



**REQUEST FOR PROPOSAL (RFP) No. PAG-022-003
A/E Design Consulting Services for the Installation of a Fuel Pipeline System
for F1 Pier and Golf Pier Connectivity**

ADDENDUM No. 1

DATE: MAY 12, 2022

ALL OFFERORS INTERESTED IN PARTICIPATING IN THIS SOLICITATION MUST ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON AREA PROVIDED BELOW, AND RETURN COPY OF THIS COVERSHEET TO PAG PROCUREMENT OFFICE.

Fax: (671) 472-1439 or Email: spmuna01@portofguam.com and Pia Castro pacastro@portofguam.com.

NOTICE TO OFFERORS: Attached are the following documents for the above referenced project:

- 1. Pre-Proposal Agenda**
- 2. Minutes of Pre-Proposal Conference**
- 3. Sign-In Sheet**

*******Nothing Follows*******

***** END OF ADDENDUM No. 1 *****

Issued by:

RORY J. RESPICIO
General Manager

Acknowledgement Receipt

COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

PRINT NAME: _____

DATE / TIME _____ / _____



PRE-PROPOSAL CONFERENCE AGENDA

RFP-PAG-022-003 A/E Design Consulting Services for the Installation of a Fuel Pipeline System for F1 Pier and Golf Pier Connectivity

Date: APRIL 19, 2022

Time: 10:00 a.m.

Location: PAG Boardroom

I. Introduction

- a. PAG Representatives
- b. Others

II. Intent and Purpose

PAG is soliciting proposals from qualified professionals to provide A&E Design Consulting Services for the Installation of a Fuel Pipeline System for F1 Pier and Golf Pier Connectivity in accordance to the scope of services on RFP PAG-022-003. This meeting is to explain the requirements of this RFP and provide the potential Offeror's a better understanding of the solicitation process.

III. Description of Services: The services required are indicated in Section III. Scope of Services found on Page 5 of the RFP.

IV. RFP Process and Requirements:

- a. **Deadline to submit Questions & Concerns (Q&C):** Friday, APRIL 22, 2022 – NO LATER THAN 4:00 P.M. CHST, (CHamoru Standard Time) and addressed to: General Manager, Mr. Rory J. Respicio at rjrespicio@portofguam.com, and Attn: Mr. Steven P. Muna at spmuna01@portofguam.com, Pia Castro at pacastro@portofguam.com or send via fax to 671-472-1439.
- b. **Submission Deadline:** Friday, MAY 13, 2022 at 4:00 PM CHST (CHamoru Standard Time), 1st Floor Port Procurement Office, located in the PAG Admin Bldg. **NO LATE SUBMITTALS WILL BE ACCEPTED.**
- c. **Required copies:** One (1) complete original, five (5) hard copies, one (1) CD or USB containing electronic file copy of the complete proposal in PDF format.
- d. Special Reminders to Prospective Offerors, Special Provisions and required AG Forms for Submittal:
 - Form 002 - Affidavit Disclosing Ownership and Commissions
 - Form 003 - Affidavit re Non-Collusion
 - Form 004 - Affidavit Re No Gratuities/Kickbacks
 - Form 005 - Affidavit re Ethical Standards
 - Form 006 - Declaration re Compliance with U.S. DOL Wage Determination
 - Form 007 – Affidavit re Contingent Fees
 - Special Provisions: Restriction against Sex Offenders Employed by services providers to Government of Guam from working on Government property.
 - Business License / PEALS Certificates, whichever is applicable

An Addendum will be prepared and issued to all registered Offerors containing today's meeting minutes. Questions and Concerns shall be submitted in writing and addressed to Port General Manager Mr. Rory J. Respicio at rjrespicio@portofguam.com and attention to Mr. Steven P. Muna at spmuna01@portofguam.com and Pia Castro at pacastro@portofguam.com



MINUTES for PRE-PROPOSAL CONFERENCE - RFP-PAG-022-003
A/E Design Consulting services for the Installation of a Fuel Pipeline System for F1 Pier and Golf Pier Connectivity.

