route to and from the point or points specified in the travel authorization plus the time necessary to transact the required official business. Each traveler will be given one day to travel to their destination and an additional one day upon their return to Guam. Every effort should be made to reserve complete flight schedules well in advance to avoid delays at transfer point.

- F. Type of Air Travel Authorized: Travel for authorized persons shall be the most direct route on economy class. Authorized travel requires expenditure of government fund; therefore, the Procurement rules and regulations comes into play.

The Human Resources Division will contact three (3) travel service/businesses, including on-line travel services, and obtain written quotations. The Port must purchase a ticket at the lowest acceptable quotation for economy class and such evidence should be placed in the traveler's file.

- G. Routing of Travel: All travel must be a usually traveled and most direct route. Travel tickets shall be for complete routes, inclusive of stopover privileges whenever and wherever practicable, to minimize the cost of special or short-run trips, stopovers, or back-tracking.

- H. Indirect Travel: Indirect travel is authorized, provided that such travel is not additional expense to the Port.

- I. Recruitment, Termination or Home Leave:

1. Travel Incident to Recruitment, Termination or Home Leave: An off-island employee is authorized one-way air transportation for him and his dependents for recruitment, termination or home leave.
2. Dependents Defined: Dependents are those persons who received more than fifty percent (50%) of their support from the traveler and who are considered members of the immediate family. (Refer to Section V.B.) This does not include servants or similar persons who are gainfully engaged to work for the traveler.

VII. TRAVEL ALLOWANCE: Traveler may elect to finance his trip with his own funds, or the Port will obtain tickets and cash advance, or a combination of them.

- A. Per Diem Allowance: The basic per diem allowance for employees shall be as follows:

1. Per Diem Allowance Rate: Prior to departure, the traveler shall receive an advance per diem allowance equal the number of days authorized office travel multiplied by the current per diem allowance rate provided by the Federal Government, contained in the Joint Travel Regulations, to travelers for respective travel destinations when engaged in official business.

If the traveler is the General Manager, Deputy General Manager or a member of the Board of Directors, the rates are One Hundred and Twenty-Five Percent (125%) of the basic per diem rates.

If the traveler is Governor, Lieutenant Governor or a member of the Legislature or a Judge, the rates are One Hundred Thirty Percent (130%) of the basic per diem rates.

- B. Per Diem When Leave is Taken: If leave of absence begins or terminates within the traveler's prescribed hours of duty, per diem allowance will terminate or begin at the same time, but if leave of absence does not begin or terminate until after the traveler's prescribed hours of duty, the traveler will be regarded as begin in travel status until midnight of the day in which the leave of absence begins and from 12:01 a.m. of the day following the leave of absence. A traveler will be considered to be in travel status on non-working day is immediately preceded and followed by leave of absence. Fractional leave of absence wholly within a day, where for half of the prescribed working hours or less, will be disregarded for per diem payment purposes; where it exceeds half of the prescribed working hours, no per diem will be allowed.
- C. Leave as a Result of Illness or Injury: Whenever a traveler takes leave of absence of any kind because of illness or injury not due to his own misconduct, the prescribed per diem shall continue for periods not to exceed 14 calendar days. The evidence filed with the Port under this provision of the annual and sick leave regulations should accompany the travel voucher. The traveler should refund the per diem allowance if he received no hospitalization under any statute and receive reimbursement under such statute for hospital expenses paid by him. If approved by the General Manager, transportation expenses to employee's designated post of duty and per diem enroute whenever the employee becomes incapacitated due to illness or injury not due to his own misconduct while enroute to or while at temporary duty status prior to completion of same, shall be allowed.

VIII. ALLOWABLE MISCELLANEOUS EXPENSES: Reasonable miscellaneous expenses include such items as official taxicab fares and tips; excess baggage and the checking, handling and storing of such baggage, telecommunication costs; hire of automobiles and conveyance vehicles; actual cost of ferry fares, bridge, road, tunnel tolls, parking fees; and other miscellaneous items, including clerical services.

- A. Subsistence in lieu of Per Diem: Traveler may request reimbursement of expenditures in lieu of per diem. Whenever this option is elected, the traveler shall provide receipts of all expenditures. The amount of subsistence allowance requested shall not be greater than one and one-half times his lodging including all taxes and levies. For example: a room costing \$80 per night would establish a reasonable subsistence allowance rate of \$120 which is \$80 for lodging and \$40 for all other subsistence expenses including meals per day.

