



PORT OF GUAM

ATURIDAT I PUETTON GUAHAN

Jose D. Leon Guerrero Commercial Port

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Lourdes A. Leon Guerrero
Governor of Guam

Joshua F. Tenorio
Lieutenant Governor

REGULAR MEETING OF THE BOARD OF DIRECTORS

Jose D. Leon Guerrero Commercial Port

Thursday, December 23, 2021

Virtual Board Meeting

10:00 a.m.

A G E N D A

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES
 1. November 24, 2021 – Regular Board Meeting
- III. PUBLIC COMMENTS:
 - a. Public Comments
 - b. Employee Comments
 - c. PAGGMA Association
- IV. GENERAL MANAGER'S REPORT *(deferred to Old/New Business Items)*
 1. Year-In-Review
 2. Draft Master Plan Presentation
- V. OLD BUSINESS
- VI. NEW BUSINESS
 1. Request Authorization and Funding for WSP to provide for an Information Technology Study
 2. Resolution No. 2021-35 Relative to authority to enter into a stipulated judgment between the Port Authority of Guam and Eddie N. Castro pursuant to Guam Supreme Court Case No. CVA19-020
- VII. ADJOURNMENT



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**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, November 24, 2021**

I. CALL TO ORDER

There being a quorum, the regular meeting of the Board of Directors was called to order at 3:03 p.m., Wednesday, November 24, 2021. Present at the meeting were:

Francisco G. Santos, Chairman
Nathan T. Taimanglo, Vice Chairman
Isa Marie C. Koki, Board Secretary
Dorothy P. Harris, Board Member
Rory J. Respicio, General Manager
Dominic G. Muna, Deputy General Manager, Operations
Luis R. Baza, Deputy General Manager, Admin/Finance
Atty. Christine K. Claveria, Port Staff Attorney

Also present was Port Staff.

II. APPROVAL OF MINUTES

1. **October 21, 2021 – Regular Board Meeting.** Director Koki made motion to approve the minutes of October 21, 2021, subject to correction. The motion was seconded by the Vice Chairman and was unanimously passed.

III. PUBLIC COMMENTS

- a. **Public Comments:** None.
- b. **Employee Comments:** None.
- c. **PAGGMA Association:** Mr. Raymond Santos, PAGGMA President mentioned that the association will be holding an election of its officers next month. He also mentioned that unfortunately there will be no Christmas party held this year as the hotel is not holding banquets due to the covid pandemic, instead, the members of the association will be receiving a gift.

IV. GENERAL MANAGER'S REPORT

1. Port's COVID-19 vaccination Dashboard

- Fully vaccinated: 341 or 98% of 345 Port employees
- Additional Port employees who received their 1st dose: 2 (Note: *If these 2 employees receive their 2nd dose, then the Port will be at 99% of Port employees vaccinated.*)

- 2. Port Kicks Off CCTV and Access Control Systems Project.** On November 22, 2021, a Kick-off meeting was held for the replacement of the Port's CCTV and Access Control Systems. In this meeting, I signed the Notice to Proceed for California Pacific Technical Services (CalPac) to begin the work with a project amount of \$1,221,418.00. This project is for acquiring, installing, and upgrading the Port's CCTV and Access Control Systems to enhance maritime and security screening and monitoring. It is being funded through a combination of Port and USDHS/FEMA PSGP and U.S. Department of Transportation (DOT) Maritime Administration (MARAD) Grant Cooperative Program funds.

Our progress at the Port continues with this crucial project which will help ensure we protect our Port and our borders. This work being done is in line with Governor Lou Leon Guerrero and Lt. Governor Josh Tenorio's commitment to modernize our Port and protect our borders. The Port will ensure that the Guam Customs and Quarantine Agency receives full access to the CCTV system. By giving Customs full access to our CCTV systems they will be able to view at their own time and in their own control room so that their critical operations for drug surveillance and interdiction remain unimpeded. The installation of the Port's CCTV and Access Control Systems is anticipated to be completed by June of next year.

- 3. MOU on Procedures for Independent Investigations.** On November 10, 2021, I along with Acting Port Police Chief Jesse Mendiola, attended a Memorandum of Understanding signing ceremony at the Office of Attorney General. The MOU provides for an independent and impartial review of matters involving the use of deadly force by law enforcement officers or where an independent investigation and review would be in the public interest. Back in May 2021, the Port Authority was extended an invite by the Attorney General's office to participate in the groundwork in developing standard procedures for an independent investigation. The Guam Police Department was also made part of this initiative.
- 4. General Manager's Notes for YTD Finances, as of October 31, 2021.** We are providing the following summary:

REVENUES AND CARGO THROUGHPUT:

- The Port's Total YTD Operating revenue for October 2021 is \$4.9 million, 5.5% or \$254K higher than the YTD October FY22 budget projection of \$4.6M.
- The total number of containers handled as of October 2021 is 8,026, which is 13.6% or 958 containers higher than last year's October 2020 total of 7,068.

OPERATING EXPENSES:

- Overall YTD Operating expense, as of October 31, 2021 is \$3.7M, which is 13.3% lower than the YTD budget as of October of \$4.3M, or \$576K in YTD cost avoidances.

OVERTIME EXPENSE AND DIRECT LABOR REVENUE:

- Overtime YTD for Divisions involved in Operations is \$162,334, which is 48.0% or \$58K higher than YTD overtime budget of \$103,957.

Direct Labor reimbursement is \$327K, which is 19% or \$52K higher than the FY21 budget of \$275K.

Here is the breakdown:

Direct Labor Revenue:	\$327,296
Operations Overtime:	<u>\$162,334</u>
Variance:	\$162,962

YTD OPERATING REVENUES MINUS YTD EXPENSES

- Operating revenues minus operating expenses resulted in an operating income of \$1.5 million. The final result for the month of October is a net income of \$630K, after deducting net of Other Income/Expense totaling to a -\$910K. The October Net Income is higher by 226% or \$436K.

Note: -\$910K is a net balance of Other Income and Expense which is composed of Interest Income, Interest Expense, Federal Reimbursements, Federal Expenses, Retirees COLA, Supplemental, Medical and Dental, and Other NonOperating Income & Expenses.

Other Financial Highlights, as of October 31, 2021:

- The debt service ratio as of October is 3.31. This is 164% higher than the Bond Indenture Debt service ratio requirement of 1.25.
- Days Cash on Hand is 974 days, which is 95% or 474 days higher than the 500 days requirement of Moody's Rating agency.

DEBT SERVICE RATIO - OCTOBER 2021

Projected Annual Debt Service Coverage	3.31
Debt Service Coverage Requirement	1.25
Variance	2.06
% Above the Indenture Requirement	164%

5. **Port Awarded \$17.9 Million in USDOT Maritime Administration (MARAD) Grant.** The U.S. Department of Transportation's Maritime Administration (MARAD) announced on November 21, 2021 that it has approved the Port Authority of Guam's Rebuilding America Infrastructure with Sustainability and Equity (RAISE) grant application in the amount of \$17.9 Million. The project, estimated at \$22 Million, will upgrade wharves F1 through F6 to support ship-to-shore gantry crane operations. It will specifically address sheet piles and concrete cap spillings at the face of the port's F2, F3, F4, and F6 wharves as well as the deteriorating structure of F1 Fuel Pier. This initiative will ensure the sustainability of Guam's vital port infrastructure, securing the island's capacity to continue to receive over 90% of all imported goods.

This proposed project was initially submitted to FEMA's FY2020 Building Resilient Infrastructure and Communities (BRIC) Hazard Mitigation Grant Program (HMGP). Because the project was more than just a mitigation initiative and although favorably rated, it was not awarded. With the belief that this project was in the best interest of the Port, the entire island as a whole, and the entire Pacific Region, we resubmitted the initiative to the FY2021 RAISE Grant Program on July 2021, making pertinent revisions to localize and comply with MARAD's stringent grant requirements and conditions.

Governor Lou Leon Guerrero made a statement in saying "We are pleased and grateful that MARAD continues to recognize the PAG's efforts to improve the Jose D. Leon Guerrero Commercial Port of Guam to address the expectations of organic growth and its strategic importance to the ongoing military buildup. As the 'Tip of the Spear' in the Western Pacific, the viability of the Port is paramount to sustaining the Department of Defense's operational effectiveness and mission readiness in the region."

The Lt. Governor, Joshua F. Tenorio pointed out that "This is consistent with the Governor and Board's direction in utilizing federal funds to meet our island's needs first and foremost. Investment in port infrastructure is a vital component of the Governor's strategy for economic recovery and the creation of more private sector jobs. By taking advantage of all federal grant opportunities, we can speed up this investment and bring more federal dollars into the local economy."

Our vibrant partnership with MARAD has been a critical component of our modernization program and the aggressive long overdue project funded under this Program supports the necessary upgrades that will further enhanced the Port's core capabilities and resiliency.

6. **Port Allotted \$15 Million in American Rescue Plan Funds.** On November 23, 2021, Governor Lou Leon Guerrero announced that the Port will receive \$15 million from the American Rescue Plan (ARP) funds. This will fund the Port's capital projects and the shortfall on the bond projects. By funding the Port capital projects, this will free up the Port's reserve fund and allow the Port to purchase one brand new gantry crane.

7. **Grant Awards and Ongoing Grant Submissions:**

- **Fuel Pipeline Connectivity Project.** The Strategic Planning Division has submitted essential documents and tasks to EDA that are required prior to the start of construction. In addition, an initial meeting with CIP/Engineering was conducted to share EDA's project requirements as well as to review the proposed design. Engineering will update the design and work on the A&E Design Scope.

Project Cost Estimate: \$3,016,363.00
Grant Award: \$2,413,091.00 (80% Cost Share)
PAG Share: \$603,272.00 (20% Cost Share)

- **Department of Agriculture Grant (DoAG).**

- **Harbor of Refuge (HOR).** Planning Division has coordinated with the Procurement Division for the issuance of the IFB. Anticipated announcement – January 2022.

Grant Award: \$776,684.50

FWS Share: \$621,347.60 (75% Cost Share)

PAG Share: \$155,336.90 (25% Cost Share)

- **Agat Marina Dock B and Public Boat Ramp Repairs.** Procurement Planning meeting with PAG stakeholders pending A.G. and SAAG review/comment period scheduled during calendar year 1st quarter with the tentative issuance of an IFB during the 2nd quarter.

Grant Award: \$512,759.00 (Dock B Repairs)

\$40,000.00 (Agat Marina's Boat Ramp Bumpers Repair)

- **Gantry Crane Acquisition.**

- **USDA Direct Loan.** RFP for Banking Services coordination meeting with Finance Division has been postponed and anticipated to be rescheduled during the first week of December 2021.
- **EDA Grant.** The Port's STS Gantry Crane revised grant application to EDA is anticipated to be submitted on January 2022. The Port has requested guidance on EDA's policy on its Buy American provision and currently awaiting guidance.

- **MARAD Marine Highway Program.** A coordination meeting between Planning, Operations, and Maintenance Divisions was held on Tuesday, Nov. 23rd to review the Port's Project Designation's proposed equipment acquisition program. The group will prioritize its FY2022 funding request to the Marine Highway Program.

- **Office of Local Defense Community Cooperation (Formerly Office of Economic Adjustment – OEA).** WSP has submitted its SOW and Cost Proposal to the Port. After review, the Planning Division recommended minor verbiage revisions for WSP's correction.

- **EPA Diesel Emissions Reduction Act (DERA) Program.** The Port Team has identified and completed the requirements for the 4 tractors that will be replaced and will be working with GEPA to move towards procurement.

8. **Port Revenue Bonds Project Status.** As of November 22, 2021, the attachment provides information on the status of the revenue bond projects that consist of rehabilitation of hotel wharf, golf pier repairs and improvements, waterline replacement/relocation, EQMR building, and warehouse 1 repair/upgrades, new admin annex building, and other priority projects.

V. OLD BUSINESS

There were no old business discussed.

VI. NEW BUSINESS

1. **Employee Incentive Event – Thanksgiving & Christmas.** The General Manager mentioned that as part of the employee incentive program, request is being made to transfer funds in the amount of \$15K to PAGGMA association for the Thanksgiving and Christmas holiday events. Director Koki made motion to authorize the transfer of funds under the Port Incentive Awards account in the amount of \$15,000 to PAGGMA Association, seconded by Director Harris. Motion was unanimously approved.

2. **Board Resolution No. 2021-32 Relative to the untimely death of Mr. Joel P. Evaristo from the Jose D. Leon Guerrero Commercial Port.** Director Harris made motion to approve Resolution No. 2021-32 relative to honoring the life and service of Port Authority of Guam employee Joel P. Evaristo and extending our heartfelt deep sympathy and condolences to the bereaved family members. Motion was seconded by Director Koki and was unanimously approved.

3. **Board Resolution No. 2021-33 Relative to the untimely death of Mr. Joseph F. Leon Guerrero from the Jose D. Leon Guerrero Commercial Port.** Director Harris made motion to approve Resolution No. 2021-33 relative to honoring the life and service of Port Authority of Guam employee Joseph F. Leon Guerrero and extending our heartfelt deep sympathy and condolences to the bereaved family members. Motion was seconded by the Vice Chairman and was unanimously approved.

4. **Board Resolution No. 2021-34 Relative to directing the General Manager to exercise authority to take any and all administrative and/or criminal actions necessary pursuant to OAG Opinion dated November 9, 2021 re Request for Opinion on Retroactive Salary Adjustments for Former Management at the Port Authority of Guam.** The General Manager mentioned that a performance audit was conducted by the Office of Public Accountability (OPA) to determine how individuals were hired, particularly the former PAG General Manager, to see whether there were any violations in the Open Government Law; however, OPA did not determine whether the raises were legal or not, stating that that was not the scope of the audit. On September 2020, OPA punted this matter to the Office of the Attorney General (OAG) to review pay adjustments of GHURA Agency Heads. On February 2021, the Port had requested a legal opinion from the OAG on the legality of retroactive application of salary increases. The OAG provided its response to the Port on November 9, 2021, indicating that their office had issued a legal opinion directly related to the issue raised by the Port regarding the validity of the pay

adjustments in question (making reference to the OAG legal opinion provided to OPA regarding GHURA on November 1, 2021). In the OAG's letter to the Port, the OAG also indicated that "*With the specific guidance provided in the enclosed Opinion Memorandum, we believe that you and the Port's Board of Directors, with the able assistance and advice of PAG Legal Counsel, will be able to determine the validity and legality of the Board's past actions with respect to the former General Manager's adjustments and best practices moving forward*". The General Manager mentioned that the opinion of the OAG is clear, in that, if a government of Guam employee receives a retroactive pay raise that has not been statutorily authorized, then that action is illegal. He stated that PAG legal counsel also opined that in review of the OAG's opinion, that if an employee received a retroactive payment, a salary increase that was made retroactive – that retroactive application is illegal. The General Manager informed the Board that the concern here is not on the review of the performance evaluations or whether it should be approved by the Board or not, but rather, the focus of the question raised was to determine if a salary of a pay raise was given and if there was a retroactive application – what is the legality of that. And, as opined by the OAG as well as PAG counsel - it is illegal. As such, he mentioned that payments should not have been made because retroactive payment is illegal. The General Manager recalled there to be similar situations with other government of Guam agencies that had made payments to their employees where there was a retroactive application and the OAG ruled that that was illegal, those employees had to pay the monies back. Therefore, the General Manager stated that the resolution being presented to the Board would authorize him to exercise all means necessary to recoup the money. In a nutshell, given the opinion of the OAG and PAG counsel, this is simply to recover an illegal payment that the Port should not have made and that the employee, in this case, former PAG General Manager, must pay it back. He expressed that it is our fiduciary responsibility to try and protect the ratepayers and ensure that Port expenses are justified.

