

BOARD OF DIRECTORS

*Dorothy P. Harris, Vice Chairperson
Dr. Judith P. Guthertz, Board Secretary
Conchita S.N. Taitano, Member*



Resolution No. 2023-02

**RELATIVE TO APPROVING THE CREATION OF GENERAL ADMINISTRATION
MANAGER POSITION IN THE CLASSIFIED SERVICE AS AUTHORIZED
UNDER TITLE 4, GUAM CODE ANNOTATED, SECTIONS 6303(d) AND 6303.1**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PORT AUTHORITY OF GUAM:

WHEREAS, Title 4, Guam Code Annotated, Section 6303(d) authorizes the General Manager to petition to the Board of Directors to create positions in the classified service; and

WHEREAS, on December 29, 2022, the General Manager petitioned the Board of Directors to create the General Administration Manager position in the classified service by providing its justification, essential details concerning the creation of the position, an analysis of similarities and differences between the position and positions listed pursuant to Title 4, Guam Code Annotated, Section 4101.1(d), and proposed pay grade and demonstration of compliance with Section 6301 of Title 4, and fiscal note as that term is described in Title 2, Guam Code Annotated, Section 9101 and any other pertinent information; and

WHEREAS, the Board of Directors at their regular meeting of December 29, 2022 authorized management to begin the creation process of the General Administration Manager; and

WHEREAS, to ensure transparency and disclosure is conducted on the creation of the General Administration Manager position and to comply with Title 4, Guam Code Annotated, Chapter 6, Section 6303.1, the creation of position documents were posted on the Port's website, port employees were notified, and notification was also provided to electronic and written media outlets. The postings and notifications were provided on March 3, 2023 and deadline to submit comments was on March 22, 2023; and

WHEREAS, at the regular meeting of April 6, 2023, management re-submitted its petition to the Board of Directors advising them that the Port complied with the transparency process as mandated by Title 4, Guam Code Annotated, Section 6303.1; now therefore be it

RESOLVED, that the Board of Directors approves management's petition to establish the creation of the General Administration Manager position at a Pay Grade M in the classified service and authorizes management to transmit copies of such petitions to the Director of Department of Administration and the Legislative Secretary of the 37th Guam Legislature as required under Title 4, Guam Code Annotated, Section 6303(d)(2); and be it further

RESOLVED, that the Chairperson certify to, and the Secretary attest to, the adoption hereof and that copies of the same be thereafter transmitted to the Director of Department of Administration and Legislative Secretary of the 37th Guam Legislature.

**PASSED AND ADOPTED UNANIMOUSLY BY THE BOARD OF
DIRECTORS THIS 6th DAY OF APRIL, 2023.**

DOROTHY P. HARRIS
Acting Chairperson, Board of Directors
Port Authority of Guam

DR. JUDITH P. GUTHERTZ
Secretary, Board of Directors
Port Authority of Guam