A combination of per diem and reimbursed expense is not acceptable. Employees should make their election early to be assured of obtaining all necessary receipts if the per diem method is not used.

At the time of issuing any cash advance or issue of approved TA, the Port will provide the traveler with copies of the travel regulations, expense report form and travel voucher which are due within 10 days following the return of official travel.

B. Travel Expense Report:

1. Within 10 days following the return from official travel, the traveler may submit an itemized statement of account supported by receipts, an affidavit, or both, of actual expenses incurred for lodging, meals and travel expenses actually incurred on official business during the period of official travel. If the advances of the per diem allowance and travel expense allowance are less than the traveler's actual authorized expenses then he shall be reimbursed for the amount his actual expenses exceeded the advance allowances.
2. If the traveler does not submit a statement of account, then he shall not be paid any money in excess of the advance per diem allowances and travel expense allowance. If the employee received excessive advance allowance, he shall reimburse the Port the excessive amount at the time he submits an itinerary.
3. The Governor, the Lieutenant Governor, Senators and Judges may be reimbursed for expenses incurred in hosting appropriate persons while conducting official business for the Port. When seeking reimbursement, submission of an itemized statement of account of actual expenses incurred and a brief statement for the purpose for the meeting is required.

C. Reimbursed Expenses Method: This will be applicable to travelers who chose the subsistence allowance in lieu of per diem. Receipts must be obtained for all important costs incurred which are: hotel, car rental and airline tickets.

As a wise procedure, receipts should be obtained for most expenses. As a practical matter, meals including tips can be charged to hotel room which helps in record keeping of both large and smaller expenses incurred in the hotel. Receipts for incidental taxi and tips are not required when taxi drivers and airport limo drivers are prepared to issue receipts.

Attached paid receipts, (attached to your travel voucher) is a good way to prove the nature and amount of actual expenses, but does not, of its own, make such expenses a proper Port's expense.

D. Itinerary Method: This is basically a per diem method. No detail expense report need to be filed for per diem-type (itinerary) expenses but paid travel tickets and car rental receipts must be filed evidencing the travel as authorized.

When two or more travelers travel together on the same mission, each should incur, pay for and report his own expense, and neither should pay for any part of the other traveler's expenses (meals, hotel, etc.) even though it is charged to hotel bill or credit card.

Traveler must sign his report and submit copies to the Finance Division for review and Human Resources Division for filing. It is advisable that the TA is referred to in the report or other transaction with the Finance Division. After review by the Finance Division, such reports will then be routed to persons authorized to approve them.

The General Manager will approve the traveler's travel reports. The Board Chairman will approve reports of Board members and General Manager. The Board Secretary will approve the Chairman's reports.

- E. Travel Report: In addition to the reporting of travel expenses, the traveler is also required to submit a written statement concerning the training, conference or meeting attended. Such report should include the major highlights and how some of those areas can be applied or useful to the Port. A copy of the report should be forwarded to the Human Resources Division for filing purposes with the travel authorization.
- F. Failure to File Travel Reports: Reminder notices in the form of invoices will be given to each traveler at the end of each month for any unfiled or unsettled reports. Invoices should segregate for each traveler each TA for which they are open items and then for each TA identify cash advance, tickets, deposits or other cash equivalents advanced by the Port on behalf of the traveler. It shall be the responsibility of the Finance Division to issue such invoices to the traveler.
- G. Audit: Approval and filing is a procedural step. The report is still subject to audit review and possible disallowance for personal items or reasonable expenses by the General Manager or his designee.
- H. Settlement: Should the traveler incur expenses greater than amounts advanced by the Port, the Port will pay the traveler the short-fall. If the advances exceed the expenses, the traveler should reimburse the Port for the excess funds.

IX. INDIRECT TRAVEL AND DEPENDENTS

Indirect travel and travel for dependents when accompanying travelers on official business other than travel provided under Section V.B. may be authorized in accordance with this regulations, provided that such travel is not at any additional expense to the Port.

X. MILEAGE ALLOWANCE

Travelers shall in accordance with the regulations and whenever such mode of transportation is authorized or approved as more advantageous to the Port, be made in lieu of transportation a maximum personal vehicle allowance rate equal to the mileage reimbursement rate provided by the Federal government contained in the Federal Travel Regulations, to its employees for the use of personal vehicles when engaged on official business.