The Chairman advised to look into other port employees (past or present) to determine whether there were similar cases. The General Manager replied that this is the first step and the many steps that will be undertaken to recover any payments that were made contrary to law.

Director Harris asked legal counsel that based on the opinion issued by the OAG in the GHURA case, for counsel to explain her findings with regard to the Ports inquiry to retroactive payments made to the former General Manager Joanne Brown. Legal Counsel responded that as earlier mentioned by the General Manager, this matter was prompted by the OPA's performance audit, which the Port then submitted a request to the OAG to look into the legality of these retroactive payments and in turn, the Port was provided with the GHURA opinion issued by the OAG, which essentially laid out the law and confirmed that any retroactive payments made to unclass/exempt employees were in violation of Title 4, subsections governing retroactive payments prohibiting such retroactive payments. She further explained that in review of the personnel actions at issue, which was also identified in the OPA's performance audit and as guided by the OAG's opinion in the GHURA case, the actual date of authorization is the date it was approved by the Board. In applying this to the facts, legal counsel mentioned that upon her review it appeared that these pay adjustments or pay raises were supported by the performance evaluations which were then approved by the Board. Again, with guidance from the OAG opinion, legal counsel determined that the date of authorization was the date that the Board approved such

evaluation; however, a closer inspection of the personnel actions in question, particularly on the effective dates, shows that the effective date did not correspond with the date of authorization, which thereby gives the assumption that a retroactive payment was made. In other words, any payments made retroactively from date of authorization is essentially in violation of Title 4 governing retroactive payments. Director Koki asked what is the maximum number of months that the Port retroactively paid a pay increase to this particular individual that is being questioned. Legal Counsel replied that the memorandum to the Board provides a table which shows six months to a year and others were a few days. Director Koki asked whether there is a statute of limitation on how far back these monies can be retrieved. Legal Counsel replied that she did not look into that matter specifically. Director Koki commented that as the Chairman had mentioned, it needs to be looked into if there were any retro payments made to any employee and not singled out to any one individual person. She expressed that effort needs to be made to ensure that this does not happen again.

Director Koki thanked the General Manager for elaborating on what the resolution entails as it was very vague in granting authority to act within his administrative powers to take any actions whether administrative or criminal. If this is a criminal matter, Director Koki mentioned that she did not want to be the one to give the General Manager the authority to proceed, which should be a matter for the OAG to take the lead on. However, if it is specific to going back and recoup monies then it should be stipulated in the resolution so it is clear. The General Manager stated that action should be taken on what is known now and if it is determined that there are other individuals, the same process will be applied. As to the question on statute of limitations, he said the former General Manager through her attorney can make that argument. On the criminal action necessary, the General Manager mentioned that this resolution does not give him the authority to determine criminality, but the definition of action could be as simple as filing a complaint with the OAG to determine if there is criminal activity. Director Koki questioned that if the OAG is already made aware of this matter, why would there be a need to file a complaint. And would the OAG already have taken action if they believed something criminal happened here. The General Manager mentioned that the OAG punted it back to the Port and basically said seek direction from your Board, have your capable counsel make the determination as there is similarities in this situation with other agencies. He said there exist precedence when an employee received a pay raise that is not statutorily authorized and was retroactively applied, they had to pay it back. For instance, the OAG rendered a legal opinion stating it is illegal and without being told on what to do, the then-Governor Eddie Calvo had his staff pay it back. Another case was with the CCU, when the OAG had determined that the raises discussed in executive session were illegal, the CCU took it upon themselves to have their employees pay it back. Director Harris commented that this issue was brought about by the OPA as earlier mentioned by the General Manager and so it behooves the Port Authority in any audit to correct these deficiencies that are identified in that audit. She said in investigating retroactive pay, it has to be specifically authorized by law and so there may be some employees who received retroactive pay, and it needs to be certain that the legal authorization was in place for that.

Director Koki suggested to have legal counsel provide her opinion to OAG, and see what they suggest. She reiterated that she does not want to give full authorization and then somehow ends up being a criminal matter. The General Manager said any determination on the criminality issue would come directly from the OAG, not the Port. He proposed to proceed with a response to the OAG with the resolution and a complaint filed by the Port and a letter written to the former General Manager Joanne Brown indicating that this is the amount of the illegal payment and let her decide whether she would pay it back like how the other employees from other agencies have done. The General Manager expressed that it took over nine months for the OAG to provide an opinion and when one was issued to the Port, the opinion was not specific to the Port's case, but rather an opinion of similarity. Director Koki reiterated that she was uncomfortable with the resolution as presented because there is no telling where it may lead and wanted to prevent past experiences from reoccurring in having expended all Port monies along the way when proper research and examination should have been performed at the forefront, instead of wasting Port resources. The General Manager said if action is taken now based on this resolution and a legal authority responds by stating that monies cannot be recovered due to statute of limitation which would be a response that can be accepted, but how will it be known unless the question is not asked. He expressed to the Board that this resolution is very prudent and it presents a way forward on this matter. These are ratepayer's monies and the public needs to know what the final resolution will be on this issue. Director Koki agrees to protect the resources and the funds of the Port, especially when there is misuse and it should be addressed accordingly, but she feels uncomfortable with giving vague authorization to take any and all administrative and/or criminal actions. She pointed out for the need to know what the plan is before she gives her approval or authorization and does not want for this matter to end up being a legal issue without knowing all of the options. At this time, Director Koki made a motion to table this item. Motion was not seconded. Motion dies.

Director Harris commented that in reading the 'whereas' clauses in the resolution, it identifies the path forward, it also cites the OAG's opinion and statutory references. She expressed that the issue has been laid out within the body of the resolution and these are the issues that need to be dealt with which is what the resolution provides for. The Vice Chairman agreed and mentioned that the Port received an opinion from the OAG which basically references a matter similar to that of the Port. He said that it is now for this body to make a decision to move forward or not. The Vice Chairman finds comfort in that based on legal counsel's review and what she had determined, it is consistent with the case from the other agency.

Director Harris made motion to approve Resolution 2021-34 relative to directing the General Manager to exercise authority to take any and all administrative and/or criminal actions necessary pursuant to OAG Opinion dated November 9, 2021 re Request for Opinion on Retroactive Salary Adjustments for Former Management at the Port Authority of Guam. Motion was seconded by the Vice Chairman. Director Harris, the Vice Chairman and the Chairman voted in favor of the motion. Director Koki abstained. The motion on the floor carries by a majority vote.

VII. ADJOURNMENT

There being no further business to discuss, it was moved by the Vice Chairman and seconded by Director Harris to adjourn the meeting at 4:10 p.m. The motion was unanimously passed.



Digitally signed by Isa Koki
Date: 2021.12.23 12:49:28 +10'00'

ISA MARIE C. KOKI, Board Secretary
Board of Directors

APPROVED BY:



FRANCISCO G. SANTOS, Chairman
Board of Directors



General Manager's Report Board of Directors Meeting – December 23, 2021

- ❖ **Organizational Climate Survey**
 - On December 17, 2021, a survey questionnaire was distributed to all Port employees to allow them the opportunity to anonymously rate different levels of the Authority to provide Board members the status of the overall climate at the Port, highlight successes, identify areas in need of improvement, and feedback on management's impact to Port administration and operation.

- ❖ **Year-To-Date Finances, as of November 30, 2021**
 - REVENUES AND CARGO THROUGHPUT:**
 - YTD Total Revenues as of November 2021 is \$10.4 million. This is 12% or \$1.1 million higher than the YTD November FY22 budget projection of \$9.3M.
 - The total number of containers handled as of November 2021 is 15,541, which is 12% or 1,685 containers higher than last year's November 2020 total of 13,856.
 - OPERATING EXPENSES:**
 - Overall YTD Operating expense, as of November 30, 2021 is \$7.7M, which is 11% lower than the YTD budget as of November of \$8.6M, or \$890K in YTD cost avoidances.
 - YTD OPERATING REVENUES MINUS YTD EXPENSES**
 - Operating revenues minus operating expenses resulted in an operating income of \$2.6 million. The final result for the month of November is a net income of \$1.3 million, after deducting net of Other Income/Expense totaling to -\$1.3 million. The November Net Income is higher by 232% or \$900K as compared to Budget projection of \$387K.



General Manager's Report Board of Directors Meeting – December 23, 2021

- ❖ **Port COVID-19 Vaccination Dashboard**
 - 99% or 345 of 346 Port employees have been vaccinated. The remaining individual goes through a weekly Antigen COVID-19 testing.
- ❖ **Demolition of Inoperable STS Gantry Cranes #2 & #3**
 - Contract for the demolition services was awarded to Guam Shipyard. As soon as all required permits have been obtained, the Port will issue a Notice To Proceed (NTP) with a 12-month Period of Performance.



Gantry Cranes 2 and 3 have been decommissioned due to its deteriorating condition and have come to the end of their safe working lifespans.



General Manager's Report Board of Directors Meeting – December 23, 2021

❖ **Demolition of Inoperable Container Yard Equipment**

- Contract for the demolition services was awarded to Guam Shipyard. As soon as all required permits have been obtained, the Port will issue a Notice To Proceed (NTP) with a 12-month Period of Performance.

Rubber-Tired Gantry Cranes



Mobile Harbor Crane – Big Blue



Submerged Barge at Wharf F6



General Manager's Report Board of Directors Meeting – December 23, 2021

❖ **Procurement Planning – Ship-To-Shore (STS) Gantry Cranes Acquisition Program**

- On December 21, 2021, the initial procurement planning meeting was facilitated by the Port's Procurement Division in collaboration with the Strategic Planning and Engineering team members.



Sample Picture of 50 Gauge STS Gantry Cranes



General Manager's Report

Board of Directors Meeting – December 23, 2021

❖ **Procurement Planning – Container Yard Equipment Acquisition Program**

- On December 21, 2021, the initial procurement planning meeting was facilitated by the Port's Procurement Division in collaboration with the Strategic Planning and Engineering team members.



1 ea. 275 Ton Mobile Telescopic Crane



15 ea. Container Yard Tractor Trailers



2 ea. 40-Plug Mobile Reefer Generators



Two ea. 80,000 lbs. Container Toplifter



5 ea. 12,000 lbs. Forklift



1 ea. 150 Ft. Man Lift



Year-In-Review

Milestones & Accomplishments

PAG Board of Directors
Regular Board Meeting
December 23, 2021

Strategic Planning Division

Revenue Bond Projects Procurement

- Hotel Wharf Rehabilitation and Access Roadway Repair
- Golf Pier Repair and Upgrade
- Warehouse 1 Building Repair
- Waterline Repair
- EQMR Building Repair
- JDE EnterpriseOne (E1) Financial Management System

** Above projects are in different stages of the procurement process; accomplishment collaborated with Procurement, Engineering, and Finance Divisions.*

Office of Local Defense Community Cooperation (OLDCC)

- Task Order 10 – Owner Agent Engineer (OAE) professional & technical services grant award - \$800,000.00
- Task Order 10S – Owner Agent Engineer (OAE) professional & technical services grant award - \$800,000.00 (supplemental funding)
- Task Order 11 – Owner Agent Engineer (OAE) professional & technical services contract – \$1.5 Million

** As Subgrantee to The Office of the Governor's OLDCC Grant Program, the Port has been fortunate to receive \$3.1 Million to fund its 2020 Master Plan Update and other priority initiatives.*

Federal Grants – Awarded

- **Office of Insular Affairs** (Welding Shop Repair)
- **FEMA Port Security Grant Program** (Generator Maintenance, CCTV and ACS System Upgrade, IDEN Technology Two-Way Radio Communication System Service, X-Ray Van Maintenance, Acquisition & Installation of Prime Power generator & components at Load Center 3, Radar Intrusion & Vessel Tracking System, TWIC Reader and Credentialing System Upgrade)
- **FEMA Public Assistance Program** (fendering system repair – Phase 1)
- **FEMA Hazard Mitigation Grant Program** (fendering system – Phase 2, Warehouse 1 Repair)
- **US Dept. of Agriculture** (Harbor of Refuge Moorage Repair, Agat Marina Dock B Upgrade)
- **US Dept. of Transportation** (RAISE Grant Program – F1 to F6 Marine Service Life Extension Project)
- **MARAD** (US Marine Highway Program – Guam/CNMI Route Designation & Project Designation)
- **US EPA** (Diesel Emissions Reduction Act- DEPA – acquisition of four (4) tractors)
- **Economic Development Administration** (EDA – F1 Pier and Golf Pier Fuel Connectivity Project)
- **DPW Office of Highway Safety** (Operation Adai He'Hao)

2020 Master Plan Update

- Strategic Planning Division has been collaborating with all Port Divisions in the development and update of the 2013 Master Plan
- Through federal grant funding from OLDCC, the Port's OAE WSP USA Inc. has been diligently working on the 2020 Master Plan Update
- WSP will further expound on the status of the Master Plan on its presentation
- **March 2022 – Estimated Final Draft completion**
- **October 2022 – Planned Legislative approval**

Planned Federal Grant Applications

- **MARAD** (Port Infrastructure Development Program, PIDP – F4 & F6 Ground Improvements Project)
- **Economic Development Administration** (EDA – Acquisition of Two (2) STS Gantry Cranes Project)
- **FEMA** (Building Resilient Infrastructure & Communities, BRIC – Wharves F2 – F6 Rehabilitation and Upgrade)

Finance Division

- ✓ **Implementation of the JD Edwards Enterprise One (E1) financial management system (FMS)**
 - Cloud based, Windows type, and on-premise data recovery plan
 - Fully functional, single enterprise resource planning (ERP) system
 - Enhanced financial functions, interactive query application, financial analytics, and financial report writer
 - Improved financial services to internal and external customers
- ✓ **Building a Strong Finance Team**
 - Certified professionals and upskilled Finance staff through training and continuing professional education
 - Knowledge sharing and cross training within the Finance Team and PAG staff
- ✓ **Enhanced Financial Performance and Improved Transparency**
 - Responsible budget process and positive financial results
 - Maintained financial ratios that complies with the bond indenture
 - Local and federal awards for transparency and accountability
- ✓ **Accomplished Clean Audit and Low-Risk Status in FY 2020 Financial Audit**

Human Resources Division

Strengthening Hiring Practices to Ensure Protection of the Merit System. Most notably, the Civil Service Commission by a vote of 5-0, affirmed that there were no Port employee hired in violation of any statutory prohibition.

OJT and Certifications

- A 40 Hour Crane Certification is primarily for Transportation division, but under the current management was extended to divisions of Stevedoring and Terminal as part of a cross-training employee incentive. This enabled opportunity for upward mobility of the employees. As a result, one employee from Stevedoring and another from Terminal were promoted to the Crane Operator position.
- 56 employees completed training for Hazardous Waste Operation, Incident Response to Terrorist Bombing, and Prevention and Response to Suicide Incident.

Workman's Compensation Program. New Management inherited as many as 20 WC cases. To date, there are only 5 existing WC cases.

CSC Routing of Personnel Actions. Port remains compliant with CSC rules and regulations in remitting all required personnel actions.

Personnel Actions. 269 Regular Personnel Actions processed from January 2021 to present.

Light Duty Accommodation

- Light duty accommodation has been limited, to the extent reasonably permissible, to job related injuries.

In-House Training

- Training and Development. Deputy General Manager Luis Baza has been conducting in-house training for Port employees. Trainings consisting of procurement process, basic supervisory, and progressive disciplinary action.