Date: April 19, 2022 Time: 10:00 a.m. Location: PAG Boardroom

Attendees: Refer to attached Attendance Sheet
Officiated by: Steven p. Muna, Contract Management Administrator

The Pre-Proposal Conference commenced at 10:00 a.m.; providing time allowance for any late attendees.

The meeting began with introductions of Port employees and all in attendance. Attendees were provided an agenda of the pre-proposal conference. Intent of the RFP with reference to the Scope of Service in the RFP and the purpose of the meeting was expressed, and Offerors were reminded of the following:

1. **SUBMITTAL DEADLINE:** Friday, May 13, 2022, no later than 4:00pm CHamoru Standard Time (CHST) at the Procurement Office, 1st floor PAG Administration Building. Proposal(s) submitted after 4:00pm (CHST) will NOT be considered and returned unopened.
2. **REQUIRED COPIES:** One (1) original, five (5) hard copies & one (1) copy in an electronic device (USB), or CD containing electronic file in PDF.
3. **QUESTIONS & CONCERNS DEADLINE:** Friday, April 22, 2022 at 4:00pm (CHST) and must be in writing, addressed to the attention of PAG General Manager Rory J. Respicio, attention to Steven P. Muna, Contracts Administrator via facsimile @ 671-472-1439, submitted at the Port Procurement Office, located at the 1st floor of the Administration Bldg., or emailed to Mr. Steven P. Muna at spmuna@portofguam.com and rjrespicio@portofguam.com.
4. Written questions are strongly encouraged. The Port will provide proper responses in a form of an Addendum or Amendment to the Request for Proposal (RFP) and will be a part of the RFP & its entirety and shall be distributed to all registered Offeror's. **ALL INQUIRIES PERTAINING TO THIS RFP SHALL BE SUBMITTED IN WRITING.**
5. **Special Reminders Notice** – Please adhere to all the required documents that must be submitted with proposal.
6. **Required Documents:**
 - All AG Form's 002 thru 007
 - Business/ Peals Certificate whichever is applicable.
 - Special Provisions: Restriction against Sex Offender
7. **Site Visit time and Requirements was conducted immediately after pre-proposal conference.**

Attendees were also reminded that if their company had not yet registered and received the RFP, the Procurement office was available to provide one for them, or it could be downloaded at the PAG website at <http://www.portguam.com/bids-and-rfps> . Prior to concluding, PAG once again highly encouraged Offerors to submit all questions in writing.

The meeting adjourned at 10:35 am
Prepared by: Steven Muna
Attachment: Agenda and Attendance Sheet



PRE-PROPOSAL CONFERENCE AND SITE VISIT ATTENDANCE SHEET

RFP-PAG-022-003

A/E Design Consulting Services for the Installation of a Fuel Pipeline System for F1 Pier and Golf Pier Connectivity

Date: APRIL 19, 2022 Time: 10:00am

Loc: PAG Boardroom

	NAME	COMPANY NAME	EMAIL/CONTACT	PRE-PROPOSAL CONFERENCE INITIAL	SITE VISIT INITIAL
1	STEVEN P. MUNA	PAG	sp@pag.com sp@pag.com		
2	Thomas P. Camacho	PCA	tpcamacho@pag.com		
3	Jecelia Legado	GND	jecelia.legado@pag.com		
4	Jimmy Bastista	PAG - Engr	jbastista@pag.com		
5	Temdr Gutierrez	PAG - Engr	tgutierrez@pag.com		
6	Chril Aguirre	PAG - Planning	cjaguirre@pag.com		
7	Peta Diaz	ARMY	Peta.diaz@army.com		
8	Martin Aguilar	TG Engineers, PC	martin@tg-engr.com		
9	TERESA COUDE	PAG - Engr	teresa@pag.com		
10	CLARENCE LASTANG	PAG - Engr	cllastang@pag.com		
11	JUAN AQUINAR	PAG - Engr	jaquinar@pag.com		
12	MASOUD TEIMOURY	PAG - Engr	mteimoury@pag.com		
13	HERNAN BONSEMUNTE	ARMY Engr	hernan@army.com		
14	JOE JAVELINA	PAG	jjavolina@pag.com		
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PROCUREMENT NOTES