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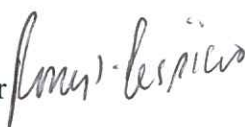


Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

May 15, 2019

MEMORANDUM

TO: Board of Directors

FROM: Rory J. Respicio, General Manager 

SUBJECT: Request Supplemental Funding for Task Order No. 3.1 R2
Expanded H-Wharf Environmental Permitting Support Services

REF: Bond Project – H Wharf Rehabilitation Project

Hafa Adai! As you are aware, the Port Authority has been working with its Owner/Agent Engineer in addressing the environmental permitting requirements for the H Wharf project. On March 7, 2019, a meeting was held with Port management, representatives from various regulatory agencies and MARAD officials. This meeting was to give MARAD a status on the Port's progress and provide an update on each required permit. As a result, MARAD recommended that because of the additional regulatory agencies' requirements, the Port should shift from preparing a Categorical Exclusion to an Environmental Assessment (EA).

The additional scope of services required to incorporate the modified EA includes the following:

- Prepare and submit National Environmental Policy Act supplementary documents
- Publication and Notice
- Collect and analyze all data for satisfactory completion
- Prepare draft FONSI or NOI to prepare environmental impact statement
- Establish and maintain complete administrative record
- WSP Project Management, Reporting and Support Services
- WSP Engineering input and review

This effort requires a budget of \$47,985.00; however, a contingency of \$25,000.00 is included for other contingency direct costs, to include an allowance to incorporate mitigation design features, if needed.

Having said the above, Board approval is being requested to utilize Bond funds earmarked for Contingencies in the amount of \$72,985.00.

I am available should you have any questions.



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Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

Board of Directors Regular Board Meeting May 16, 2019

Executive Summary RFP-PAG-019-003

A/E Design and Consulting Services for EQMR, WH1 and Waterline

PURPOSE: Request the Board of Directors to approve the contract award to **N.C. Macario and Associates, Inc.** for the A/E Design and Consulting Services for the structural repair of EQMR, WH1 and Waterline (RFP-PAG-019-003).

BACKGROUND:

On Tuesday, January 8, 2019, a Request for Proposal (RFP) was issued and published in the Guam Pacific Daily News and the Guam Daily Post. The RFP is to solicit qualified companies/firms for the A/E Design and Consulting Services for the structural repair of EQMR, WH1 and Waterline. Forty-One (41) Companies registered or downloaded the RFP packets from our website, while only seven (7) companies submitted their proposal on February 27, 2019 at 4:00pm which was the final day for submittal.

After opening of the proposals, it was determined that the six (6) offerors met the minimum requirements and one (1) did not. All six (6) qualified proposals were distributed to the five (5) evaluation committee members for evaluations and scoring. Upon completion of the evaluation and scoring, an evaluation analysis and recommendation to award was prepared and approved by the General Manager Rory Respicio on April 15, 2019. The Notice of Intent to Award and the Notices of Results were sent out on April 16, 2019 and as of April 30, 2019 no protest were filed contesting our recommendations to award this project to N.C. Macario and Associates, Inc.

N.C. Macario and Associates, Inc. scored a total of 476 points out of a possible 500 total points and was determined to be the best qualified offeror.

LEGAL REVIEW:

The necessary documents pertaining to this project were forwarded and approved by the Port's legal counsel Darleen Hiton (Special Assistant Attorney General) on January 7, 2019 prior to solicitation. The Port will continue to engage our legal counsel for approval of contract to form prior to final contract execution.

FINANCE REVIEW:

Funding for the A/E Design and Consulting Services for the structural repairs of EQMR, WH1 and Waterline is made possible through the Bond Indentures and Investment Projects. No Local Funds or Port Funds will be used for this project.

RECOMMENDATION:

Management requests the Board of Directors' approval to issue the award to N.C. Macario and Associates, Inc. for RFP-PAG-019-003 for the A/E Design and Consulting Services for the structural repair of EQMR, WH1 and Waterline. Upon approval of this Award the Port will conduct a cost negotiation meeting to discuss fair and reasonable cost for this project. N.C. Macario and Associates, Inc. has met the minimum requirements and is consistent with the Guam Procurement Regulations.



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Lourdes A. Leon Guerrero

Governor of Guam

Joshua F. Tenorio

Lieutenant Governor

May 15, 2019

MEMORANDUM

TO: Board of Directors

FROM: Rory J. Respicio, General Manager

SUBJECT: **Travel Authorization Request**
: Hazwoper/Hazmat Train-the-Trainer Seminar

The Port Authority of Guam currently has two port personnel certified as Train-the-Trainer for Hazardous Waste Operations and Emergency Response (Hazwoper), and Hazardous Materials (Hazmat); however, as their license has since expired they would need to be re-certified. Certification is good for two years.