Marketing Division

- Revived monthly newsletter which had not been produced and published in years – averages 8 pages of written articles and photos.
 - Issued 90 news releases more than the previous 10 years combined
 - Established our Port social media pages on Facebook, Twitter and Instagram publishing hundreds of posts with combined more than 2,000 followers
 - Launched the first Annual Port Photo Contest for our employees
 - Published hundreds of updates to our website
 - In conjunction with Finance we helped create the award-winning Citizen Centric Report
- In conjunction with the General Manager’s office and Human Resources Division we established the Port Contact Tracing Team
- Our Marketing Team was the first nationally-certified contact tracers for our agency
- Our Marketing Team has the only Covid Outbreak Planning Coordinator trained and certified by UC San Francisco
- Our team has organized and delivered Covid care packages to all Port employees who have become sick with the virus
- We have successfully planned and coordinated 2 virtual Port week celebrations including in-house production of videos and tributes focusing on our agency
- We have coordinated numerous public ceremonies and events on behalf of our agency

Information Technology Division

Financial Affairs & Functional Departments:

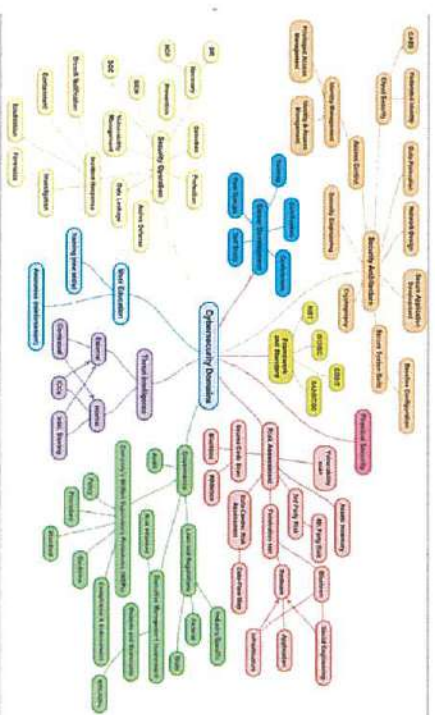
Migrate in-house PAG process and programs to JDE Enterprise One, migrate JDE World Data to JDE Enterprise One, implement Site-to-Site connectivity between Oracle and PAG, a DR & OASG monitoring for E1 FMS, program reports and export files in E1, Assist Finance for any E1 technical support during setup/implementation, UAT & Go-Live, Assist Finance develop and implement Assist Finance for any E1 non-technical related research, process, configuration & testing, upgrade the Crane system, provide a new Baplie map out files & reports as required for shipper/s/agents.

Port Police & Strategic Planning:

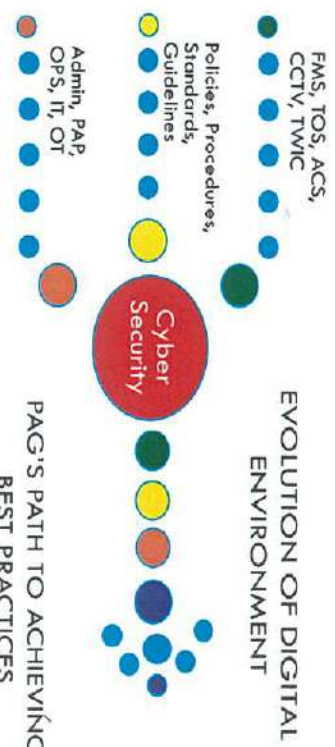
Established CCTV for Agana Marina and its connectivity to PAG network, internet, LAN & Wi-Fi communication in Annex, implement the E1 Jira ticketing system / project management software, E1 features such us CIP/Vessel Job Costing & Healthy/Safety modules, prepared Cyber-Security Annex with PAP, implement Rev & Tax divers license system connectivity.

Procurement, Clerical & Engineering:

Increased the PAG's internet bandwidth from 75mb to 150mb, a new initiative to increase to 450mb & DSL failover, complete 65% communication design for warehouse 1 & EQMR renovation, increase email storage from 10gb to 20gb and establish a permanent SSL port wide, establish a second firewall for additional protection and redundancy, establish PAG clinic's technology and communication.



IMPACT ON HOW THE
WORLD COMMUNICATES.



Procurement Division

Procurement Delegation Sustained

- After Port losing its delegation for 14 years, and renewed over the past two fiscal years.

Requisitions

- 567 Requisitions Entered, 511 Purchase Orders Issued, 56 Open

Supply

- The Supply Division minimized overstocking part and supplies for FY21 minimizing cost overruns and waste.

Solicitation (Invitation for Bid, Request for Proposals, Multi-Steps and Goods and Services)

- Invitation for Bids – 11 (Construction)
- Multi-Steps – 2 (CCTV and Gantry Demolition)
- Request for Proposals – 4 (Professional Service)
- Goods and Services – 7 (Material, Supply, Goods and Services)
 - This is the most solicitations issued in a fiscal year over the last 5 years. This would have not been possible without the assistance and guidance of our Port Legal Counsel and her designation as Special Assistance Attorney General.

Demo of Gantry Cranes, RTG's, Mobile Harbor Crane and Sunken Barge

Port Police Division

- Stronger collaboration with Customs, US Coast Guard, Marianas Fusion Center, Governor's Homeland Security Advisor, and other law enforcement entities.
- Reinstated Training and Certification for Port Police Officers.
- Certified CPR Instructors (3). CPR training offered to all personnel interested.
- Certified Taser Instructor (1).
- All required training certifications to be completed within the next three weeks (Firearms, OC-Baton, CPR).
- DMV/DRT data base acquired.
- In the process of acquiring the Superior Court VCCH/CJIS data base.
- \$1.2M CCTV/Access Control System Project in progress for terminal yard and marinas.
- Turnstile installed at pedestrian gate.
- Interviews conducted for the hiring of six Armed Guards.
- Entire vehicle/boat fleet up and running.

Safety Division

Port Clinic/Covid Compliant Safety Measures

- The global pandemic brought a whole new level of safety issues to our division. In conjunction with the General Manager's office and Human Resources office, we stood up the Port Clinic which served thousands of employees and tenants. We installed wash sinks, hand sanitizing stations and deep cleaned divisions following confirmed cases to ensure the work site was safe for all employees.

Injuries/Accidents

- Safety briefings are conducted daily for each division in each shift to address concerns and issues that may arise during operations. There were 16 injuries and 62 incidents last year as compared to this year totaling 11 injuries and 43 incidents.

US Coast Guard Annual Inspection

- The Port passed the annual Coast Guard Inspection of Port Facilities with no discrepancies.

Ammonium Nitrate Standard Operating Procedures (SOP)

- A more refined Standard Operating Procedure was recently established in the handling of Ammonium Nitrate. This SOP helps to further protect the safety and wellbeing of port employees, stakeholders and patrons.

Commercial Division

Standardized Terms for Lease Agreements and Updated SOPs

- For the last 12 years, the leases for office, marina and open space have been on a month-to-month basis. As a result of Legal Counsel's opinion in clarifying the lease terms, the Commercial staff has amended the lease application form to reflect below or over the 5 year term. Renewal leases have been transmitted to the tenants reflecting new term of January 1 to December 31. We also updated the standard operating procedures for dry dock, beach permits and daily property inspections.

Renewed Expired Lease Options

- After 11 years of operating under expired lease options, the Port has renewed the lease agreement options with Mobil, SPPC and Hansen. The option executions have resulted in an increase of \$3 million for the next 10 years. This milestone was able to address the deficiencies from 2015 to 2019 cited by our auditors.

Fuel Pier Management & Operation Agreement

- Staff worked diligently with Procurement on the issuance of the management and operation of F1 Fuel Pier and was able to successfully negotiate with Tristar. We have also issued the RFP for the management and operation of the Golf Pier which is actively in the procurement process.

Customs & Quarantine Agency Relationship

- Management through the Governor and Lt. Governor and the Board's unwavering commitment to doing whatever is necessary to advance the interdiction of illicit drugs, invasive species, and counter-terrorism at our Island's entry ports, we have been working to improve our working relationship with Customs. We have entered into a memorandum of understanding with Guam Customs & Quarantine Agency to relocate their offices to a much larger work area at the former Horizon Building. We have allowed Customs officers have an all-access pass to go anywhere and everywhere within the Port facilities to inspect cargo coming into the Port and shared use of the Port's official vehicle wash down station.

Implemented Commercial Cargo Activity Written Procedures

- To ensure that standardized operating instructions for the import and export of commercial cargo and to clearly identify those areas to support such activity at the marina, we have established written procedures for vessel owners are to comply with.

Execution of MOA with DPW on Remaining FHWA Funds

- Staff worked diligently with Department of Public Works on the execution of the memorandum of agreement for the use of the remaining Federal Highway Administration funds to expand the automobile lot expansion and paving of the shared entrance for Customs & Quarantines lot and the Port's chassis staging lot.

Removal of Abandoned Derelict Vessels

- Removal of Abandoned Derelict Vessels. Through the successful coordination of Guam Environmental Protection Agency, Harbor Master, the Governor, Guam Power Authority, and Commercial staff, we were able to remove and stage the remnants of approximately 13 abandoned derelict vessels which were located inside the Apra Harbor.

Engineering Division

- By selecting projects that focus on preventive maintenance and general maintenance on all Port facilities, the Engineering/CIP has taken a new approach towards implementing CIP Projects that are primarily PAG funded projects.
- Our Division was able to **increase** the number of CIP related accomplishments during CY 2020 and FY 2021 by completing various projects from inception through successful completion.
- The Division completed CIP packages related to invitation to bid (IFB), request for quotation (RFQ), request for proposals (RFP) and provided responses to the request for information (RFI) by contractors in support of the **Procurement and Legal Divisions**.
- The CIP/Engineering Division provided technical engineering know-how in support of the **Planning and Operation Divisions** for the Grant Applications and complex projects. Other Port Divisions such as **Safety, Environmental, Finance, Commercial, Port Police and the Harbor Master** have received technical assistance as requested.
- Our Division performed and continues to perform construction and overall project management services for almost all port funded Projects.
- CIP/Engineering Division under a PAG Memorandum of Agreement (MOA) with the U.S. Army Reserve is currently performing long-term joint operations (Port Projects) that benefit PAG and the Army Reserve by keeping the reservists' construction skills sharp while maintaining their equipment in a great working condition. These projects will cost the Port minimally as the skilled manpower, equipment and fuel are provided by the Army Reserve free of charge to the Port.
- Building a Strong Engineering Team. In addition to the current and fully competent staff at the CIP/Engineering, the Division has recently increased its capacity while hiring talented staff to include an Administrative Assistant, one Engineer Technician II, one Engineer II, and a CIP Project Coordinator for a total Divisional pool of 8 professionals strong.

Harbor Master Division

Infrastructure Upgrade of HMO Walls, Windows, and Frames

- This upgrade was crucial to avoid a huge electrical safety hazard as well as prevent flooding in the office stemmed from heavy rainfall and the deterioration and corrosion of original walls and window frames. We greatly thank the GM for recognizing this hazard and approving the extra monies needed to complete this project as FEMA only funded the replacement of the windows and frames.

Update and Revision of Harbor Rules and Regulations 12.0 Small Craft

- The 12.0 Small Craft section needed to be updated to reflect current changes in the operation of small craft in Apra Harbor and create a distinct area of operation for the safety of all recreational water sports activities. The update complies with Guam Law 10 GAR Chapter 6 Operation of Mechanized Watercraft. This update mirrors the almost completed project of creating rules and fabricating signage for all recreational users of Port Authority of Guam waters which includes delineated of boundaries for specific types of activities. This project incorporates new signs to be added at Agana and Agat marina, Route 11 and Seaplane Ramp utilization. - Incorporated the required 'Recreational Water Use Management Plan-RWUMP' Permit by all commercial jet ski operators within Apra Harbor. - Created the Motorized Water Recreation Course-MWRC 'Key Map #003 Apra Harbor' which was approved by the Department of Parks and Recreation.

Basic Boating Safety Course offered at the Port Authority of Guam

- In collaboration with the GPD Maritime Unit, we were able to host a Basic Boating Safety Course with GPD for commercial jet ski instructors to attend as well as collate with the HR&R 12.0 Small Craft. This course is a requirement for Commercial Jet Ski operators in accordance with the Recreational Water Use Management Plan-RWUMP Permit for jet ski operators. This is very significant as it will create a more skilled vessel operating community and possibly eliminate a mishap in Port Authority of Guam waters. We plan to hold this training on a quarterly basis.

Created a Recreational Water Use Management Plan to include a Jet Ski course as required by DPR

- Set a location for a Jet Ski course for all commercial Jet Ski operators to utilize as a requirement by DPR. Another effort to collate the HR&R 12.0 section Small Craft

Awarded Grant for Radar/AIS Vessel Monitoring System with Infrared Camera System

- With the collaborative effort of the Planning Division, HMO was awarded a grant for a system to track and monitor vessels entering and departing Apra Harbor and marinas. This system is unique as it tracks vessels from 12NM away in realtime and the infrared camera system will be able to zoom in closely to distinctly identify vessels entering Apra Harbor. This capability is significant in the deterrence of terrorist attacks and drug and migrant interdiction.

Operations Division

- All hazardous pay entitled to all Port personnel have been implemented accordingly.
- Implemented OT eligibility for line supervisors as required by the Department of Labor
- Increased Productivity
 - Can Count
- Crane Hours
 - Project Cargo
- Established new operational procedures to assist Customs with its mandates, ie. inspect cargo at the Port.
- Consolidation of Ops Admin
- Creation of Operations Central
- IT Integration with Terminal Division
- Cross Training
- Crane Operators
 - Winch
 - Equipment Operator
 - Checkers
- Admin – N4
- Right Sizing Manpower Levels
 - Addition of 24 Stevedore Casuals, all of which are dispatched to other divisions within Operations and EQMR on an as needed basis and if they have the additional skill-sets to perform those job tasks.
- Continue to do much more with less despite the pandemic.
- Terminal Gatehouse Renovation and Expansion
- Route 11 Auto Lot Inner Access – DPW FHWA
- Implemented two week shift schedule, restoring some semblance of normalcy for the employee's home-front.

EQMR Division

- Dirty Pay reinstated for Fleet Mechanics
- Implemented New Scheduling that is CBA compliant
- Consolidated all Planners into one Section
- Right size divisional manpower to facilitate proper succession planning in light of advanced service years of personnel
- Cross Functional Detail Assignments
- Assigned personnel between divisions to assist with workloads, ie. Fleet Mechanic to Crane Mechanic; Crane Mechanic to Fleet Mechanic; Preventive Maintenance Mechanic to Welding
- Integration of Operations Dispatch function with Fleet Division
- Planned Relocation of the Preventive Maintenance Mechanics Section to W1
- PMC – Crane assessment January 2022
- Crane Mechanic Training First Quarter 2022
- Working with Procurement to revolutionize how the Port has been procuring for parts and equipment.

Facilities Division

- Full service provider to all facility maintenance needs of the Port
- Instrumental in the Relocation, Expansion and Renovation of the Customs Offices
- Clearing of the Seawall with the help of Maintenance and Operations personnel.
- Port facilities are clean and reflect the pride we all have for being Port Strong.



General Administration/Clerical Services

Records Management – Board Resolution 2021-06

Port records are electronically copied and digitally filed and retained. All originals and physical records remain physically filed and securely stored at the Port.

Document Management System

Working with IT on implementing a Document Management System, an automated software solution for organizing, securing, capturing, digitizing, approving, and completing tasks within our agency's files.

Telephone System

Currently in the market research phase for the purchase of a new VOIP telephone system. Additionally, new phone units were provided to Engineering and Safety Offices as well as the Hagatna Marina satellite office.

Email/Scanned Documents

Implemented wherever possible the use of email and scanned documents to reduce the distribution of hard-copies.

Legal Counsel Office/Division

Real Estate (Commercial)

- Notice of Availability Process and Procedure
- GEDA Leases
- Standardized Port Leases (Marina, Open Space, Dry Dock, etc.)

