



PORT OF GUAM
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Lourdes A. Leon Guerrero
Governor of Guam
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Port E-Advisory No. 24

With COVID-19 cases continuing to be on the rise, we would like to remind all employees of the following guidelines:

EXPERIENCING SYMPTOMS AT WORK

If you are experiencing COVID-19 symptoms while at work you are instructed to do the following:

1. You are to **immediately report** any COVID-19 symptoms you are experiencing to your supervisors.
2. You are to **immediately secure**, self-quarantine and call your physician. You are required to provide a doctor's note if you are absent for three consecutive days or more.
3. Employees are also to report to your supervisors any COVID-19 symptoms being exhibited by any of your coworkers.

NOTIFICATION OF CLOSE CONTACT WITH CONFIRMED POSITIVE

If you have been notified that you have been in contact with a confirmed positive for COVID-19 you must inform your supervisor within two (2) hours of the notification and do the following:

1. For employees who are **asymptomatic** (experiencing no COVID-19 symptoms) DO NOT take it upon yourself to self-quarantine. You are to report into work if you do not have any symptoms. You are required to check in daily with the Port Clinic and continue to practice all COVID-19 safety precautions.
2. For employees who are **symptomatic** (experiencing COVID-19 symptoms), you are to immediately self-quarantine, call your physician, then notify your supervisor. All of this should also happen within two hours of when you are feeling symptomatic. You are required to provide a doctor's note if you are absent for three consecutive days or more.

Please continue to Stay Safe Everyone!



Rory J. Respicio, General Manager