Train-the-Trainer for the Hazwoper/Hazmat program involves a comprehensive training curriculum that includes thorough coverage of the subject matter; instructional skills training as required by OSHA; understanding of OSHA regulations and applicability to various industries; general hazard awareness and waste; safety training; and emergency response.

As certified professionals, the Port's Train-the-Trainer Instructors have conducted in-house trainings for port personnel in the divisions of Transportation, Terminal, Stevedore as well as EQMR division for Corrosion Control and Plumbers. Certification for port employees is good for one year. The Port's Train-the-Trainer Instructors also provides training to Guam Environmental Protection Agency (GEPA). The training helps to mitigate any forms of hazardous materials that may pose reasonable risk to health, property or the environment from substances as toxic chemicals, fuels, nuclear waste products, and biological, chemical, and radiological agents.

In light of the above, request is being made to authorize travel for the following port personnel.

Purpose:	Hazwoper/Hazmat Train-the-Trainer Seminar	
Travel Date:	June 10-14, 2019	
Destination:	Tampa, Florida	
Participant:	Paul B. Santos, Environmental Compliance Specialist	
	Frank V. Lujan, PC III	
	Travel Accommodations:	\$3,890.50
	Per Diem:	\$2,003.00
	Registration:	<u>\$3,980.00</u>
	Travel Expense:	\$9,873.50

I am available should you have any questions.



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Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

May 15, 2019

MEMORANDUM

TO: Board of Directors

FROM: Rory J. Respicio, General Manager *Rory J. Respicio*

SUBJECT: **Travel Authorization Request**
: FY2019 National Homeland Security Conference
June 17-20, 2019 Phoenix, Arizona

The Port Authority of Guam has an opportunity to participate in the annual National Homeland Security Conference. This year's conference will focus on US Department of Homeland Security/FEMA grant related topics and their importance to enhancing grant management, counter-terrorism, emergency management and response, law enforcement, fire service, cyber security, and interoperability capabilities for state and territories. Collaboration and sharing of best practices in the areas of preparedness training, grant management, intelligence and information sharing, port and transit security, emergency medical response, whole community preparedness, and public safety continues to be important topics.

The following are those recommended to attend the conference:

1. Rory Respicio, General Manager
2. Connie Jo Shinohara, Deputy General Manager, Admin/Finance
3. Jojo Guevara, Financial Affairs Controller
4. Joe Javellana, Chief Planner
5. Donna Lizama-Acosta, Planner IV

This conference is 100% federally funded at no cost to the Port.

I am available should you have any questions.



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Joshua F. Tenorio
Lieutenant Governor

May 15, 2019

MEMORANDUM

TO: Board of Directors

FROM: Rory J. Respicio, General Manager 

SUBJECT: Travel Authorization Request
: E0948 – Situational Awareness and Common Operating Picture

The Port Authority of Guam has in place an Incident Command Structure (ICS) and as part of FEMA National Security and FEMA Emergency Management Institute, has scheduled a Situational Awareness and Common Operating Picture course for the month of July 2019. This course serves beneficial for key Port personnel of the Port ICS Structure as it will help prepare these individuals to make prudent and structured decision-making through a series of emergency management planning and exercise session involving preparedness, response and recovery capabilities during natural and man-made incidents.

Board approval is hereby being requested to allow the following to attend the course.

Purpose: E0948 Situational Awareness and Common Operating Picture
Travel Date: July 22-25, 2019
Place: Emmitsburg, Maryland
Participants: Rory J. Respicio, General Manager
Christopher Flores, Harbor Master
James Sandlin, Port Police II
Travel Cost: ***100% federally funded***

I am available for any questions you may have.



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May 15, 2019

MEMORANDUM

TO: Board of Directors

FROM: Rory J. Respicio, General Manager 

SUBJECT: **Travel Authorization Request**
: New Mexico Tech

Throughout the calendar year New Mexico Tech offers various trainings that are *federally funded*, recognized by the Department of Homeland Security and Guam Homeland Security.

In light of this, request is being made to authorize travel for port participants as presented to attend the following training.

July 29 – August 2, 2019

Prevention of and Response to Suicide Bombing Incident, Socorro, New Mexico

1. Jacob Aquiningoc, Crane Operator
2. Jacqueline Cruz, Planner Work Coordinator

I am available should you have any questions.