Procurement

- CCTV
- Gantry Crane Demolition
- Hotel Wharf/Route 11 CM and Construction
- F3 and F6 Fendering System
- Owner Agent Engineer
- M&O of F1 Fuel Pier Facility
- Performance Management for Gantry Cranes 4, 5, and 6

Civil Service Commission/Superior Court Representation

Other legal matters as directed by the General Manager

Port Authority of Guam

Draft Master Plan Presentation

PAG Board of Directors
Regular Board Meeting
December 23, 2021



Agenda

- 2020 Master Plan Update - Purpose and Goals
- Master Plan Status
- Project Planning & Analysis Tasks
- Demand Forecast
- Port Modernization
- Diversification of Commercial Activities/Revenue
- Successful Partnership with the Office of the Governor and Office of Local Defense Community Cooperation (OLDCC)

Draft for Discussion Only

Purpose and Goals

● Purpose

- The purpose of the 2020 Port of Guam Master Plan is to assist the PAG define its near-term and long-term approach to modernization, maintain fiscally sustainable operations, and promote increased awareness and consensus on its approach among all affected stakeholders and the rate payers of Guam.

● Goals

- Provide a comprehensive overview of the Port's current conditions including governance, financial, operational, and physical attributes;
- Assess the current and projected cargo opportunities based on Guam's market drivers, which consist of military realignments, tourism, transshipment and organic growth;
- Determine near-term improvements and operational adjustments to accommodate the peak of the military build-up and future deployments of military assets;

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Purpose and Goals

● Goals Continued

- Estimate the Port's capacity and ability to meet the projected demand and tenant requirements;
- Identify long-term modernization efforts targeted towards continuing operational and economic sustainability;
- Establish optimal requirements for operations, maintenance and repair, and capital improvement projects;
- Validate the efficient and effective use of the Port's resources and assets;
- Present commercial strategies for PAG to diversify its revenue base and enhance its financial self-sufficiency including a comprehensive tariff assessment and its economic impact thereof;
- Assess the impact of the recommended strategies on Guam's economic conditions; and
- Prepare an implementation program to support a coordinated approach of continuous Port improvement balanced with sustainability.

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Master Plan Status

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Task Description	Percent Complete	Estimated Completion
Data Collection	100%	
Stakeholder Outreach	100%	
Market Analysis & Cargo Forecast	99%	December 2021
Capacity & Needs Analysis	100%	
Modernization Program	75%	January 2022
Financial Analysis	75%	January 2022
Economic Impact Assessment		February 2022
Special Projects Planning & Analysis	60%	January 2021
Draft Findings Presentation		December 2021
Draft Master Plan Report		January 2022
Final Draft Master Plan Report		March 2022
Legislative Approval		October 2022

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Special Project Planning and Analysis Tasks

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Task Description	Status
Guam Customs Inspection Facility	Completed March 2021
Cargo Terminal	December 2021
Agat and Hagatna Marinas	February 2021
Harbor of Refuge	February 2021
Proposed LNG Facility	December 2021
Area A Feasibility	December 2021
Solar Power Study (opportunity)	December 2021
PUGG Initiative for System Integration	Completed January 2021

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Guam Customs Inspection Facility



Final Approved Layout



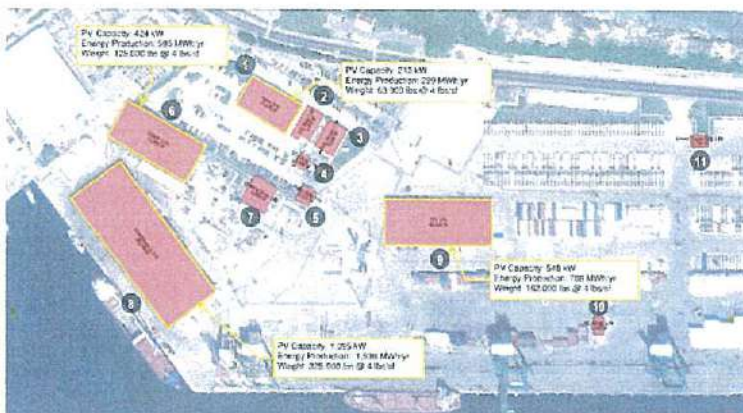
Scanning & Visual Inspection

Customs Cargo Management system →



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Solar Power Study



Building Roofs

Solar Power Opportunity:

- Can offset over 90% of annual power consumption
- GPA Net Metering program only allows 100 kW per meter
- GPA may consider a partnership arrangement to develop, procure, install, and maintain PV systems with the Port

PUGG Initiative for System Integration

PORT COMMUNITY SYSTEM (PCS):

Long term goal to share digital data in a secure manner

CUSTOMS:

From paper to paperless

Freight Forwarder:

From paper to paperless

Agents, consignee's:

From paper to paperless

Shipping Lines:

Full digitized information transfers



All partners in the Port community have to invest in modernizing, digitizing their internal systems and upgrading their standard operating procedures.



Forecast Overview

Forecast	Basis	Cargoes
1. Organic	Historical analysis - Cannot separate effects of local, tourism, military, construction	1. Containers 2. Bulk 3. Ro-Ro 4. Liquid bulk
2. Transshipment	Highly variable based on carrier decisions	
3. Military Buildup	- 2008 forecast adjusted for inflation and current NAVFAC projections - Peak characteristics - Historical data inconsistent	
4. Steady State Post Buildup	Population and activity increase with larger military presence	
Total Throughput: Forecasts 1 to 4 combined	High: Tourism recovers, strong military peak, 50% transshipment returns Base: 50% increase due to offsetting factors, 25% transshipment returns Low: Offsetting factors limit growth to historical percentages	

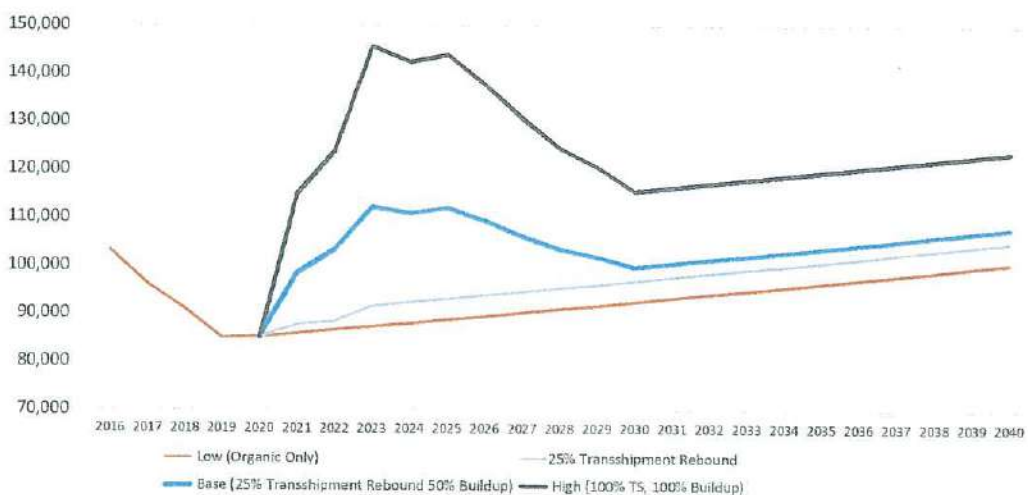
New Data Points

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- U.S. Census Bureau
 - Guam population fell 3.5% from 2010 to 2020 to 153,836
- Matson
 - 25% of containers for military sustainability
 - 11% for tourism
- Bureau of Statistics and Plans
 - Providing detailed commodity data
 - Construction data from tax database
- Liquid Bulk
 - New power plant and future conversion to LNG has significant implications

Container History & Draft Forecasts

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Terminal Layout – Existing Layout

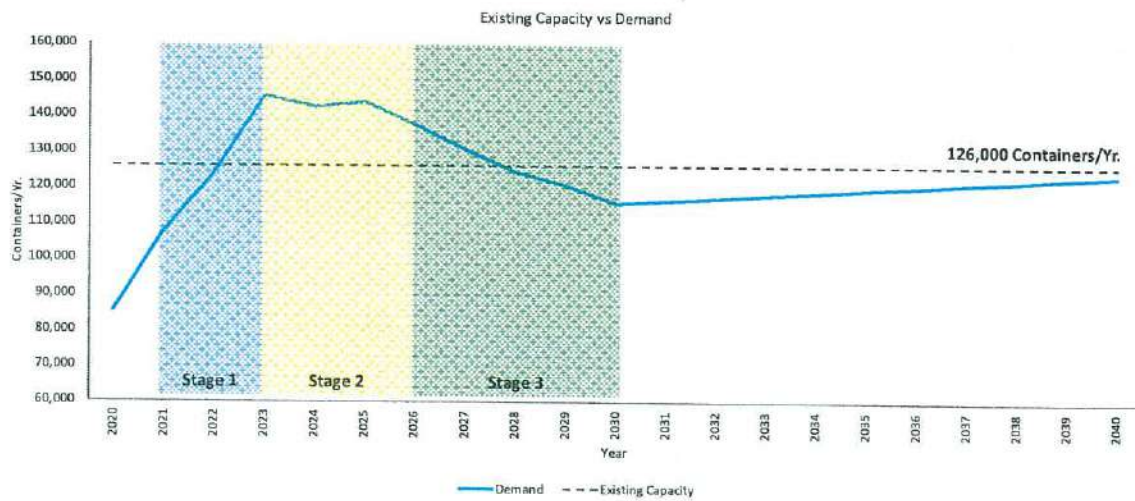
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Container Forecast – High

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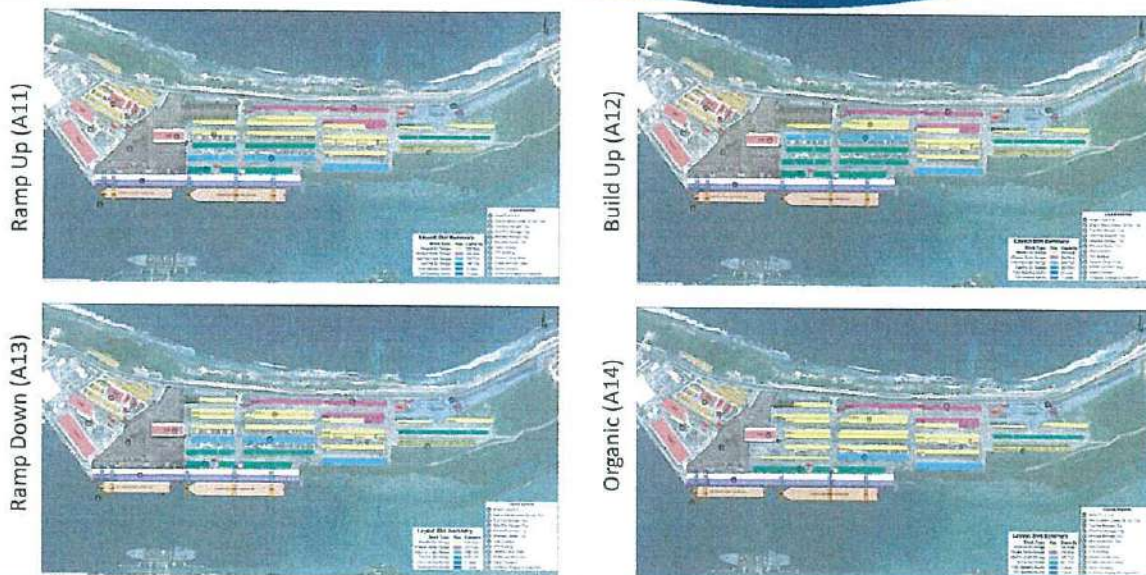
Existing to Build-up to Organic

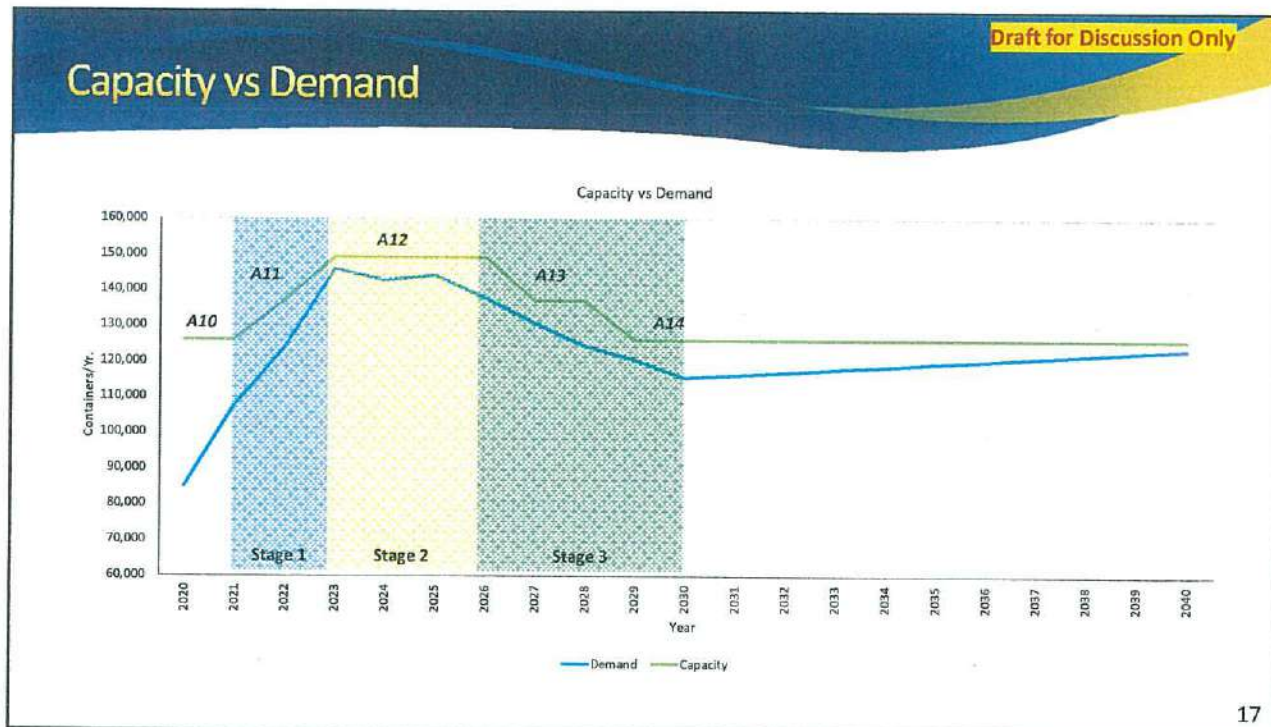
- Five layouts including existing
- Plan numbering
 - A10 – Existing
 - A11 – Ramp up (ground containers + additional general cargo area)
 - A12 – Build-up (ground more containers, same general cargo area)
 - A13 – Ramp down (less grounding, small general cargo area)
 - A14 – Organic (back to existing conditions)

Parameters	Existing	Ramp Up	Full Build-up	Ramp Down	Organic
Layout Number	A10	A11	A12	A13	A14
T'put Capacity (Lifts/Yr.)	126,000	137,000	149,000	137,000	126,000
Slot Availability (TGS)	1,920	2,001	2,114	2,022	1,942
Containers Stacked (%)	46%	70%	78%	65%	46%
General Cargo Area (Acres)	5.9	9.8	9.8	8.4	6.1

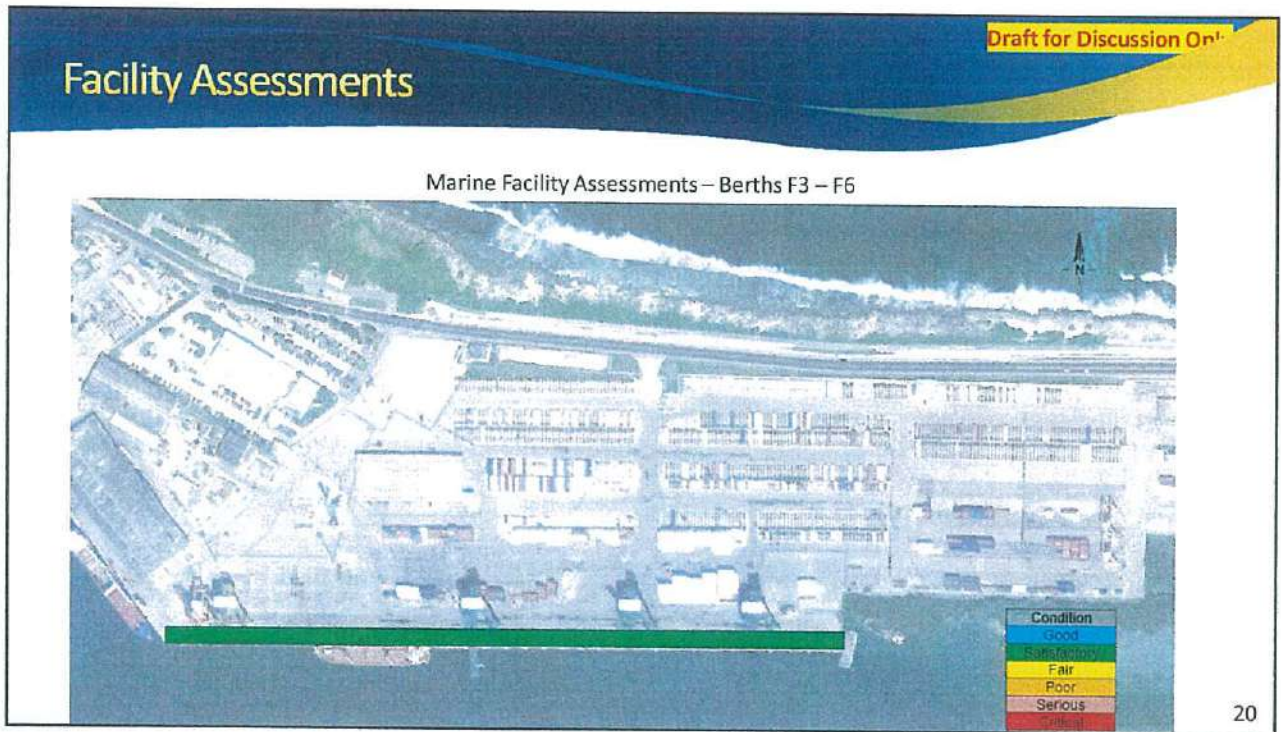
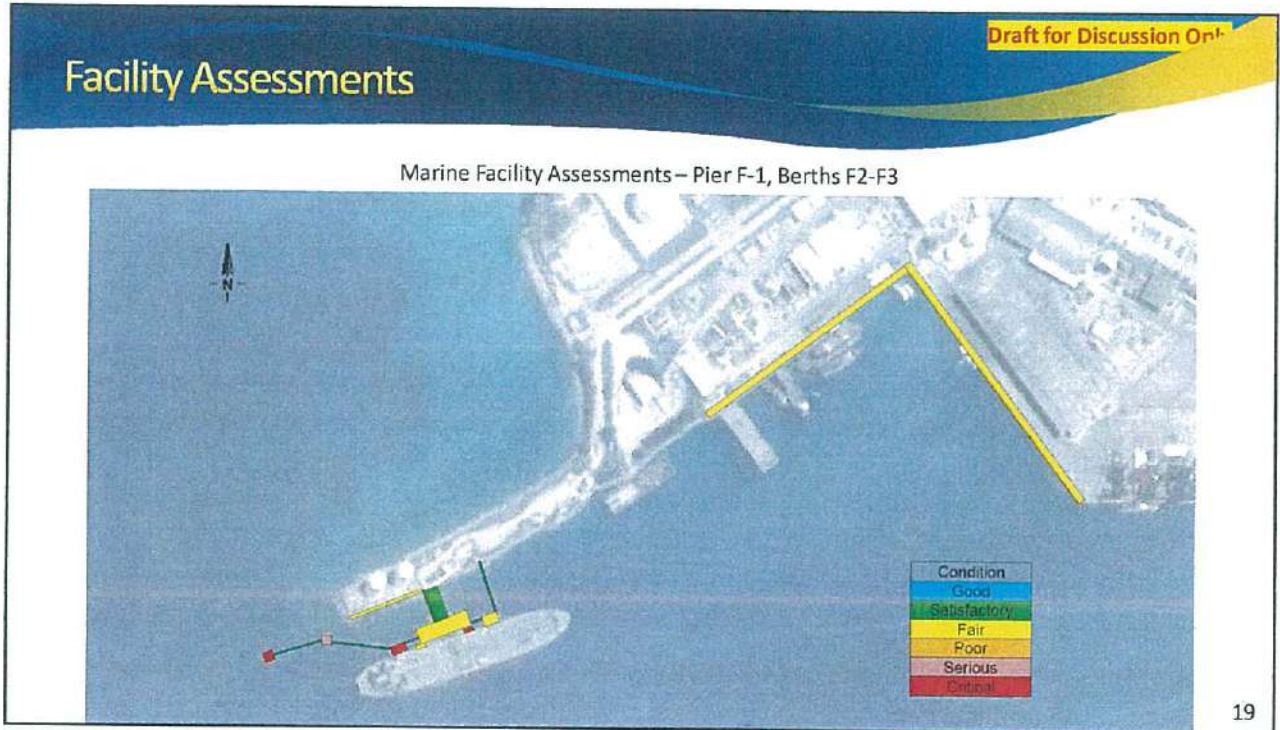
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Cargo Terminal Phasing






- ## Draft for Discussion Only
- # Modernization Program – Build Back Better
- Repair and improve existing infrastructure to increase resiliency
 - ▼ Wharves
 - ▼ Fuel Piers
 - ▼ Marinas
 - ▼ Buildings
 - ▼ Utilities
 - ▼ Pavement
 - Equipment needs
 - ▼ STS Container Cranes
 - ▼ Top Picks
 - ▼ Tractors
 - ▼ Fork Lifts
 - ▼ Reefer Generators/Outlets
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Facility Assessments

Landside Facility Assessments – Buildings




Rating	Condition
5	Excellent
4	Good
3	Fair
2	Marginal
1	Poor

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Information Technology (IT) Study

- Infrastructure
 - Network, Server, Wireless, IP Management
- Cyber Security
 - Investigate weak points
 - Network hardening
 - Develop Cyber Security Roadmap
- TOS Upgrade
 - Identify features not being used (current TOS)
 - Evaluate TOS options
 - Establish decision criteria
 - Develop TOS Roadmap
- Study Team
 - PAG-IT
 - RVE Management
 - Ledge Light Technologies (LLT)
 - Cargo Velocity



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Tariff Simplification

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The PAG's tariff will be restructured to be:

Revenue Neutral	Ensure the revisions will result in neither a material increase nor decrease in Port revenues
User-friendly	Present schedule of rates table in front of tariff to allow customers to quickly and easily calculate fees
Transparent	Itemize details, rules and regulations associated with combined rates via hyperlink in latter sections of tariff
Streamlined	Consolidate charges to align with all-inclusive port services and performance reports
Modernized	Support the integration of the Port's NAVIS Terminal Operating System and JDE Financial System
Time-saving	Minimize/eliminate manual data entry of charges and provide invoices to users expeditiously
Cost-effective	Reduce administrative costs, manual entry errors, disputes, and delayed payments

- Reorganize tariff for clarity
- Provide summary tables of charges at front of tariff
- Determine flat rates for certain itemized items while maintaining revenue neutrality
- Reviewing changes with carriers to incorporate any feedback

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Diversification

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- **Military exercise and deployment cargo (TRANSCOM/SDDC)**
 - Strategic Port with Port Planning Orders
 - Guaranteed area for a specified amount of time (21 days?)
 - Staging military cargo on port and vessel loading
 - Identify facility needs to accommodate deployment operations (equipment tag interrogators, gate modifications, operations building,)
 - Meeting with SDDC tentatively scheduled for December 2021
- **New Land Uses**
 - Value added assembly facilities
 - Dry dock/ship repair
 - LNG facilities
 - Cruise port-of-call
 - Marine Highway ro-ro (Guam↔CNMI)

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Successful Partnership with the Office of the Governor & OLDCC

OLDCC Funded Efforts	Benefits to PAG and Guam
2021 Master Plan	Identified and prioritized resiliency needs including hardening of major operating infrastructure such as piers, wharves and terminal buildings
Wharf Service Life Extension	Evaluated existing conditions of Pier F1 and Berths F2 – F6, prepared conceptual cost estimate, resulting in the PAG receiving a \$16.9M grant for 80% of the needed repairs
Ship-to-Shore (STS) Gantry Crane Program	Developed bid documents to remove two obsolete gantry STS cranes, two RTG cranes, and one mobile harbor crane. Developed detailed procurement schedule, cost estimates, and bid documents for acquisition of new STS gantry cranes that the PAG is preparing to advertise
Tariff Simplification	Working with the Port to restructure tariff to streamline invoicing and improve integration of finance, operations, tenant and customs systems
Information Technology (IT) Support	Assisted with selecting and implementing the Terminal Operating System (TOS) and modernizing the IT department for efficiency, security and dependability

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Successful Partnership with the Office of the Governor & OLDCC

OLDCC Funded Efforts	Benefits to PAG and Guam
Hotel Wharf	Assisting PAG in obtaining a TIGER grant for \$10M
CIP Bond Support Program	Prepared Consulting Engineer Report to help secure \$49M in bond funding
Customs Inspection Facility	Worked with PAG and Guam Customs to develop a site plan for the future Customs Inspection Facility
PUGG Initiative for System Integration	Worked with PAG and the PUGG to evaluate current process and provide recommendations to transition from paper processes to digital
Solar Power Study	Completed study to evaluate the potential for installing photovoltaic panels on existing building roofs to reduce power costs

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PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
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Website: www.portguam.com



Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

December 23, 2021

MEMORANDUM

TO: Board of Directors

FROM: Rory J. Respicio, General Manager *Rory Respicio*

SUBJECT: Request Authorization and Funding for WSP to provide for an Information Technology Study

The IT Division recently presented Management with a proposal that will address current systems infrastructure challenges and solutions to enhance the Port's Information Technology framework. The comprehensive multi-year master plan identifies three (3) critical areas that requires the professional and technical expertise that is currently not available within the Port's manpower resources.

The IT Master Plan (MP) is structured to address the core capabilities of the Port – Operations, Finance, and Security. To achieve efficiency in all areas of concern, the MP's Scope is categorized into the following tasks:

- Cyber Security – protect the Port's financial and law enforcement systems, devices, and important data from unlawful access or criminal use and thus guaranteeing confidentiality, integrity, and availability of information
- TOS Upgrade – assess and evaluate NAVIS' current operational capabilities, determine modules that may or may not be required, and provide alternate system solutions, if necessary, to enhance terminal operations and overall interoperability with all stakeholders – Port, PUGG, and Customs
- IT Infrastructure – Assess and evaluate the Port's infrastructure backbone, network, client server, wireless, and IP management functions

The existing Owner Agent Engineer (OAE) Agreement between the Port and its consultant WSP USA Inc. provides for IT Support under Task Order 11, Subtask 11.4. To ensure that the IT Master Plan is developed and executed similar to the 2020 Port Master Plan Update, Management is requesting Board approval to supplement funding to Subtask 11.4 in the amount of \$225,000.00 for WSP to develop a comprehensive Scope of Work addressing the Port's cybersecurity, TOS, and IT infrastructure objectives that are important to the completion of the IT Master Plan.

I am available for any questions you may have.



PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
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Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

December 21, 2021

MEMORANDUM

TO: Board of Directors

FROM: Rory J. Respicio, General Manager 

SUBJECT: Resolution No. 2021-35 Relative to Authority to Enter into a Stipulated Judgment between the Port Authority of Guam and Eddie N. Castro Pursuant to Guam Supreme Court Case No. CVA19-020

On April 5, 2013, the Port served employee, Eddie N. Castro (“Castro”), with a Final Notice of Adverse Action for alleged violations of the Port’s Personnel Rules and Regulations, Chapter 11, Rule 11.303(B), (D), (E), and (H). Specifically, the Port terminated Castro based on the following: Refusal or failure to perform prescribed duties and responsibilities; Falsification of Records; Insubordination; and Unauthorized absences.

On April 17, 2013, Castro appealed his termination to the Civil Service Commission (“CSC”) in Adverse Action Appeal Case No. 13-AA13T. After approximately twelve (12) days of hearings on the merits, the CSC ruled in favor of Management. However, the CSC also voted to modify Castro’s termination into a demotion to a “Guard (unarmed)” position.

On April 28, 2016, the Port appealed the CSC’s Decision and Judgment to the Superior Court of Guam in Special Proceedings Case No. 0072-16 (“Petition for Judicial Review”), arguing that the CSC exceeded its statutory authority by placing Employee in the non-existing position of “Guard.”

Consequently, on April 13, 2018, the Superior Court found the CSC’s decision to modify was not supported by substantial evidence since the “Guard” position did not exist, and the CSC’s expressed decision to place Employee in the “most severe” demotion properly should have been instead to the “security guard (armed)” position. The Superior Court therefore, remanded the matter back to the CSC to determine whether it would uphold its modification.

On April 9, 2019, at the hearing on remand, the CSC departed from its earlier decision to modify and instead voted unanimously to sustain Castro’s termination. Castro appealed the CSC’s decision to terminate on August 4, 2019 back to the Superior Court.

On September 3, 2019, the Superior Court denied Castro’s motion to review the CSC’s decision to sustain his termination, finding that the CSC’s decision to sustain the termination aligned with the Superior’s Court initial finding that the “Guard” position did not exist. Castro subsequently appealed the matter to the Supreme Court of Guam.

Memo to Board of Directors
RE: Resolution No. 2021-35
December 21, 2021
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On June 24, 2021, the Supreme Court, in CVA19-020, issued its Opinion ruling in favor of Castro. The Supreme Court held that the trial court should have granted the Port's petition only in part, remanding to the CSC for the limited purpose of correcting the appropriate position for Employee's "severest demotion," and thus, vacated the Superior Court's decision upholding the CSC's decision to terminate Castro. Subsequently, the Supreme Court remanded the matter back to the Superior Court for further proceedings consistent with its Opinion in *Port Auth. Of Guam v. Civil Serv. Comm'n (Castro)*, 2021 Guam 4. The Supreme Court also remanded the matter to the Superior Court to determine attorney fees and costs.

After consulting with Port Legal Counsel, it is expected that the Superior Court will remand the matter back to the CSC to vacate Castro's termination and amend the Decision and Judgment to read "Guard (armed)" instead of "Guard (unarmed)" pursuant to the Supreme Court of Guam's Opinion. Thus, in an effort to avoid further delay of this almost nine (9) years long litigation and additional costs resulting therefrom, Port Legal Counsel has advised that the Port calculate Castro's back wages, reasonable attorney's fees, and associated costs to accompany the Superior Court's order and judgment on remand.

Therefore, based on the Supreme Court decision and advice from Port's Legal Counsel, I am respectfully requesting your approval of Resolution No. 2021-35, which would authorize Port management to enter into a Stipulated Judgment resolving all litigation against Castro resulting from his Adverse Action Appeal.

I am available for any questions you may have. *Si Yu'os Ma'ase.*

BOARD OF DIRECTORS
Francisco G. Santos, Chairman
Nathan T. Taimanglo, Vice Chairman
Isa Marie C. Koki, Board Secretary
Dorothy P. Harris, Member
Judith P. Guthertz, DPA, Member



Resolution No. 2021-35

**RELATIVE TO AUTHORITY TO ENTER INTO A STIPULATED JUDGMENT
BETWEEN THE PORT AUTHORITY OF GUAM AND EDDIE N. CASTRO
PURSUANT TO GUAM SUPREME COURT CASE NO. CVA19-020**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PORT AUTHORITY OF GUAM:

WHEREAS, the Port Authority of Guam ("PAG") and Eddie N. Castro ("Castro") are presently engaged in litigation under the Civil Service Commission ("CSC") Case No. 13-AA13T ("the Adverse Action Appeal"); and

WHEREAS, On April 5, 2013, the Port served employee, Mr. Eddie N. Castro, with a Final Notice of Adverse Action for alleged violations of the Port's Personnel Rules and Regulations, Chapter 11, Rule 11.303(B), (D), (E), and (H). Specifically, the Port terminated Castro based on the following: Refusal or failure to perform prescribed duties and responsibilities; Falsification of Records; Insubordination; and Unauthorized absences; and

WHEREAS, On April 17, 2013, Castro appealed his termination to the Civil Service Commission in Adverse Action Appeal Case No. 13-AA13T. After approximately twelve (12) days of hearings on the merits, the CSC ruled in favor of Management. However, the CSC also voted to modify Castro's termination into a demotion to a "Guard (unarmed)" position; and

WHEREAS, On April 28, 2016, the Port appealed the CSC's Decision and Judgment to the Superior Court of Guam in Special Proceedings Case No. 0072-16 ("Petition for Judicial Review"), arguing that the CSC exceeded its statutory authority by placing Employee in the non-existing position of "Guard"; and

WHEREAS, On April 13, 2018, the Superior Court found the CSC's decision to modify was not supported by substantial evidence since the "Guard" position did not exist, and the CSC's expressed decision to place Employee in the "most severe" demotion properly should have been instead to the "security guard (armed)" position. The Superior Court therefore, remanded the matter back to the CSC to determine whether it would uphold its modification; and

WHEREAS, On April 9, 2019, at the hearing on remand, the CSC departed from its earlier decision to modify and instead voted unanimously to sustain Castro's termination. Castro appealed the CSC's decision to terminate on August 4, 2019 back to the Superior Court; and

WHEREAS, On September 3, 2019, the Superior Court denied Castro's motion to review the CSC's decision to sustain his termination, finding that the CSC's decision to sustain the termination aligned with the Superior's Court initial finding that the "Guard" position did not exist. Castro subsequently appealed the matter to the Supreme Court of Guam; and

WHEREAS, On June 24, 2021, the Supreme Court, in CVA19-020, issued its Opinion ruling in favor of Castro. The Supreme Court held that the trial court should have granted the Port's petition only in part, remanding to the CSC for the limited purpose of correcting the appropriate position for Employee's "severest demotion," and thus, vacated the Superior Court's decision upholding the CSC's decision to terminate Castro. Subsequently, the Supreme Court remanded the matter back to the Superior Court for further proceedings consistent with its Opinion in *Port Auth. of Guam v. Civil Serv. Comm'n (Castro)*, 2021 Guam 4. The Supreme Court also remanded the matter to the Superior Court to determine attorney fees and costs; and

WHEREAS, after consulting with Port Legal Counsel, it is expected that the Superior Court will remand the matter back to the CSC to vacate Castro's termination and amend the Decision and Judgment to read "Guard (armed)" instead of "Guard (unarmed)" pursuant to the Supreme Court of Guam's Opinion. Thus, in an effort to avoid further delay of this almost nine (9) years long litigation and additional costs resulting therefrom, Port Legal Counsel has advised that the Port calculate Castro's back wages, reasonable attorney's fees, and associated costs to accompany the Superior Court's order and judgment on remand; and


NOW THEREFORE BE IT RESOLVED, that based on the Supreme Court decision, the Board of Directors hereby authorizes the PAG Management to enter into to a Stipulated Judgment resolving all litigation against Castro resulting from his Adverse Action Appeal; and be it further

RESOLVED, the Board of Directors hereby authorizes the PAG Management to calculate Castro's back wages, reasonable attorney's fees, and associated costs to accompany the Superior Court's order and judgment on remand; and be it further

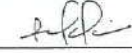
RESOLVED, the PAG Management to enter into a Stipulated Judgment resolving all litigation against Castro resulting from his Adverse Action Appeal; and be it further

RESOLVED, the Chairman certify to, and the Secretary attest to, the adoption hereof.

**PASSED AND ADOPTED UNANIMOUSLY BY THE BOARD OF
DIRECTORS THIS 23rd DAY OF DECEMBER, 2021.**

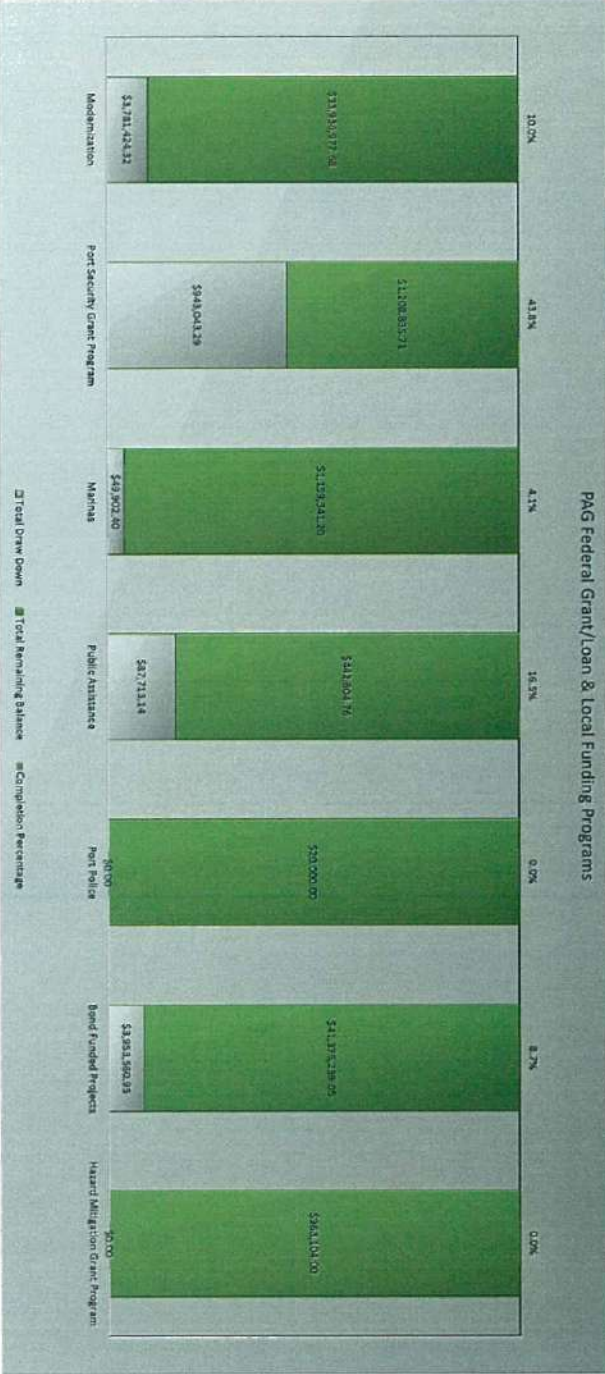

FRANCISCO G. SANTOS
CHAIRMAN, BOARD OF DIRECTORS
PORT AUTHORITY OF GUAM




ISA MARIE C. KOKI
SECRETARY, BOARD OF DIRECTORS
PORT AUTHORITY OF GUAM

Digitally signed by Isa Koki
Date: 2021.12.23 12:49:08 +10'00'

FY 2021 Port Modernization Plan
Grant/Bond Strategy - Monthly Update
As of December 20, 2021



Grant Program	Total Award Amount	Total Draw Down	Total Remaining Balance	PROCUREMENT (F3/RFP/PO Number)	Status
Modernization DTMA9161600007 - Rehabilitation of "H" Wharf	\$37,718,402.00	\$3,781,424.32	\$33,936,977.68	PO No. 17043-0F for \$2,249,945.54 awarded to GH0 Inc Change Order No. 1 PO No. 17159-0F for \$198,440.36 Approval of Change Order No. 2 on 10/07/2021, PO No. 17416-0S for \$18,670.13 Approval of Change Order No. 3 on 10/21/2021, PO No. 17545-0S for \$15,414.88 Approval of Change Orders No. 4, No. 5, and No. 6 on 12/07/2021, PO No. 17585-0S for \$63,110.20	Rebid of the construction Rehabilitation of H-Wharf and Highway 11 Roadway Reconstruction issued on 10/27/2021, via Guam PPN and PAG website. A pre-bid meeting was held on 11/09/2021 at 2:00 P.M. Deadline for Q&C was due on 11/29/2021 at 4:00 P.M. Bid submittals AMENDED from 12/13/2021 at 2:00 P.M., TO NOW READ 01/13/2022 at 2:00 P.M. A request for No Cost Schedule Modification was submitted to M&HAD for their consideration and approval. 18-Month Corral Monitoring Report completed on 11/10/2021 by CSA.

GR882-18-01 - Owner's Agent Engineer Support Services	\$900,000.00	\$899,933.63	\$66.37		Pending grant close out.
GR882-19-04 - 2020 Master Plan Update	\$1,600,000.00	\$709,970.14	\$890,029.86		WSP conducted site visits/meetings on Guam from August 2-5, 2021. The 2020 Master Plan update continues to progress through the collaboration between Management, Port Division Heads, and the Port's O&C on the following initiatives: 1) Completion of the draft Customs Inspection Facility Feasibility Study, 2) RSM Study - goal is information integration between and amongst carriers, the PIUGG, Customs, and the PAG, 3) Tariff Simplification - streamlining and refining PAG rates and services, 4) STS Crane Procurement Support, 5) PAG/GPA collaboration on proposed Liquid Natural Gas (LNG) capability at the Port, 6) Crane Demolition - removing of Ganties 2 and 3, Mobile Harbor Crane and Rubber Tyred Gantry (RTG) cranes, and 7) Solar Power Feasibility Study - PAG effort to utilize solar energy to reduce PAG dependence on GPA island power.
GR882-20-06 - O&E Supplemental Support Services					

**FY 2021 Port Modernization Plan
Grant/Bond Strategy - Monthly Update
As of December 20, 2021**

Grant Program	Total Award Amount	Total Draw Down	Total Remaining Balance	PROCUREMENT REF/RFP/PO Number	Status	
GR882-21-08 - PAG Construction Technical Oversight Services	\$1,500,000.00	\$0.00	\$1,500,000.00	P.O. No. 17424-OS for \$1,500,000.00	PUC approval obtained on September 30, 2021, meeting Randall Urusaki, WSP USA, Inc. signed contract agreement on October 20, 2021. Purchase Order signed on November 10, 2021.	
Port Enterprise Fund - Port of Guam Construction Deficiencies and Equipment Purchases	\$2,844,530.00	\$2,171,520.55	\$673,009.45	Project 1 - PO No. 1557-OF for \$139,449.00 awarded to American Builder LLC Project 2 - PO No. 15589-OF for \$82,940.00 awarded to Highway Safety Services LLC Project 3 - PO No. 15449-OF for \$10,311 awarded to AB Mer Construction Project 4 - PO No. 15213-OS for \$1,639,976 awarded to Morrica Equipment LLC Project 5 - PO No. 16866-OF for \$195,844.55 awarded to ProPacific Builder Corp. Change Order No. 1 PO No. 17034-OF for \$25,000.00 Change Order No. 2 PO No. 17157-OF for \$78,000.00 Total Projects - \$298,844.55 Project 6 & 7 - The Purchase Orders were separated by funding source. The POs are as follows: PO No. 175090S for \$703,934.19 - MARAD - \$673,009.45 & PAG Share - \$30,924.74 PO No. 175100S for \$205,739.81 - PSEG - \$150,146.08 & PAG Share - \$59,593.73	Project 1 - PO No. 1557-OF for \$139,449.00 awarded to American Builder LLC Project 2 - PO No. 15589-OF for \$82,940.00 awarded to Highway Safety Services LLC Project 3 - PO No. 15449-OF for \$10,311 awarded to AB Mer Construction Project 4 - PO No. 15213-OS for \$1,639,976 awarded to Morrica Equipment LLC Project 5 - PO No. 16866-OF for \$195,844.55 awarded to ProPacific Builder Corp. Change Order No. 1 PO No. 17034-OF for \$25,000.00 Change Order No. 2 PO No. 17157-OF for \$78,000.00 Total Projects - \$298,844.55 Project 6 & 7 - The Purchase Orders were separated by funding source. The POs are as follows: PO No. 175090S for \$703,934.19 - MARAD - \$673,009.45 & PAG Share - \$30,924.74 PO No. 175100S for \$205,739.81 - PSEG - \$150,146.08 & PAG Share - \$59,593.73	on October 29, 2021 as prescribed by EDA. A/E Design scope of work is under review by Engineering Division, will be sent to EDA for their review prior to announcement. SHPO's guidance on the project indicates the need for a HABS/HMER. The PAG and the SHPO have signed the MOA with the DIA to complete HABS documentation on the Welding Shop. An ATP will be given shortly after the document is received by the DIA. The next step is to complete a HABS and then construction may start.
07-79-07514 - FI Pier to Golf Pier Fuel Connectivity Project	\$2,413,091.00	\$0.00	\$2,413,091.00		The USACE has determined that once the NEPA process is concluded for Phase 1 of the Welding Shop, Phase 2 will be able to proceed.	
0204P00136 - Phase 1: Port Authority of Guam - Welding Shop	\$240,325.00	\$0.00	\$240,325.00		PAG signed MOA on October 15, 2021 and routed to GEMA. On October 25, 2021, PAG provided additional vehicle information requested by US EPA. PAG signed intra-Government of Guam Work Request on October 26, 2021; GEPA picked up document on October 27, 2021. Status Que.	
021AP10142 - Phase 2: Port Authority of Guam - Welding Shop	\$151,850.00	\$0.00	\$151,850.00		The PAG was awarded \$17,941,997.00 toward the total project cost of \$22,427,496.00 as part of the MARAD RAISE grant program. This project seeks to make structural repairs to enhance the capacity of the existing berths from F1 - F6. The PAG was notified on November 21, 2021 of the award and awaits further guidance from MARAD on the next steps for this project. Status Quo.	
98172101 - Diesel Emissions Reduction Act (DERA) - Tractor Replacement	\$126,609.00	\$0.00	\$126,609.00			
MARAD RAISE - Wharves Service Life Extension Hardening of Wharves F1-F6	\$17,941,997.00	\$0.00	\$17,941,997.00			
Marinas	\$1,209,243.60	\$49,902.40	\$1,159,341.20			
F14AP00191 - Harbor of Refuge Repairs - 1. Repair Plan of Mooring System and Anchor Block - 2. Wastewater Ejector Pump Station and Storage Facility	\$56,484.60	\$14,765.40	\$41,719.20		RFB No. PAG-CP-022-001 issued 12/01/2021 Pre-bid conference was scheduled on 12/10/2021, at 10:00 A.M., site visit to project immediately followed Deadline for Questions & Concerns (Q&C) was on 12/17/2021, at 4:00 P.M. Bid submission scheduled on 2:00 P.M., Tuesday, 01/04/2022.	
F16AP00261 - Harbor of Refuge Moorage Repairs	\$200,000.00	\$11,895.00	\$188,105.00		See above line item.	
F17AP00486 - Harbor of Refuge Moorage Repairs	\$200,000.00	\$13,194.00	\$186,806.00		See above line item.	

**FY 2021 Port Modernization Plan
Grant/Bond Strategy - Monthly Update
As of December 20, 2021**

Grant Program	Total Award Amount	Total Draw Down	Total Remaining Balance	PROCUREMENT IEB/RFI/PO Number	Status
F19AF00334 - Harbor of Refuge Moorage Repairs	\$200,000.00	\$10,048.00	\$189,952.00		See above line item.
F19AF01199 - Guam Fisheries Development: Construction of Agri Marina's Dock B	\$512,759.00	\$0.00	\$512,759.00		The MOU was concurred by the Honorable Governor of Guam on September 6, 2021. Conditional Notice to Proceed approved by U.S. FWS and DODG on September 16, 2021. Next Steps: 1) Procurement Planning Meeting with stakeholders, pending. 2) AG and SAGG review/comment period. 3) Issuance of IEB. Tentative timeline - Q2 FY2022. Status Quo.
F19AF01210 - Repair of Agri Marina's Boat Ramp Bumpers	\$40,000.00	\$0.00	\$40,000.00		See above line item.
Port Security Grant Program	\$2,151,879.00	\$943,043.29	\$1,208,835.71		
EMW-2016-PU-00523-S01 - Acquisition & Installation of Additional Cameras at Strategic Port Facilities	\$130,983.00	\$0.00	\$130,983.00	PO No. 17108-OS - GAS Security Systems Inc.	Project Completed.
EMW-2016-PU-00523-S01 - Upgrade & Refurbishment of Existing Damaged Security Light Poles at Strategic Port Locations	\$356,412.00	\$356,412.00	\$0.00		Project completed.
EMW-2017-PU-00177-S01 - Maintenance and Sustainment Contract for Prime Power Generators	\$179,550.00	\$110,933.13	\$68,616.87	Year 1 - PO No. 16208-OS for \$75,207.00 Pacific Unlimited Inc. Year 2 - PO No. 16988-OS for \$75,207.00 Pacific Unlimited Inc.	Project ongoing. Second year option exercised.
EMW-2017-PU-00177-S01 - Refurbishment and Hardening of Load Center Buildings Housing Prime Power Generators	\$384,469.00	\$255,060.94	\$129,408.06	PO No. 16150-OF for \$314,450.00 to Murphy Enterprises Inc.	Project completed on January 31, 2021. PAG will be submitting a budget modification request to FEMA for use of remaining grant funds toward the overall sustainment of the Port's generators and acquisition of critical parts for repair/replacement of generator components.
EMW-2017-PU-00177-S01 - US Coast Guard Multi-Agency National Association of State Boating Law Administrators (NASBLA) Training for Port Police	\$56,250.00	\$42,675.00	\$13,575.00		Project completed on August 2018. PAG will be submitting a budget modification request to FEMA for use of remaining grant funds toward the overall sustainment of the Port's generators and acquisition of critical parts for repair/replacement of generator components.
EMW-2018-PU-00441-S01 - IDEN Technology Redundant Interoperable Communications System Monthly Service	\$94,944.00	\$68,781.76	\$26,162.24		Connect sold all its assets to TTE. TTE is now the service provider and support entity for the Port's IDEN Technology push to talk radios. Services ongoing.
EMW-2018-PU-00441-S01 - Maintenance and Sustainment Contract for FEMA acquired AS8E ZBV Backscatter X-Ray Van	\$195,669.00	\$98,459.54	\$97,209.46	PO No. 16227-OF - American Science & Engineering 70,724.00.	Requisition for Year 3 services has been entered. Pending issuance of purchase order.
EMW-2018-PU-00441-S01 - Replacement CCTV System Existing Cameras with Digital IP Cameras	\$160,867.00	\$10,720.92	\$150,146.08	FB-PAG-003-21	See Port Enterprise Fund - Project 6.
EMW-2019-PU-00399-S01 - Acquisition & Installation of Prime Power Generator & Components for Load Center 3	\$226,484.00	\$0.00	\$226,484.00	PO No. 17097-OS - Caterpillar, Inc. \$208,607.00	Generator arrived on Oct. 7, 2021. Pending delivery of Automatic Transfer Switch (ATS). Procurement of above-ground day tank completed with award going to Bigley Enterprises. Scope of Work for installation of all components has been finalized and submitted for procurement process.
EMW-2021-PU-00230-S01 - Acquisition of Vessel Tracking/Radar Intrusion System	\$201,250.00	\$0.00	\$201,250.00		An Environmental and Historical Preservation (EHP) Review for the project has been completed by FEMA. The Port received a copy of the clearance on Dec. 16, 2021. Request for establishment of account has been submitted. Scope of Work to be finalized by Harbor Master and Planning Divisions.
EMW-2021-PU-00230-S01 - Acquisition of Transportation Worker Identification Credentialing (TWIC) System	\$165,001.00	\$0.00	\$165,001.00		An Environmental and Historical Preservation (EHP) Review for the project has been completed by FEMA. The Port received a copy of the clearance on Dec. 16, 2021. Request for establishment of account has been submitted. Scope of Work to be finalized by Port Police and Planning Divisions.
Public Assistance	\$530,517.90	\$87,713.14	\$442,804.76		

**FY 2021 Port Modernization Plan
Grant/Bond Strategy - Monthly Update
As of December 20, 2021**

Grant Program	Total Award Amount	Total Draw Down	Total Remaining Balance	PROCUREMENT IFB/RFP/PO Number	Status
4398DR - Typhoon Manghnut #65352	\$530,517.90	\$87,713.14	\$442,804.76		Project is ongoing. Current POP end date is April 2022. Request for 1-year extension has been submitted to the GIS/OCD.
Port Police	\$20,000.00	\$0.00	\$20,000.00		On December 7, 2021, the PAG signed an addendum to the FY 2022 Project Agreement. This was then forwarded to the OHS. Original signatures are obtained on the Project Agreement, the OHS will provide an RFP.
PT22-03-03RFD - Operation A Dai He/Hao	\$20,000.00	\$0.00	\$20,000.00		
Bond Funded Projects	\$45,328,800.00	\$3,953,560.95	\$41,375,239.05		Three draft layout options for the Admin Building has been completed by the PAG's OAC and is being reviewed by Management. No decision on which option has been selected as of this report. Status Quo.
New Administration Building	\$10,445,000.00	\$0.00	\$10,445,000.00		
Waterline Replacement and Relocation	\$6,000,000.00	\$277,801.71	\$5,722,198.29	RFP No. 2019-03 - A&E Design awarded to NCMacario	Bid opening completed on 12/7/2021. Lowest bid is currently pending review by the PAG. Anticipated Completion Date: 12/2022
COMR Building Repairs and Upgrades	\$3,628,800.00	\$395,333.19	\$3,233,466.81	RFP No. 2019-03 - A&E Design awarded to NCMacario	IFB-PAG-QP-021-010 issued 11/03/2021. Pre-Bid /Site Visit was held on 11/12/2021 at 11:00 A.M. O&C deadline due 11/18/2021 at 4:00 P.M. Bid Opening 12/21/2021 at 2:00 P.M. Anticipated Completion Date: 12/2022
Warehouse 1 Repairs and Upgrades	\$2,000,000.00	\$395,333.19	\$1,604,666.81	RFP No. 2019-03 - A&E Design awarded to NCMacario	Bid opening held on 11/19/2021 at 2:00 P.M. Four (4) vendors submitted proposals. Lowest bid is currently pending review by the PAG. Anticipated completion Date: 12/2022
Golf Pier Repairs and Improvements	\$2,000,000.00	\$354,878.53	\$1,645,121.47	RFP No. 2019-02 - A&E design for \$484,000 awarded to NCMacario	Bid submission deadline extended to December 21, 2021. Anticipated Completion Date: 09/2022
Rehabilitation of "H" Wharf (Part:Shared)	\$13,774,255.00	\$979,887.02	\$12,794,367.98	PO No. 17043-QF for \$1,249,945.54 awarded to GHD Inc. Change Order No. 1 PO No. 17159-QF for \$198,140.16 Approval of Change Order No. 2 on 10/07/2021. PO No. 17415-05 for \$18,670.13 Approval of Change Order No. 3 on 10/21/2021. PO No. 17345-05 for \$15,414.88 Approval of Change Orders No. 4, No. 5, and No. 6 on 12/07/2021. PO No. 17585-05 for \$63,110.20	Road of the Construction Rehabilitation of H-Wharf and Highway 11 Roadway Reconstruction Issued on 10/27/2021, via Guam PDN and PAG website. A pre-bid meeting was held on 11/09/2021 at 2:00 P.M. Deadline for O&C was due on 11/19/2021 at 4:00 P.M. Bid submitted AMENDED from 12/13/2021 at 2:00 P.M., TO NOW READ 01/13/2022 at 2:00 P.M. A request for No-Cost Schedule Modification was submitted to MA&AD for their consideration and approval. 18 Month Coral Monitoring Report completed on 11/10/2021 by CSA.
Other Priority Projects	\$4,980,745.00	\$0.00	\$4,980,745.00		1. The PAG was awarded funding for the repair of multiple deficiencies, including including sheet pile and concrete cap spalling, at E1 through E8. The total project cost is \$22,427,496.00 with a total of \$17,941,997.00 in federal funding. Status Quo. 2. TOS upgrade work anticipated to begin later this fiscal year. Work is ongoing to determine the appropriate maintenance and support solution. Status Quo.
Other Priority Projects - Enterprise/One Financial Management System	\$2,500,000.00	\$1,550,329.31	\$949,670.69		Grant application submitted, Pending review by Federal Agency. M&A costs listed at \$30,148.92.
Hazard Mitigation Grant Program	\$963,104.00	\$0.00	\$963,104.00		Grant application submitted, Pending review by Federal Agency. M&A costs listed at \$30,148.92.
Fendering System Hardening Project	\$603,689.00	\$0.00	\$603,689.00		Grant application submitted, Pending review by Federal Agency. M&A costs listed at \$19,292.08.
Warehouse 1 Hardening Project	\$359,415.00	\$0.00	\$359,415.00		
Grand Total	\$87,921,946.50	\$8,815,644.10	\$79,106,302.40		

PORT AUTHORITY OF GUAM
CONTRACT SUMMARY UPDATE

No.	Consultant/Vendor	Type of Service	Solicitation Method Reference No.	Division	Contract Term	Initial Term	Expiration After Options	Next Renewal Due Date	Annual Amount (Comments / Notes)
PROFESSIONAL SERVICES									
1	A1 - Guam WEBZ	Web Development, Hosting, Support and Maintenance Svcs	IFB-002-20	IT	3 years w/2 1 yr options	04/01/2020 to 03/31/2023 w/ 2 1yr options	03/31/25	03/31/23	Fees based on rates
2	AM Insurance	Insurance Coverages	GSA/PAG-020-17	Finance	5 years	10/01/2017 to 09/30/2022	09/30/22	09/30/21	Premium based
3	AM Insurance	Workers Compensation Coverages	IFB-PAG-008-19	Finance/Safety	3-years	3/20/20 to 3/19/23	03/19/23	03/19/23	
4	Matson	PMOC for Gantry Cranes	RFP-020-005	EQMR	5 years with options to 20 years	11/05/21 to 11/05/26		11/05/26	\$200k per annum
5	Bank of Guam	Banking Services	RFP 020-004	Finance	5 years	5/14/21 to 5/13/26	05/14/26	05/14/26	
6		Management and Operations of Golf Pier	RFP-PAG-021-002	Commercial	5 years				Currently under cost negotiations
7	OMEGA Safety	OSHA Training & Certification Services for Maritime Terminal Operations	RFP-017-003	Human Resources	3Yr w/ 2- 1yr options NTE 5 years	8/13/2018 to 8/13/2021	08/13/23	08/13/22	
8	Pacific Human Resources, Inc.	Drug Free Workplace Program	RFP-020-003	Human Resources	Initial 3yr term with 2 add'l one year options, not to exceed 5 yrs	06/15/20 to 6/14/2023	06/15/25	06/15/23	
9	Milio Appraisals	Real Estate Appraisal Services	RFP-021--004	Commercial	3yrs w/ 2 option	10/06/21 to 10/05/24	10/05/26	10/05/24	Task Order based
10	TakeCare dba: FHP	Medical Examination Services	RFP-017-002	Human Resources	3 yr. w/ 2 options NTE 5 years	9/21/17 to 9/20/20	09/20/22	09/20/22	
11	Trident Cross LLC.	Underwater Assessment & Inspection Services	IFB/PAG-006-20	HarborMstr	1 Year	08/20/20 to 08/19/21	08/19/21		IDIQ - Indefinite Quantity Bid \$24,894.00
12	Tristar Terminal Guam	M & O of F-1 Fuel Pier Facility	RFP-019-004	Commercial	5 years	04/01/21 to 03/31/26	04/01/21	03/31/26	
13									
14	Deloitte & Touche	Annual Independent Audit Services	RFP-018-003	Fiscal	FY18, FY19, FY20, w/ 1yr Option	FY18, FY19, FY20, w/ 1yr Option	12/31/2022	12/31/2021	Final Contract year
15	WSP USA Inc.	OAE - Owner Agent Engineer	RFP-021-003	Planning	2 yr w/ 3 options NTE 5 yrs	10/22/21 to 10/21/23	10/22/26	10/21/23	\$1.5M
16	N.C. Macario & Associates	A/E Design and Consulting Services Golf Pier	RFP 019-002	Engineering	3 years w/2 1yr options	11/20/19 to 11/19/22	11/19/2024	11/20/2022	\$484K

PORT AUTHORITY OF GUAM
CONTRACT SUMMARY UPDATE

No.	Consultant/Vendor	Type of Service	Solicitation Method Reference No.	Division	Contract Term	Initial Term	Expiration After Options	Next Renewal Due Date	Annual Amount (Comments / Notes)
CONSTRUCTION CONTRACTS									
17	N.C. Macario & Associates	A/E Design and Consulting Services EQMR, Warehouse No.1, Waterline Relocation	RFP 019-003	Engineering	3 years w/2 1 yr options	02/05/20 to 02/04/23	2/5/2025	2/5/2023	\$1,406,427.48
18	GHD	Construction Management Services	RFP 020-002	Engineering	Initial 2 years with 3 add'l One year options not to exceed 5 yrs	3/15/21 to 3/14/23	3/15/2025	3/15/2023	Contract signed 3/15/2021
1	Propacific Builders	Repairs Crack and Spalling at CFS Building	IFB -21-004	CIP	180 days from NTP	currently ongoing			
2	Guam Shipyard	Design Demolition of 5 inoperable Port Cranes and One Barge at F-6	MS IFB 021-002	CIP/EQMR	100% Performance, Labor and material Bonding received, PO and NTP issued 9/10/21	410 calendar days			\$2,573,155.00
3	Guam Shipyard	Supply and Install of Fendering system at F-3	IFB 021-001	CIP	243 calendar duty from NTP				\$297K NTP was issued
4	Cal Pac	Installation of CCTV Surveillance sys and ACS control replacement	IFB 003-21	Planning/CIP	Formulating Contract Agreement	210 days from NTP			\$1.2 million
5	Pro Pacific Builders Corp.	Replacement of 125 each Reefer Receptacles	IFB-21-007	CIP	Currently in Cost Negotiation				\$643,065.00
6	Pacific Federal Management Inc.	Design Build and Replacement Of 3 Metal Gatebooths	IFB-0021-11	CIP	Pending PFM signature on Contract and PO.	275 days from NTP			\$157,557.00
7	ProPacific Builders Inc.	Warehouse No.1 Upgrades	IFB-021-009	CIP	Bid submittal under review				\$4.8M
8	BME and Sons	Waterline Replacement Project	IFB-021-005	CIP	Bid submittal under review				\$4.8M

**Port Authority of Guam
Active Project Status
Engineering Division**

As of December 20, 2021

Fact Sheet No. 110

Project:	A/E Services for Golf Pier Repair
Project No.:	RFP-PAG-019-002
Project Amount:	\$484,017.13
Amount Paid to date	\$354,876.53 remaining balance of \$129,140.00 is to be paid as post design services.
Funding Source:	PAG Bonded Project
Designer:	N.C. Macario and Associates
Construction Manager:	TBD
Notice to Proceed to Designer	January 6, 2020
Design Completion:	Performed within 6 months (July 5, 2020)
Work Status:	Related documents such as Drawings, Specifications, Scope, Bid Schedule, Requisition Process, Determination of Need Letter were completed and were submitted to the Procurement as IFB Documentation.

Project	Golf Pier Repair and Improvements (Construction Phase)
Project No.:	IFB –PAG-CIP-021-006
Project Amount:	TBD
Amount Paid to date:	None
Funding Source:	PAG Bonded Project
Contractor:	TBD.
Designer:	N.C. Macario and Associates
Construction Manager:	TBD
Notice to Proceed:	TBD
Project Completion:	TDB.
Work Status:	On December 7, 2021, the scheduled bid opening produced no bid submittals. Procurement Division scheduled a new Bid opening on December 21, 2021 at 10:00 A.M. CHST.

Project:	A/E Services EQMR, WH I, Bldgs. & Relocation of PAG WaterLine (Design Phase)
Project No.:	RFP-PAG-019-003
Project Design Fees:	\$1,406,427.48
Amount Paid to date:	\$1,187,186.76, Remaining Balance of \$219,240.72 is to be paid as post design services for all three design projects.
Funding Source:	PAG Bonded Projects
Designer:	N.C. Macario and Associates
Construction Manager:	TBD
Notice to Proceed to Designer:	February 17, 2020
Project Completion:	8 months (October 16,2020 was the initial deadline. However, due to COVID, POP was extended to December 4, 2020) Project design was completed by December 4, 2020.
Work Status:	when the bid documents including drawings, specifications, summary scope of work, determination of need, bid schedule, and the cost estimate were submitted to the Procurement Division.

Project	Warehouse I Building Upgrades (Construction Phase)
Project No.:	IFB (TBD)
Project Amount:	IFB-PAG-CIP-021-009
Amount Paid to date:	None
Funding Source:	PAG Bonded Project
Contractor:	TBD.
Designer:	N.C. Macario and Associates
Construction Manager:	TBD
Notice to Proceed:	TBD
Project Completion:	TBD.
Work Status:	On November 19, 2021 at 2:00 P.M. four bidders submitted their bids with the lowest bidder at \$4,800,000 and the highest bidder at \$7,932,000. Procurement Division is currently evaluating the submitted bids for further processing.

Project	EQMR Building Upgrades (Construction Phase)
Project No.:	IFB-PAG-CIP-021-010
Project Amount:	TBD
Amount Paid to date:	None
Funding Source:	PAG Bonded Project
Contractor:	TBD.
Designer:	N.C. Macario and Associates
Construction Manager:	TBD
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	Bid submittal/opening date is currently scheduled for January 3, 2022 at 2:00 P.M.

Project	PAG Waterline Replacements (Construction Phase)
Project No.:	IFB-PAG-CIP-021-005
Project Amount:	TBD
Amount Paid to date:	None
Funding Source:	PAG Bonded Project
Contractor:	TBD.
Designer:	N.C. Macario and Associates
Construction Manager:	TBD
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	On December 7, 2021 at 2:00 P.M. Procurement conducted the bid opening and five bidders submitted their bids with the lowest bidder at \$4,856,568.91 and the highest bidder at \$6,986,000.00 Procurement Division is currently evaluating the submitted bids for further processing.

Project:	New Administration Building
Project No.:	TBD
Project Amount:	TBD
Amount Paid to date:	None
Funding Source:	PAG Bonded Project-Pending
Contractor:	TBD
Construction Manager:	TBD
Notice to Proceed:	TBD
Project Completion:	TBD

Work Status: Pending funding source
Project: Supply and Installation of New 24 Ea. Cylindrical Fendering System at F-3 and 10 Ea. New Rubber Leg Arch Fender at Wharf F-4 thru F-6

Project No.: IFB. -PAG-CIP – 021-001
Project Amount: \$298,259.00
Amount Paid to date: None
Funding Source: FEMA and PAG
Contractor: Guam Ship Yard (Guam Industrial Services Inc.)
Construction Manager: PAG Engineering/CIP Division
Notice to Proceed: June 10, 2021
Project Completion: February 10, 2022
Work Status: As of December 20, 2021, and according to the contractor, the required fendering materials have not yet arrived on the island. Timely completion of this project using originally earmarked funds is becoming more challenging as the FEMA Grant portion will expire on April 30, 2022 according to the Planning Division.

Projects: Harbor of Refuge Pump Station and Installation of Wastewater Ejector Pump and Harbor of Refuge Installation of Mooring Blocks
Project No.: IFB-PAG-CIP-022-001
Project Amount: TBD
Amount Paid to date: N/A
Funding Source: Dept. of Agriculture Fish and Wildlife Boating Infrastructure Grant
Contractor: TBD
Construction Manager: PAG Engineering/CIP Division
Notice to Proceed: TBD
Project Completion: TBD
Work Status: On December 20, 2021, PAG Procurement, Planning and CIP Engineering Division conducted the pre bid conference and followed by a project site visit. Two (2) prospective contractors attended the pre bid and site visit. Deadline of submission of question and concerns was on Friday, December 17, 2021. Bid submittal and opening is now scheduled on, February 4, 2022.

Project: Rehabilitation of H-Wharf and Access Road (Construction Phase IFB)
Project No.: Rebid IFB-PAG-022-002
Project Amount: TBD
Amount Paid to date: N/A
Funding Source: Tiger Grant and PAG Revenue Bond
Contractor: TBD
Construction Manager (CM): GHD Engineering
Notice to Proceed: TBD
Project Completion: TBD
Work Status: The September 8, 2021 scheduled bid opening produced no bidders. New Bid opening is scheduled on January 13, 2022.

Project: Repair of Concrete Spalling in CFS Building
Project No.: IFB-PAG-CIP-021-004
Project Amount: \$197,700
Amount Paid to date: \$64,189.44
Funding Source: PAG 2021 Budget

Contractor: ProPacific Builders Corporation (PPBC)
Construction Manager: PAG Engineering/CIP Division
Notice to Proceed: July 14, 2021
Project Completion: January 14, 2022
Work Status: On December 13, 2021, ProPacific conducted a Bi-weekly project progress meeting. On December 14, 2021 PAG CIP/Engineering and Pro Pacific conducted an overall inspection in order to identify most current concrete cracks and spall quantities that showed development of new cracks and spalls that were not present during the initial scoping site visit as reflected in the original bid schedule quantities. The CFS Building during procurement phase and the actual repair phase has developed additional cracks and spalling. It is expected that the disparity will be resolved via an additive change order.

Project: **Supply and Install Automatic Turnstile Gate Entrance at the Port Police**
Project No.: RFQ-PAG-021-008
Project Amount: \$79,989.00
Amount Paid to date: N/A
Funding Source: PAG Internally Funded Projects 2021 Budget
Contractor: Top Builders, LLC
Construction Manager: PAG Engineering/CIP Division
Notice to Proceed: May 10, 2021
Project Completion: December 10, 2021 to include a one month extension of the POP (210 Days)
Work Status: On December 7, 2021, Top Builders, PAG CIP/Engineering and Port Police conducted a pre-final inspection of the project. Punch lists items were identified and were corrected by the contractor. On December 9, 2021 a final inspection was conducted and the project now awaits receipt of the remaining close-out document namely the O&M Manual.

Project: **Installation of Dock "B" Agat Marina**
Project No.: TBD
Project Amount: TBD
Amount Paid to date: N/A
Funding Source: Dept. of Interior, Dept. of Agri. Fish and Wildlife, DOA/WR and PAG 2021 Budget Share
Contractor: TBD
Construction Manager: PAG Engineering/CIP Division
Notice to Proceed: TBD
Project Completion: TBD
Work Status: PAG Procurement Division should enter into an IFB advertisement shortly.

Project: **Installation of Canopy Fronting Building Maintenance Bay**
Project No.: IFB No. PAG-CIP-021-008
Project Amount: \$92,000.00
Amount Paid to date: N/A
Funding Source: PAG Budget 2021
Contractor: Pro Pacific Builders
Construction Manager: PAG Engineering
Notice to Proceed: August 31, 2021
Project Completion: March 2, 2022
Work Status: On December 14, 2021, PAG Engineering provided the 90% review comments of the design and structural calculations to be incorporated into the 100% design submittal.

Project: **Replacement of 125 Each Reefer Outlets Receptacles**
Project No.: IFB No. PAG-CIP-021-007
Project Amount: \$350,000 as per the original approved FY 2021 Budget.

Amount Paid to date:	N/A
Funding Source:	PAG Budget 2021
Contractor:	PRO PACIFIC Builders
Construction Manager:	PAG Engineering
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	PAG Procurement, CIP/Engineering, Facility Maintenance Division and PAG Management entered to a negotiation with Pro Pacific Builders Corp. (PPBC) of the project bid amount from \$643,065.00 to \$600,000.00. Project is in route to the Attorney General and PAG Board of Directors approval.

Project:	Remove/Replace 3 Each Metal Gate Booths with Reinforced Concrete Structures
Project No.:	IFB-PAG-CIP-021-011
Project Amount:	\$159,557.00
Amount Paid to date:	N/A
Funding Source:	PAG CIP Internally Funded Projects
Contractor:	Pacific Federal Management
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	On December 3, 2021 a pre-construction meeting was held with the contractor (Pacific Federal Management) and the Port stake holders regarding the project. An official Notice to Proceed was issued on December 6, 2021. The contractor is currently designing the reinforced concrete booths.

Project:	Installation of the 569 KVA Generator, ATS and Fuel Storage Tank at LC-3
Project No.:	TBD
Project Amount:	TBD
Amount Paid to date:	N/A
Funding Source:	2019 FEMA Port Security Grant Program
Contractor:	TBD
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	April 30, 2022
Work Status:	Engineering/Planning/Facility awaits arrival of the ATS and the Fuel Storage Tank and according to the Procurement Division, the ETA for the above equipment is January 2022. Procurement Division could potentially advertise for a RFQ.

Project:	Design Build to Repair the Northside Catwalk by the Agat Marina Boat Ramp
Project No.:	TBD
Project Amount:	TBD
Amount Paid to date:	N/A
Funding Source:	PAG Budget 2022
Contractor:	TBD
Construction Manager:	Port Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	180 Calendar Days
Work Status:	CIP/Engineering Division has Submitted to Planning on October 27, 2021 the completed IFB package for entry into the E1 JDE requisition.

Project: Design, Demolition, Removal & Proper Disposal of 5 Inoperable Cranes and Optional Removal/Disposal of one Barge YFN 816

Project No.: IFB. -PAG-CIP – 021-002

Project Amount: \$2,573,155

Funding Source: PAG

Contractor: Guam Ship Yard "GSY" (Guam Industrial Services Inc.)

Construction Manager: PAG

Notice to Proceed: September 13, 2021

Project Completion: October 18, 2022

Work Status: Preliminary Demolition and Disposal Plan unsealed and unsigned was submitted to PAG on October 19, 2021. PAG Engineering conducted its review of the 90% plans and issued its comments to GSY on December 10, 2021 regarding the remaining deliverables to be submitted by the GSY scheduled for the December 28, 2021. It is expected that the plans be certified by a structural Engineer on that date.

Project: Devanning Concrete Ramp Repair (Adjacent to the Old Weighing Scale)

Project No.: IFB

Project Amount: TBD

Amount Paid to date: N/A

Funding Source: PAG Budget 2022

Contractor: TBD

Construction Manager: Port Engineering/CIP Division

Notice to Proceed: TBD

Project Completion: 60 Calendar Days

Work Status: The IFB package has been completed by the CIP/Engineering Division as of December 17, 2021. The project awaits approval of the account number prior to entering into E1.

Project: Harbor Master Roof and Miscellaneous Repair

Project No.: RFQ

Project Amount: TBD

Amount Paid to date: N/A

Funding Source: PAG Budget 2022

Contractor: TBD

Construction Manager: Port Engineering/CIP Division

Notice to Proceed: TBD

Project Completion: 122 Calendar Days

Work Status: The RFQ package has been completed by the CIP/Engineering Division as of December 17, 2021. The project awaits approval of the account number prior to entering into E1.

Project: Hagatna Marina Installation of Two (2) gates in Dock A, B and Dry Dock Concrete Repair

Project No.: RFQ

Project Amount: TBD

Amount Paid to date: N/A

Funding Source: PAG Budget 2022

Contractor: TBD

Construction Manager: Port CIP/Engineering Division

Notice to Proceed: TBD

Project Completion: 60 Calendar Days

Work Status: The RFQ package has been completed by the CIP/Engineering Division on October 27, 2020. The project awaits approval of the account number prior to entering into E1.

Project:	Painting of Exterior, Interior and Roof Coating of CFS Building
Project No.:	RFQ
Project Amount:	TBD
Amount Paid to date:	N/A
Funding Source:	PAG Budget FY 2022
Contractor:	TBD
Construction Manager:	Port CIP/Engineering Division
Notice to Proceed:	TBD
Project Completion:	180 Calendar Days
Work Status:	The RFQ package was completed by the CIP/Engineering Division on December 6, 2021. Awaiting approval of the account number prior to entering into E1 system. On December 15, 2021, CIP/Engineering received the returned request Memo for the project account number with a handwritten note by the Finance Division that the complete painting of the subject project will be performed by the Port In-House Facility Maintenance Section due to cash flow issues. Considering this matter, prompt and complete coating of the CFS Building following the ongoing major spall and crack repair work will now be in the hands of the In-House Personnel. Any delays in performing the coating job shall result in premature development of additional cracks and spalls for this and similar unpainted warehouse buildings at PAG.

Port Authority of Guam
Operations Division Report
November 2021

I. **OVERVIEW**

Vessel Calls	17
Cans Handled	8,089
Special Service(s)	91

a. **Productivity**

Vessel Op	Avg NMPH	TOP GANG	M/Hr
Matson			
Domestics	23.5	6	25.4
Feeder	0.0		
MSA			
Barges	21.6	4	28.9
Kyowa, Candor	17.7	4	23.1
Ambyth			
Mariana/Triton	0.0		
MELL			
Kotas	23.5	5	25.3
APL			
Herodote/Saipan	21.0	6	25.5

b. **Equipment Status**

	ON			
As of : 11/30/2021	HAND	UP	RM	Repair
GANTRYs	3	3		
TOP LIFTERS	9	2		7
20T FORKLIFT	2	2		
10T FORKLIFT	4	2		2
5T FORKLIFT	8	3		5
TRACTORS	23	16		7

II. **YEAR TO DATE**

a. Vessels_YTD 36

b. Can_Cnt YTD

November	FY21		FY22		Variance	
	I	E	I	E	I	E
Local	5540	5310	6165	6133	11%	15%
TS	1104	1250	1052	1196	-5%	-4%
TSMT	298	354	504	491	69%	39%
TTL	6942	6914	7721	7820	11%	13%

FY-21 WORK INJURY REPORT
 (01/01/21 to 12/31/21)

<u>Divisions</u>	<u>*Lost-time</u>	<u>**Recordable</u>	<u>*** Refused Treatment</u>
Stevedoring	3	0	2
Transportation	0	0	2
Terminal	0	0	0
EQMR	1	0	0
Port Police	0	0	2
Admin	1	0	0
Total:	5	0	6

Work Injury Summary for this reporting period: 12/17/2021

Total Injuries for FY-21 to date: 11-Injury

5-- Lost-time
 0-- Recordable
 6-- Refused Medical Attention

Last disabling work injury was on: 12/01/21

Number of days since last disabling work injury: 16-days

Note: PAG best record was 222 days or 7 months w/o a disabling work injury

*Lost-time = If an employee was injured on the job and medical doctor sent him/her home, his/her injury is considered a lost-time.

**Recordable = If an employee was injured on the job and medical doctor treated him/her and released him/her back to work on the same day (Recordable because of medical charges).

***Refused Medical Attention: Filed WC Forms 201 & 202 for record purposes only.